



SELF STUDY REPORT FOR ASSESSMENT & RE-ACCREDITATION 2ND CYCLE

Submitted by

Khatra Adibasi Mahavidyalaya

Affiliated to

The University of Burdwan

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Submitted to

National Assessment and Accreditation Council

P.O.—Box No. 1075, Nagarbhavi, Bangalore—560072

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FORWARDING LETTER FOR UPLOADING SSR

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Ref. No.

Date : ...30-12-2015...

From : Principal / Secretary



To
The Director
National Assessment and Accreditation Council (NAAC)
P.O. Box No. 1075, Nagarbhavi
Bangalore – 560072
India

Sub.: Uploading Self Study Report 2015 of KHATRA ADIBASI MAHAVIDYALAYA,
P.O. - Khatra, Dist. - Bankura, West Bengal, PIN – 722140 for Second Cycle
Re-Accreditation in our official website www.khatraadibasimahavidyalaya.in

Sir,

In compliance of our L O I requirements, we are glad to upload our SELF STUDY
REPORT 2015 in our official website www.khatraadibasimahavidyalaya.in for Second Cycle
Re-Accreditation.

I look forward to hearing from you on your decision for peer team inspection in
our college.

Thanking you,

Yours faithfully,

Swapan Kr. Biswas
Teacher-in-charge
Khatra Adibasi Mahavidyalaya
Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra, Bankura

ABBREVIATIONS (We Used)

AIDS	Acquired Immuno-Deficiency Syndrome
Asstt. Prof.	Assistant Professor
CAS	Career Advancement Scheme
DDTP	Detailed Departmental Teaching Plan
GB	Governing Body
HED	Higher Education Department
INFLIBNET	Information and Library Network
ISSN	International Standard Serial Number
ISBN	International Standard Book Number
LAN	Local Area Network
MoU	Memorandum of Understanding
MPLAD	Member of Parliament Local Area Development
NA	Not Applicable
NCC	National Cadet Corps
NGO	Non-Government Organization
NSS	National Service Scheme
OBC	Other Backward Castes
OPAC	Online Public Access Catalogue
PDRA	Plan, Do, Review, Act
PSC	Public Service Commission
RC	Reserved Category
SC	Scheduled Caste
SNIC	Special National Integration Camp
ST	Scheduled Tribe
TA/DA	Travelling Allowance/Dearness Allowance
TCS	Teachers' Council Secretary
TET	Teachers' Eligibility Test
TNT mips	TNT Maps and Image Processing System
TR	Teachers' Representative (to GB)
UGC	University Grants Commission
UR	Un-Reserved
W.B. Govt.	West Bengal Government
WBSSC	West Bengal School Service Commission

PREFACE

Khatra Adibasi Mahavidyalaya is submitting the Self Study Report for assessment and second cycle of accreditation, as per instructions by NAAC.

In the previous phase of assessment the college was awarded 'C+' with Institutional Cumulative Grade Point Average 60.50, coupled with a number of valuable suggestions and guidelines by the NAAC Peer Team in their Recommendation Report. A brief recapitulation of the recommendations is pertinent:

- ❖ The non-teaching staff of the college is to be trained to use computer for administrative work
- ❖ The Governing Body may consider to float some vocational courses
- ❖ Available computers are not fully utilized
- ❖ Alumni Association is to be strengthened
- ❖ The college may support proposal to open M.A. in Santali
- ❖ Students canteen in the college premises must be opened
- ❖ Students seminar may be conducted in all Honours Department regularly
- ❖ Vacancies against permanent sanctioned post must be filled up
- ❖ Library automation must be done
- ❖ Yoga Centre must be set up

In addition to the above-mentioned recommendations in the written report, the peer team verbally suggested us to construct additional classrooms to cater the increasing number of students and to provide safe drinking water for all concerned.

The college has left no stone unturned in attempting to implement most of the valuable suggestions and recommendations in the last eight years, as stated below:

- ❖ Most of the non-teaching staff of the college is now well trained to use computer for administrative work. The administrative office is fully automated and the non-teaching staffs are oriented with Application Software entitled *College Administration and Management System* (CAMS) for maintaining college database.
- ❖ The college now has 40 desktops for administrative and academic work. Academic Departments have been provided with 20 laptops (1 for each department) for their research work and making lesson plans and notes for students and also to help in administrative work from time to time.
- ❖ Audio system for 6 lecture halls has been set up.
- ❖ The Alumni Association though not formally registered yet our ex-students and faculty are positive in their approach and the senior members often visit the college during seminars and other occasions; and motivate the students with their wide array of experience.
- ❖ The college has submitted proposal to Department of Higher Education for opening MA in Santali. However, the authority has informed the college that they are unable to grant permission at this moment because the recent opening of

Bankura University would suffice to cater the pool of postgraduate students of Santali of the district at present. They might consider our proposal in future.

- ❖ The college has opened a new subsidized canteen to provide refreshments to both the students and staffs at a subsidized price.
- ❖ One day students' seminars are conducted by the Honours departments at regular basis to enlighten the students about topics related to the curriculum. In this regard, senior Professors and academicians from reputed institutions are invited for delivering lectures. Furthermore, as a community service we recently invited students from local schools and conducted workshop on awareness on Basic Mathematics to develop their interest.
- ❖ We have recently filled up sanctioned permanent posts of Assistant Professors in the Department of English, Mathematics, Chemistry and Physics. According to the State government rules, we have further submitted requisitions to West Bengal College Service Commission for recommendation of teachers against 11 sanctioned posts (Bengali-01, English-01, Sanskrit-02, Commerce-01, Physical Education-01, Political Science-02, Philosophy-01 and Librarian—01) and 1 post for Principal. The WBCSC will conduct its interview shortly, and, therefore, we are expecting to fill up the posts soon.
- ❖ We have been successful in making our Library fully automated or computerized.
- ❖ We have been successful in opening a Gymnasium for students and equipped it with new instruments and pain therapeutic machineries like the Ultrasound, Infrared under the guidance of our Physical Education teacher. We are still in the process of opening the Yoga Centre in the college for which we have talked with a few N.G.O. for conducting the programme and expecting a positive result soon.
- ❖ To cope with the demand of the Institution in respect of academic and administrative works, the college authority has constructed a considerable number of classrooms, laboratories, Teachers' Common Room, Hostel buildings, Toilets for Boys and Girls; and also made arrangement for supply of purified drinking water for students and staffs.

Published by

Teacher-in-charge, Khatra Adibasi Mahavidyalaya

Prepared by

Steering Committee, IQAC

EXECUTIVE SUMMARY

❖ Curricular Aspects

1. Honours courses in Philosophy and Mathematics have been introduced in the year 2012.
2. General courses in Geography and Music have been introduced in the year 2012.
3. College is providing horizontal support through introduction of different program suggested and funded by UGC like coaching classes for Entry in Service and Remedial classes for backward students.
4. Two of our Professors were members of Board of Studies of the parent University
5. Point based Feedback is taken from the 3rd year students regarding the curriculum, course and quality of teaching
6. Abiding by the direction of Higher Education Department, we provide academic assistance by sending senior students of our college as instructors to a school named 'Eklavya' sponsored by West Bengal Government to impart instruction to underprivileged tribal students

❖ Teaching, Learning and Evaluation

1. Teaching and learning is given the utmost preference in this Institution
2. Abiding by the University direction, we have conducted the admission process through online merit basis having no scope of malpractices regarding admission. The college website contains all relevant information regarding admission
3. *Gender Balance*: The number of female students admitted to the college during 2014-2015 is 1446 as compared to in 2013-2014 is 1292. The increasing number of admission of female students (114 approx) in a year reflects the impact of the college in promoting women education. The ratio of number of girls to boys is 1406: 2395 (2014-2015) and 1328: 2403 (2013-2014)
4. Number of students belonging to economically backward classes who have been admitted to college is about 20% of the roll strength.
5. The Reservation Policies are strictly maintained during admission. The total number of reserved students are:

Year	SC	ST	OBC	PWd	Total
2011-12	430	676	346	Nil	1452
2012-13	556	806	389	Nil	1751
2013-14	659	990	460	Nil	2109
2014-15	706	1041	538	Nil	2285

6. Special care for Pwd students is our chief concern. There are three ramps for their smooth mobility. One of our Professor who is himself orthopedically challenged has extended his helping hand by donating a Wheel Chair to our college in the year 2015.

7. Regular monitoring of attendance of the staff members and students is done. For looking into the academic matters of the college, a few members of senior teachers are delegated who keeps track of the classes, exam dates for the internal assessment, chalking of routines etc. Teachers update their appraisal reports and get it duly verified and signed by the authority.
8. In addition to 12 Full time and 13 Govt. Approved Part time teachers, 19 Guest teachers are employed on so that regular classes in all the courses are held and to maintain a healthy teacher student ratio. Library Assistant has been employed on casual basis for smooth functioning of the Library in absence of Librarian.
9. Number of teachers holding PhD degree is 04, submitted 01 and registered 03.
10. Number of teachers holding M.Phil degree is 04.
11. Number of teachers with Post Doctorate experience is 02, who has been involved in Post doctorate research activities in internationally reputed research institutes like Nanyang Technological University (Singapore), Ewha Women's University (South Korea) and Weizmann Institute of Science (Israel) and Indian Institute of Science (Bangalore)
12. Number of teachers qualifying NET is 14 and 02 teachers are SET/SLET qualified
13. In the last eight years, 06 UGC Minor Research Projects have been successfully completed. Among six, 04 projects have been initiated and completed during the 11th plan period of UGC.
14. The college library has upgraded its library Application Software from SOUL 1.0 to SOUL 2.0 for smooth access of library.
15. To provide E-resource to both students and faculty, the college has subscribed for the NLIST programme under INFLIBNET programme. Online access to 6000+ e-Journals, 97000+ e-texts and periodicals can be made.
16. The number of non-teaching staff has been increased for support services.
17. The number of students who appeared in the final year examinations at the UG level in 2015 under University of Burdwan is 432, out of which 143 passed.
18. The college organizes regular evaluation through quarterly unit test and annual examination. The students having practical based subjects are assessed on a regular basis in the laboratories.
19. Following stipends are provided to the economically backward students:
 - Post Matric Scholarship for SC, ST, OBC (A and B) which is a Central Government Scheme and disbursed by Backward Class Welfare Department, Government of West Bengal
 - Post Matric Scholarship disbursed by Ministry of Minority Affairs
 - Kanyashree Prakalpa, Govt. of West Bengal
 - Chief Minister Relief Fund
 - Priyangbada Birla Scholarship
 - Bidi-Shramik Stipend, Govt. of West Bengal
 - Ramkrishna Mission, Bankura, Scholarship
 - Sitaram Jindal Foundation Scholarship
 - Scholarship for Disabled Students, Central Government Scheme

❖ Research, Consultancy and Extension

1. The college encourages involvement of faculties in various facets of research activities which could culminate into quality publications, extension of different new prospects and academic linkages.
2. The college encourages teachers to apply for various grants, participate in collaborative and research based extension programmes, participate in national conferences organized by the college and other institutions. For instance, we have organized seminars in collaboration with our neighbouring colleges like *Saldiah College*, *Pandit Ragunath Murmu Smriti Mahavidyalaya* and NGOs which are detailed below:
 - Collaborated with Department of Sanskrit, Saldiah College in UGC sponsored two day National seminar on **“The Srimadbhagbad-Gita and Modern Society”** on 15th & 16th March 2011
 - Collaborated with Department of Bengali, Pandit Ragunath Murmu Smriti Mahavidyalaya College in UGC sponsored two day National seminar on ***Jhorasanko Thakur Barir Sahitya Charcha O Rabindranath*** on 4th and 5th April, 2012
 - Collaborated with Department of History, Saldiah College in UGC sponsored two day National Seminar on ***Oscillating Historicity of Jungle Mahal*** on 4th and 5th October, 2012
 - We have been further invited for being the collaborator for the proposed UGC sponsored two day National Seminar on Ved by Department of Sanskrit, Panchmura Mahavidyalaya
3. Our college has successfully organized National level UGC sponsored seminars:
 - Teachers’ Council of Khatra Adibasi Mahavidyalaya organized UGC Sponsored Two-Day National Seminar on ***Value based Education: Necessity and Implementation*** in collaboration with Ramkrishna Math, Bankura on 21st & 22nd January 2011
 - Department of Bengali, Khatra Adibasi Mahavidyalaya organized UGC Sponsored Two-Day National Seminar on ***Rabindra Sahitye Narir Monobhumi O Nari-Moner Bahumatikata*** in collaboration with Nikhil Bharat Banga Sahitya Sammelan, Khatra Branch on 18th & 19th November 2011
 - Teachers’ Council of Khatra Adibasi Mahavidyalaya organized UGC Sponsored Two-Day National Seminar on ***Swami Vivekananda: The Multidimensional Personality*** in collaboration with Ramkrishna Math, Bankura on 1st & 2nd February 2012
 - Department of Bengali, Khatra Adibasi Mahavidyalaya organized UGC Sponsored Two-Day National Seminar on ***Swadhinotta Uttor Bangla Kobitai Protibadi Chetona*** in collaboration with Nikhil Bharat Banga Sahitya Sammelan, Khatra Branch on 23rd and 24th September, 2015

❖ Infrastructure and Learning Resources

1. Since our inception, the total area of the college is approximately 24 acres, having three plots: Main campus about 18 acres and other two plots are about 3 acres each.
2. The college has a garden and plants of medicinal therapeutic importance are planted randomly in various places in the campus. They are planted in a scattered way and we are planning to make a centralized medicinal plant garden.

3. The college has a wide-spread orchard of mangoes including few cashew-nut trees, coconut trees and guava trees.
4. The college utilizes the grants received from UGC and State Government efficiently for purchase, maintenance and upgradation of the Departments. Funds are utilized for Library upgradation, purchase of books for central as well as departmental libraries.
5. Remedial Coaching classes are provided to SC/ST/OBC Non-creamy layer and Minority students of all departments to guide them in areas where they need attention.
6. Awards in form of appreciation are given to students excelling in various examinations to encourage them to achieve higher goals. To encourage the students for attaining better result through creating a healthy competitive atmosphere among themselves, a financial award in the name of *Manju Chakraborty Merit Award* has been given annually to the students (two in number) who secured highest marks in the UG Final examination.
7. Students are provided with coaching classes for Entry in Services.
8. A Gymnasium has been set up in the college premises.
9. The students are encouraged to participate in Sports at various levels aiming at overall development of students. Students participate in Quiz Contests, Mock Parliament programmes. The achievements shall be presented in the detailed report.
10. The computers are updated with latest software. At present, our tech-savvy teachers are sharing knowledge and trying to orient other teachers about the latest Operating System entitled 'Ubuntu'.
11. The college has three NSS Units which organized various social awareness programmes. On request of Khatra Block Development Officer, the NSS unit conducted *Swachh Bharta Abhiyan* at many Panchyat areas like ***Dahala GP, Dhanara GP, Vaidyanathpur GP, Supur GP and Khatra 1, Khatra 2 GP and Gorabari GP.*** The Block Development Officers of Khatra and Ranibadh have acknowledged the service of our NSS student volunteers.
12. NCC is one of the remarkable wings of the Institution.
13. The college has Grievance Redressal Cell for maintaining a healthy working atmosphere for staff members and learning atmosphere for students.
14. The college has a functional RTI Cell for dissemination of information to all concerned.
15. There is a staff cooperative society which provides financial assistance to staff members, sanctions loans at short notices to the members in case of emergency, and above all helps to develop a cooperative atmosphere among the employees of the institution.
16. The college has a Boys' Hostel with a capacity of 80 seats.
17. 6 water purifiers-cum-cooler have been installed for providing pure and cold drinking water to the students and staffs.
18. 1 refrigerator has been placed in the staff room for teachers.
19. 1 refrigerator has been placed in the Chemistry lab for chemicals which require cold storage.
20. A Computer lab has been made for Physical Education Department as the subject Computer has been recently included in Physical Education course.
21. There is a room for Supervisor in the Hostel and responsible night guards are in constant vigilance of the entire campus at night.
22. There are 3 well equipped laboratories for the subjects of Pure Science in the college; Physics, Chemistry and Mathematics from which students get full support in the study.

❖ Student Support and Progression

1. There is a widespread publicity of admission notice on the college website and notice board. The eligibility criteria, merit list and all important dates are announced.
2. Students' attendance is strictly maintained and guardians of the irregular students are informed.
3. In addition to the posts sanctioned by the Government for full-time teachers, the college employs Govt. Approved Part-timers, Guest Lecturers, Contractual Teachers to maintain good teacher student ratio.
4. Financial assistance to eligible students under various schemes of the State and Central Government is provided. In addition, stipends for candidates, *Bidi-Shramik* candidates are provided. Under the "*Kanyashri Prakalpa*" of the State Government, female candidates attaining the age of 18 years are provided with one time financial assistance.
5. Remedial coaching for economically backward students and the students belonging to SC, ST classes is provided. In addition to this, coaching for competitive exams for Entry-in-services is provided.
6. The college gymnasium provides opportunity for the students to access modern sports equipments like two Bicycle Argumeter, one Motorised Trade-mill for body shaping and therapy equipments like Infrared-ray machine, Ultraviolet-ray machine, Wax therapy apparatus, Ultrasonic-sound therapy apparatus, Electronic Blood Pressure Monitor, Spiro meter, 5 gymnastic mats and 2 sets of Badminton Portable Stand aiming at mental as well as physical development of the students. Furthermore, with the inclusion of computer education in new syllabus of Physical Education of The University of Burdwan, we have arranged a computer lab equipped with 05 desktops with internet connection for the students.
7. Different welfare programmes of social importance are organized by the students under the guidance of Teachers like 'Blood Donation Camps' and 'Adult Literacy Programme'.
8. The college provides pure and cold drinking water to the students. The college canteen offers variety of food items to students at reasonable rates.
9. The students are encouraged to participate in various extracurricular and curricular activities. Students participate in Sports competitions at various levels and successful candidates are awarded.
10. As per recommendation of NAAC, a Women's cell was set up by the college to address various issues related to women empowerment and betterment.

❖ Governance, Leadership and Management

The college management is run under the direct control of the higher authority named 'Governing Body' comprising of members for different categories, such as State Govt., Affiliating University, Teaching and Non-teaching employees and students of the college. The President/ Chairman hold the topmost position in this management authority. The Teacher-in-Charge exercises academic, administrative and financial power to run the college following the guidelines of State Govt and affiliating University; which keeps him accountable to the Governing Body of the institution.

1. The Governing Body of the college plays an important role in management and development of the college. The GB meets at regular intervals to monitor the smooth functioning of the college, to initiate various development programmes.
2. Various committees are set up for decentralization of power and to ensure an overall monitoring and development. The committees have the power to function independently and the decisions are duly implemented.
3. The GB sanctions funds for maintenance as well as development programmes of the college. It ensures that the funds received from various central and state government agencies are effectively utilized.
4. For smooth functioning of the college and to maintain a healthy teacher student ratio, the GB took initiative to appoint teaching as well as non-teaching staff on casual basis. Steps are taken to fill up the vacant teaching and non-teaching posts sanctioned by the Government.
5. The IQAC of the college takes necessary actions to improve the overall performance of the college. It integrates modern methods of teaching with existing ones, ensures adequate allocation of funds for academic cause. Various seminars, workshops and lectures are organized to maintain the parameters of higher education. Teachers are encouraged to take up various research projects.
6. The teachers are encouraged to present paper and participate in UGC faculty development programme and seminars. Attending Orientation Programmes and Refresher Courses are given importance.
7. Governing Body makes sure that the Government regulations are strictly observed during recruitment. The Principal is directed to keep record of the attendance and performance of the staff members.
8. Proper maintenance of records related to finance and regular audit is ensured. The Accounts Department and the office are equipped with office management software. Computerization of salary accounts has been done with due assistance from the State Government.

❖ Innovative Practices

1. Career counselling cell has been set up to motivate students and make them aware of various mainstream and alternative career opportunities along with academic or vocational courses.
2. Departmental culture events in form of 'Fresher Welcome' and 'Ice-breaking Session' are arranged to create a harmonious bond between junior and senior students; and thereby in the process curb the evil of Ragging which is a curse for academic institutes.
3. Preservation and Conservation of Biodiversity in the College campus
4. Micro level study/survey of socio-economic issues by the students

SWOC ANALYSIS OF THE INSTITUTION

STRENGTH

1. Khatra Adibasi Mahavidyalaya takes marvelous pride in recalling the contribution of persons who were the harbingers of higher education in this obscure and backward area. They dedicated their life to build up an academic institution in this socio-economically backward place like Khatra. As a result of their assiduous efforts, Khatra Adibasi Mahavidyalaya came into existence in the year 1979. In successive years, generation of students passed out from this college, creating a new world of intelligentsia. Students of this college carved a niche for themselves not only in the academic field but also in diverse avenues like administration, social service, expeditions and so on. Among them special mention must be made of students who have been the torchbearer of the glory of our institution—
 - **Dr. Sk. Sirajuddin**, Teacher-in-charge of Saldiah College, Bankura and nominated Chairperson of School Service Commission of Western Zone
 - **Dr. Bidhan Mukherjee**, Assistant Professor, Dept. of Bengali, Saldiah College, Bankura
 - **Sri Mir Muzzafar Ali**, Chartered Accountant in a reputed international firm in Dubai
 - **Sri Sunil Mahata**, Accounts Officer in a leading company, Mahindra
 - **Dr. Subhendu Maji**, General Physician
 - **Sri Shyamal Sarkar**, Eminent social worker and *Purta Karmyadhakka*, Zila Parishad, Bankura
 - **Dr. Partha Ghosh**, Professor, Saint Xaviers Deemed University
 - **Sri Dhananjay Haldar**, Cost Accountant (ICWAI) in a reputed international firm in Uganda
 - **Sri Nikhil Saha**, Head Clerk, BLRO, Khatra.
 - **Sm.Sanchaita Chatterjee**.Head Mistress, Pr.Section, a pvt.leading School,at Khatra.
 - **Sm.Sudhesna Mitra**,Asst,Teacher,Raipur Girls'High School,Bankura.

There are also a constellation of students who have been involved in education sector as teachers in primary, secondary and higher secondary schools.

2. The College library is a treasure house of rare books from the past few decades with near about thirty thousand books of Humanities, Science and Commerce. There are bound copies of several journals like *Economics and Political Weekly*. Furthermore, both disciplines of Science and Arts possess a rich collection of contemporary publications. There is a valued collection of dictionaries of English, Bengali and Santali languages. The college library is almost an archive that can boast of a veritable storehouse of records and documents. It has unearthed and preserved a crucial aspect of history of education of remote tribal concentrated areas of Bengal. We have INFIBNET-N LIST facility in our library consisting of near about 6000 e-journals (national & international) and 97000 e-books. The College library maintains institutional membership to the British Council Library which enables the students and staff of the college to access the resources of this centre.

3. The Museum at Khatra Adibasi Mahavidyalaya contains valuable items like handicrafts and cultural artifacts of various district of Bengal like Bankura's Dokra Statues, Wooden dolls of Burdwan, Mattress of East Mednipur, Patchitra of Birbhum.
4. Khatra Adibasi Mahavidyalaya has a record of consistently good academic performance in comparison to neighbouring colleges.
5. Though we don't have a formally registered Alumni Association as an autonomous body yet we firmly claim that ex-students and faculty of our college always take a keen interest in the activities of the college. They extend their best efforts for the betterment of the institution and its learners. Besides coming up with welfare ideas, they also come forward with financial assistance in giving prize to deserving students and participate in the cultural activities of the college. For instance, Manju Chakrabarti, Ex-Associate Professor, Dept. of Political Science who superannuated from our institution in the year 2008 contributed Rs. 50000/- for awarding prize to the best performer in the final examination.
6. Career Guidance Cell has been established which act as a pathfinder for many anxious students and also provide employment notifications. We have been successful in conducting coaching classes for preparation of competitive examinations under 'Entry-in-service Scheme' of the UGC. All the teachers are generous enough to counsel the aspiring students informally both for higher studies and job opportunities.
7. The relationship between teachers and students is exceedingly cordial adding to the genial atmosphere in the College. Teaching as well as non-teaching staff extend their full support for the betterment of the institution.
8. For its clarity in admission procedure, developmental activities and sincere academic activities itself, Khatra Adibasi Mahavidyalaya is able to draw the special attention of its affiliating University. The college is encouraged by The University of Burdwan for sustenance and maintenance of quality education. The college is greatly benefitted by the full co-operation extended by the Higher Education Department, Government of West Bengal and UGC (ERO).
9. Since procurement of a certificate is not the end of education, the college extends a platform for unveiling the extracurricular talents of the students through sports and annual cultural programme. Every year quite a number of students participate in the Inter College Athletic Meet of The University of Burdwan.
10. The NSS wings of the College ensure active involvement of the students in extension activities like blood donation Camp, health awareness programme etc.
11. The College also has an Anti-Ragging Cell which has been formed according to UGC norms to curb any form of ragging or bullying incidents. However, no such incidents have been reported.
12. Two Honours subject (Philosophy and Mathematics) and Music & Geography as general subject at the undergraduate level have been introduced.
13. The college has opened a new subsidized canteen to provide refreshments to both the students and staff at a subsidized price.
14. Power-cut is a matter of grave concern in this locality due to frequent thunder storms and lightning. We have installed two silent eco-friendly generators of 20 Kv each to manage the power crisis especially during natural hazards
15. To maintain hygiene in the campus, we have built 7 washrooms for faculty and non-teaching staff and 04 washrooms for Girls and 04 washrooms for Boys. We also have positioned

litterbins in various busy corners of the campus to keep our campus neat and clean. 3 new garages for vehicles have been built.

16. We built an airy spacious and modernized staff room for the teachers, and we are in the process of modernizing the Office room. The new Science Building, additional Hall rooms for organizing seminars, washrooms for students and teachers, computer lab for Physical Education Department and Mathematics lab are our latest developments. We have built 2 wings of building sufficient enough to accommodate the encouraging rise of student strength.
17. Modern learning technologies have been implemented by making a 'Smart classroom'. We believe in optimum utilization of resources. Hence all the Honours departments have access to the Smart Classroom once a week. Each Honours department has been provided with a LCD Projector and Laptop.
18. Our college has installed 'wi-fi' device for Internet access. As the campus of our college is wide-spread so we have set up 3 Hotspot Zones in our campus—staff room for teachers, administrative office and library for speedy functioning of academic and administrative issues.

WEAKNESS

1. In heritage buildings, vertical expansion is not viable and hence that portion of the land is subject to limitation as far as usage is concerned.
2. The laboratories of Science departments are not spacious enough and are not handsomely equipped. This is a major concern as we are in the process to submit proposals to the Higher Education Council (WB) and The University of Burdwan for permitting us to initiate Honours Courses in Physics and Chemistry.
3. The College has no auditorium. However, construction of new seminar halls is rapidly in progress and expected to be completed soon.
4. There is no girls' hostel, so a section of the pupils faces difficulty since they have to commute long distances. However, a plot of land has been allotted at Kandnasole Mouza near Khatra and the task of construction of Girls hostel is given to PWD, Bankura.
5. The College has a total number of 10 vacant sanctioned Teaching posts excluding the Principal. In case of Non-teaching staff, out of a total of 20 sanctioned posts 16 are filled up and 04 remain vacant. One post for Librarian is also vacant. We hope the problem will be solved soon, since the West Bengal College Service Commission has already initiated the process of recruitment of teachers and Principal.
6. All the departments are yet to organize UGC sponsored National Seminars. Only Bengali Department has been able to conduct 02 UGC sponsored National Seminars. The root cause of not being able to conduct seminars by all the departments is paucity of full-time teachers to take the responsibility of conducting such seminars.
7. Almost all the departments being single full-time teacher department, it sometimes becomes difficult to allow teachers to go for Refresher, Orientation course or FDPs. However, our Governing Body is cooperative enough to allow all existing teachers to carry out such courses. Their absence is being supplemented by guest and part-time faculty.
8. Departmental library is wanting in case of many departments for lack of space and fund. However, Bengali and History departments have been able to maintain departmental library and has thus inspired other departments to do the same.

OPPORTUNITY

1. The College encourages the teachers to take up UGC sponsored Minor Research Projects and Major Research Project. Our teachers till date have completed 06 Minor Research Projects.
2. The existence of UGC resource centre for Humanities as well as Science and a browsing centre in the central library of our college provide ample scope for research for the teachers and students.
3. The existence of our College website: www.khatraadibasimahavidyalaya.in enables access of necessary information for all concerned.
4. Being a tribal oriented college, there is ample scope of opening a Tribal Studies Centre if favoured with grants from UGC.
5. We have opportunities to conduct excursions by both History and Geography departments and we are chalking out trip plans for the same.
6. We have opportunities to open Centres for Distance Education courses as our parent University The University of Burdwan is popular for its systematic and well-planned distance education courses.
7. Being tribal oriented college, our college has the opportunity of forming a Folk Culture Group which can promote its cultural facets like tribal dancing, singing and other interesting rare acts in other colleges which shall surely enrich them.

CHALLENGE

1. The primary challenge the College faces today is to retain and at the same time enhance academic performance of the students.
2. An alarming issue of many colleges is the rate of drop out students. We are determined to precisely focus on this problem and work towards its solution.
3. Latest survey shows that the rate of tuition based learning is very high in West Bengal and our college is also not an exception. The third year students rarely come to the college and depend on private tuition. It is our challenge to bring them to classes by bringing other faculty from reputed colleges and universities.
4. Lack of fully equipped Language Lab is urgently required. Our students who take English Honours come from Bengali medium schools. Their prior base knowledge about English literature is not sound like the students of the English medium students or the students of Metropolitan Towns. Therefore, they face problem while studying the vast syllabus of English Honours. Students are not fluent in communicative English. They also have problem to understand the English pronunciation. Hence teachers are compelled to teach in the form translation method. The urgency of having a Language Lab in the college has thus become a necessity to hone the soft skills of the students.

PROFILE OF THE AFFILIATED/ CONSTITUENT COLLEGE

❖ Name and Address of the College

NAME	KHATRA ADIBASI MAHAVIDYALAYA
ADDRESS	P.O-KHATRA, DISTRICT- BANKURA, PIN—722140
STATE	WEST BENGAL
WEBSITE	www.khatraadibasimahavidyalaya.in
E-MAIL	kacollege@rediffmail.com
PHONE NO.	8900057220 / 9932546966

❖ For Communication

Designation	Name	Telephone with STD	Mobile	E-mail
Teacher-in-Charge	Prof. Swapan Kumar Biswas	03243-255261	8900057220 9932546966	skbiswas.kht@rediffmail.com
IQAC Coordinator	Prof.AlokeBhowmik	03243-255261	9475623715	aloke.b05@rediffmail.com

❖ Status of the Institution

Affiliated College

☒

Constituent College

☐

Any other (specify)

☐

❖ Type of Institution

a) By Gender

i. For Men

☐

ii. For Women

☐

iii. Co-Education

☒

b) By Shift

- | | | |
|------|---------|-------------------------------------|
| i. | Regular | <input type="checkbox"/> |
| ii. | Day | <input checked="" type="checkbox"/> |
| iii. | Evening | <input type="checkbox"/> |

❖ Is it a recognized Minority Institution?

- | | | |
|-----|-----|-------------------------------------|
| i. | Yes | <input type="checkbox"/> |
| ii. | No | <input checked="" type="checkbox"/> |

If yes specify the Minority Status (Religious/ Linguistic/ any other) and provide documentary evidence: Not Applicable

❖ Sources of Funding

- | | | |
|------|----------------|-------------------------------------|
| i. | Government | <input type="checkbox"/> |
| ii. | Grant-in-aid | <input checked="" type="checkbox"/> |
| iii. | Self-financing | <input type="checkbox"/> |
| iv. | Any other | <input type="checkbox"/> |

❖ Date of Establishment of College

DD	MM	YYYY
18	11	1979

B) University to which college is affiliated/ or which governs the college (If it is a constituent college): **THE UNIVERSITY OF BURDWAN**

C) Details of UGC Recognition

Under Section	Date-Month-Year	Remarks (if any)
2 (f)	20-06-1986	No. F.8-25/85 (CP/MP)
12 (B)	----	--

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

- ❖ Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC) on its affiliated colleges?

Yes

☐

No

☒

If yes, has the College applied for availing the autonomous status?

Yes

☐

No

☒

- ❖ Is the College recognized?

a) By UGC as a College with Potential for Excellence (CPE)?

Yes

☐

No

☒

If yes Date of Recognition: ...NOT APPLICABLE....(DD/MM/YYYY)

b) For its performance by any other Governmental Agency?

Yes

☐

No

☒

If yes Name of Agency: Not Applicable

Date of Recognition: Not Applicable

- ❖ Location of the area and campus in sq. mts.

Location	Rural
Campus area in sq. mts.	109143.7 sq. mts.
Built up Area in sq. mts.	4610.95 sq.mts.

Facilities available on the Campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement

- Auditorium/ Seminar Complex with Infrastructure Facilities
- Sports Facilities

X
✓

➤ Play ground

✓

➤ Swimming Pool

X

➤ Gymnasium

✓

❖ Hostel

Boys' Hostel

i. Number of Hostels

03

ii. Number of Inmates

88

iii. Facilities

- a. Electricity
- b. Indoor Game
- c. Television
- d. Eco-friendly Fuel (Gas) to Cook
- e. Clean Toilets and Washroom
- f. Airy Spacious Rooms
- g. Visitors Room
- h. Kitchen
- i. Dining Room
- j. Common Room
- k. Cycle, Motorcycle Shade
- l. Separated Compound protected with Boundary Wall
- m. Night Guard
- n. Cook

- ***Girls' Hostels***

i. Number of Hostels

X

ii. Number of Inmates

X

iii. Facilities

X

- ***Working Women's Hostel***

i. Number of Hostels

X

ii. Number of Inmates

X

iii. Facilities

X

- Residential Facilities

i. Teaching Staff

X

ii. Non-Teaching Staff

X

- Cafeteria

✓

- Health Centre

X

- Other Facilities

i. Bank

X

ii. ATM

X

iii. Post-office

X

iv. Book Shop

X

- Transport Facilities
For students

X

For staff

X

- Power House

College has a 63 KV transformer installed by WBSEDCL. We have installed two silent eco-friendly generators of 20 KV each and additional one 7.5 KV generator to cope up with power crisis especially during natural hazards

- Solid Waste Management Facility

X

- Waste Water Management

X

- Water Harvesting

X

❖ Details of Programmes Offered by the College (Give Data for current academic year—2015-2016)

Name of Programme/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned/Approved Student Intake	No. of Students
Mathematics Honours	3 years	Passed H.S (XII) with 45 % marks in aggregate	English	23	17
Bengali Honours	3 years	Passed H.S (XII) with 45 % marks in aggregate	Bengali	80	80
English Honours	3 years	Passed H.S (XII) with 45 % marks in aggregate	English	67	66
History Honours	3 years	Passed H.S (XII) with 45 % marks in aggregate	Bengali	80	72
Philosophy Honours	3 years	Passed H.S (XII) with 45 % marks in aggregate	Bengali	67	46

Sanskrit Honours	3 years	Passed H.S (XII) with 45 % marks in aggregate	Sanskrit & Bengali	80	79
Santali Honours	3 years	Passed H.S (XII) with 45 % marks in aggregate	Santali	67	61
Accountancy Honours	3 years	Passed H.S (XII) with 45 % marks in aggregate	English	46	02
B.A. General	3 years	Passed H.S (XII)	Bengali	1033	902
B.Sc. General	3 years	Passed H.S (XII)	English	40	12
B.Com General	3 years	Passed H.S (XII)	English	159	03

- Does the college offer Self-financed Programmes?

Yes

☐

No

☒

If yes, how many?

NA

- New programmes introduced in the college during the last five years if any?

Yes

☒

No

☒

If yes, how many

04

Sl No.	Name of the Programme	Year of Introduction
1.	Philosophy Honours in UG	2012-2013
2.	Mathematics Honours in UG	2012-2013
3.	Geography General	2012-2013
4.	Music General in UG	2012-2013

- List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments	Under Graduate		Post Graduate
		Honours	General	
Science	Mathematics	Yes	Yes	NO
	Chemistry	No	No	
	Physics	No	No	

Faculty	Departments	Under Graduate		Post Graduate
		Honours	General	
Arts	Bengali	Yes	Yes	NO
	English	Yes	Yes	
	History	Yes	Yes	
	Philosophy	Yes	Yes	
	Sanskrit	Yes	Yes	
	Santali	Yes	Yes	
	Geography	No	Yes	
	Economics	No	Yes	
	Political Science	No	Yes	
	Music	No	Yes	
	Phy. Education	No	Yes	

Faculty	Departments	Under Graduate		Post Graduate
		Honours	General	
Commerce	Accountancy	Yes	Yes	NO

- Number of Programmes offered under (Programme means a degree course like B.A, B.Sc, B.Com, M.A)

a. Annual

03

b. Semester System

00

c. Trimester System

00

- Number of Programmes with

a. Choice Based Credit System

X

b. Inter/Multidisciplinary Approach

X

X

c. Any other (specify and provide details)

- Does the College offer UG and/ or PG Programmes in Teacher Education?

Yes ☐

No ☒

- Does the college offer UG or PG programme in Physical Education?

Yes ☐

No ☒

If yes,

- Year of introduction of the programme(s): NA (dd/mm/yyyy)
and number of batches that completed the programme

- NCTE recognition details (if applicable) NA

Notification No.: ...Not Applicable...Date: ...Not Applicable... (dd/ mm /yyyy)

Validity: ...Not Applicable....

- Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐

No ☒

- Number of Teaching and Non-teaching Position in the Institution

Positions	Teaching Faculty										Non-teaching		Technical Staff	
	Professor/ Principal		Associate Professor		Assistant Professor		Reader		Librarian					
<i>Sanctioned by the UGC/ University/ State Govt. Recruited</i>	M	F	M	F	M	F	M	F	M	F	M	F	M	F
	00	00	03	00	07	02	00	00			14	01	01	
<i>Yet to Recruit</i>					10				01		04			
<i>Contractual Govt. Aided</i>	01 Whole Time Contractual, Physical Education Teacher (Male)													

<i>Part Time Govt. Aided</i>	Male					Female								
	11					02								
<i>Sanctioned by the Manageme nt/ Society or other Authorised bodies Recruited</i>														
<i>Yet to recruit</i>														
<i>Guest Manageme nt Appointee (for PG)</i>	Male					Female								
	16					03								
<i>Visiting</i>														

• Qualification of the Teaching Staff

Highest Qualification	Teaching Faculty								Total
	Professor/Principal		Associate Professors		Assistant Professor		Reader		
	M	F	M	F	M	F	M	F	
PERMANENT TEACHERS									
Ph.D.					04	00			04
Ph.D. Pursuing					02	02			04
M.Phil. / M.Tech.			02			01			03
Part-time Teachers									
Ph.D.									
Ph.D. Pursuing					02				02
M.Phil. / M.Tech.					01				01
Guest Lecturers									
Ph.D.	NIL								
Ph.D. Pursuing									
M.Phil. / M.Tech.									

- Number of Visiting Faculty /Guest Faculty engaged with the College: Nil
- Furnish the number of the students admitted to the college during the last academic years

Categories	2011-2012		2012-2013		2013-2014		2014-2015	
	M	F	M	F	M	F	M	F
SC	326	104	417	139	476	183	489	217
ST	528	148	591	214	691	299	691	350
OBC	236	110	254	125	299	161	343	195
GENERAL	750	513	826	565	858	649	792	643

- Details on Students enrolment in the college during the current academic year

Type of Students							
	UG			PG		Ph.D.	Total
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year		
<i>Students from the same state where the college is located</i>	1234	1188	823	NA			NA
<i>Students from other states of India</i>	NA						
<i>Foreign Students</i>	NA						
<i>Total</i>							

- Dropout rate in UG and PG (average of the last two batches)

Dropout Rate	2013-2014	2012-2013
UG	23.33 %	17.85 %
PG	Not Applicable	Not Applicable

- Unit Cost of Education

Unit Cost of Education	2014-2015	2013-2014	2012-2013	2011-2012
Including the Salary Component	6353	7159	7207	7361
Excluding the Salary Component	1357	889	916	1340

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

- Does the college offer any programme/s in distance education mode (DEP)?

Yes

☐

No

☒

If yes,

- Is it a registered centre for offering distance education programmes of another University

Yes

☐

No

☒

- Name of the University which has granted such registration

NOT APPLICABLE

- Name of the Programmes offered:

NOT APPLICABLE

- Programmes carry the recognition of the Distance Education Council

Yes

☐

No

☒

- Provide Teacher-student ratio for each of the programme/course offered for current year

Courses	No. of Students	No. of Teachres	Ratio
Mathematics	17 (1 st yr)	4	4.25:1
	16 (2 nd yr)	4	4:1
	08 (3 rd yr)	4	2:1
Bengali	80 (1 st yr)	6	13.33:1
	65 (2 nd yr)	6	10.83:1
	44 (3 rd yr)	6	7.33:1
English	66 (1 st yr)	6	11:1
	58 (2 nd yr)	6	9.66:1
	35 (3 rd yr)	6	5.83:1
History	72 (1 st yr)	4	18:1
	60 (2 nd yr)	4	15:1
	24 (3 rd yr)	4	6:1
Sanskrit	79 (1 st yr)	5	17.8:1
	61 (2 nd yr)	5	12.2:1
	41 (3 rd yr)	5	8.2:1
Santali	58 (1 st yr)	4	14.5:1
	29 (2 nd yr)	4	7.25:1
	16 (3 rd yr)	4	4:1
Philosophy	46 (1 st yr)	4	11.5:1

	23 (2 nd yr)	4	5.75:1
	10 (3 rd yr)	4	2.5:1
Accountancy	3 (1 st yr)	2	1.5:1
	2 (2 nd yr)	2	1:1
B.Sc Gen	12 (1 st yr)	6	2:1
	06 (2 nd yr)	6	1:1
	04 (3 rd yr)	6	0.67:1
B.A. Gen	881 (1 st yr)	37	23.81:1
	832 (2 nd yr)	37	22.49:1
	561 (3 rd yr)	37	15.16:1
B.Com Gen	5 (1 st yr)	2	2.5:1

- Is the College applying for

Accreditation: Cycle 1

☐

Cycle 2

☒

Cycle 3

☐

Cycle 4

☐

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

- Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and reassessment only)

Cycle 1: 31/03/2007

Accreditation Outcome: Result C+

- Number of working days during the last academic year: 235
- Number of teaching days during the last academic year: 185

(Teaching days means days on which lectures were engaged excluding the examination days)

- Date of establishment Internal Quality Assurance Cell (IQAC): 02/02/2008
- Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.
 - AQAR (i) : 2010-11—24/12/2015
 - AQAR (ii) : 2011-12—28/12/2015
 - AQAR (iii) : 2012-13—28/12/2015
 - AQAR (iv) : 2013-14—28/12/2015
 - AQAR (v): 2014-15—29/12/2015

CRITERION I CURRICULAR ASPECTS

1.1 CURRICULUM PLANNING AND IMPLEMENTATION

1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

❖ History, Mission and Objectives:

During the fag end of 1960, the votaries of education came forward to transform their long cherished dream of expansion of higher education in the extremely backward belt of the southern part of Bankura District into reality. It is through their relentless efforts through constituting committees, collecting donations and organising many cultural programmes which resulted in the establishment of Khatra College (Proposed) with Higher Secondary section at the initial stage.

As a result of their perpetual striving, the most coveted aspirations of the people became appeased with the august inauguration of the college by Sri JyotiBasu, the honourable Chief Minister of West Bengal in the 18th of November, 1979 with renaming of Khatra College (Proposed) into Khatra Adibasi Mahavidyalaya.

As a mark of respect, this year of establishment was dedicated to the 125th Anniversary of the great Santali Rebellion. At the very outset, Arts and Commerce streams with general course of studies in Sanskrit, Bengali, English, History, Philosophy, Pol. Science, Economics and Commerce was opened for imparting higher education to the students. Like Ulysses in Lord Tennyson's poem, the mantra of this college is "to strive, to seek, to find, and not to yield."

In the past 36 years of its existence, Khatra Adibasi Mahavidyalaya has been steadfastly faithful to its key mission —

- Offering quality education at an affordable expense.
- Commitment of the college is to establish itself as a one-stop source of education for students.
- The mission of this college is to unite the students belonging to the SC and ST communities into the main stream of higher education along with other students belonging to the General category.
- To remain committed to its foremost aim of sustaining a student-friendly ambience perfectly conducive to learning.
- To constantly endeavor towards the holistic development of students into responsible citizens and exemplary human beings.
- To work for the advancement of learning through optimum utilization of state-of-the-art teaching aids.
- To be continually cognizant with the needs and demands of students as well as the society.

- To take the institution to greater heights of eminence and excellence via the route of better academics.

Communicated to different stake holders in the following manner:

- **Students:** Prospectus, Value Education Programmes, Contact Sessions with Teachers and Website.
- **Teachers, Non-Teaching Staff and Parents:** Interactive Sessions and Meetings, Website

Development Blocks namely *Khatra, Ranibadh, Hirbandh and Indpur* falls within the ambit of this college. The notable beneficiaries of this college are the students belonging to the SC, ST and OBC categories of these backward blocks.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

Being affiliated to The University of Burdwan, Khatra Adibasi Mahavidyalaya is bound to abide by the curriculum designed by the parent University. It has structured its internal evaluative system in a vital, need-based manner with reference to the broad guidelines of the University.

Regarding the operational part, the college organizes tests regularly before the final exams to examine the receptivity and preparation of the students before appearing in the final exams. This ensures assessment of mock preparation but does not stress out the young minds. Practical and demonstrative teaching is undertaken in laboratories.



Image 1: Students of English Department watching the film adaptation of Shakespeare's Macbeth which will surely imprint a lasting impression in their curious minds

In non-lab based subjects like English adaptation of texts in other media like films on Shakespeare's dramas are shown in classrooms using projectors to ensure a long-lasting audio-visual impact on the students.

Senior students are encouraged to give classroom lecture to their immediate juniors in Students Seminar. This not only creates a bond of fraternity and curb the evils of ragging but also boost the students' confidence, fluency and spontaneity.

The use of modern technologies like the Power Point Presentation to demonstrate a lecture is adopted by the teachers.



Image 2: Demosnstrating Lecture through Power Point Presentation

The senior teacher of the department segments the syllabi into modules and assignments. All the teachers are allotted their respective segments and they teach accordingly keeping in mind the time frame. This process results in completion of the syllabi in due time.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The college is affiliated to The University of Burdwan and does not have the authority to design any course at undergraduate level. The subject combinations are at par with the rules of the University. However, depending on the demand of the students, permission to open a new course is sought from time to time. The University organizes meetings of different subject teachers from time to time to review and suggest modifications in syllabi. The faculty members attend such meetings and keep themselves informed of the changes in syllabus, the question pattern etc. There are a few subjects in which there are representations to the UG Board of Studies and the members do their best to cooperate with the University to upgrade the syllabus. The teachers also attend various Orientation Programmes, Refresher Courses, Seminars, and Workshops etc.

outside the College and pursue research projects under various schemes for achieving the aforesaid purpose.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

University examinations at the completion of the curriculum assigned for each term is a final determinant of the realisation of the objectives of the existent curriculum. An environment conducive to learning is provided through introduction of need based courses and adoption of advanced methodologies in teaching. College teaches the given syllabus and examines all angles to give the student the widest perspective possible. The teaching is library centric and demonstrative and not merely bookish. The college library is automated and has registered under INFLIBNET-NLIST which gives access to above 97,000 e-books and 6000 full text journals. The teachers are encouraged to organize seminars; regional as well as National where eminent speakers are invited. Interdisciplinary and faculty exchange talks and seminars are organized at college level for the betterment of the students.

1.1.5. How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

Khatra Adibasi Mahavidyalaya collaborates with Khatra Bangiya Sahitya Parishad and Ramkrishna Mission, Bankura to organise UGC-sponsored National level seminars in the college.

1.1.6. What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/ departments represented on the Board of Studies, student feedback, teacher feedback, and stakeholder feedback provided, Specific suggestions etc.).

The University of Burdwan does not have any provision for the College other than induction of Faculty members in BOS to forward suggestions for designing the UG syllabus. Two teachers of the college were members of the Undergraduate Board of Studies of The University of Burdwan, and thus played an active role in curriculum design of the University. Though as stated in 1.1.3, whenever workshops are held on syllabus, the College always sends the concerned Faculty members with suggestions. Student feedback is taken formally at the final year as by then students have their mature opinion about the implementation of the syllabus.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

There is no scope under the present system to function outside the purview of the affiliating university in matters concerning the UG syllabus except as stated in 1.1.6. The Undergraduate students are assessed throughout the entire course across all the years i.e. First, Second and Final

year. University examination at the completion of the course is a final determinant that focuses the extent of comprehension of the goal of the curriculum.

1.1.8. How does the institution analyse /ensure that the stated objectives of curriculum are achieved in the course of implementation?

University examinations at the completion of the curriculum assigned for each term is a final determinant of the realisation of the objectives of the existent curriculum. College Test level performances are discussed at Staff Meetings and results are prepared. Cases requiring considerations are deliberated upon and attempts are made to ascertain whether implementation of curricula was done adequately or whether strategies have to be revised, whether a particular student had reception problems or whether student-teacher contact level needed to be re-negotiated.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The college has not yet been able to open such courses. However, the introduction of Music as a General course from the year 2012 has attracted many aspiring talented students to take up the subject.

1.2.2. Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

Not Applicable. There is no provision for dual degree under the regulations of University of Burdwan.

1.2.3. Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

At the entry level, students choose their Honours and General subjects. The College offers options for maximum number of general subjects combinations as extended by the University for the benefit of the students. However, they may change their subject combination according to their preference, if desired, within one month from the date of their admission to First year classes. Furthermore, various deadlines regarding form fill-up are subject to flexibility keeping in mind the financial issues of various students.

Pass Subject Combination for Honours Courses

Beng (Hons)		English (Hons)		Santali (Hons)	
Elective I	Elective II	Elective I	Elective II	Elective I	Elective II
English	Philosophy	Bengali	History	Bengali	Pol.Sc.
English	Sanskrit	Bengali	Philosophy	Bengali	History
Pol.Sc	Santali	Bengali	Sanskrit	Bengali	Philosophy
Pol.Sc	Economics	Bengali	Music	Bengali	Sanskrit
Pol.Sc	Philosophy	Santali	History	Bengali	Music
Pol.Sc	Sanskrit	Santali	Sanskrit	Bengali	Geography
Santali	Sanskrit	Economics	Philosophy	English	Sanskrit
Economics	Philosophy	History	Philosophy	Pol.Sc	Economics
History	Philosophy	History	Sanskrit	Pol.Sc	History
Philosophy	Sanskrit	Economics	Geography	History	Philosophy
Philosophy	Music	Bengali	Geography	History	Sanskrit
Sanskrit	Music	Philosophy	Sanskrit	Sanskrit	Philosophy
Sanskrit	Geography				

Philosophy (Hons)		Sanskrit (Hons)		Mathematics (Hons)	
Elective I	Elective II	Elective I	Elective II	Elective I	Elective II
Bengali	Pol.Sc	Bengali	Pol.Sc	Physics	Chemistry
Bengali	Santali	Bengali	History		
Bengali	Sanskrit	Bengali	Philosophy	Accountancy (Hons)	
Bengali	Music	Bengali	Music	Elective I	Elective II
Pol.Sc	Santali	English	Pol.Sc	Economics(Com)	Management(Com)
Pol.Sc	History	English	Philosophy	History (Hons)	
Pol.Sc	Sanskrit	Pol.Sc	Santali	Elective I	Elective II
Santali	History	Pol.Sc	Philosophy	Bengali	Pol.Sc.
Economics	Geography	Pol.Sc	Geography	Bengali	Philosophy
English	Sanskrit	Santali	History	Bengali	Sanskrit
		History	Philosophy	Bengali	Music
		Economics	Geography	English	Sanskrit
				Pol.Sc.	Economics
				Pol.Sc.	Philosophy
				Santali	Sanskrit
				Economics	Geography
				Philosophy	Sanskrit

PASS (General) COURSE COMBINATION SUBJECTS

ARTS (GENERAL)					
ELECTIVE -I	ELECTIVE -II	ELECTIVE -III	ELECTIVE -I	ELECTIVE -II	ELECTIVE -III
BENGALI	SANSKRIT	PHILOSOPHY	ENGLISH	SANSKRIT	PHILOSOPHY
BENGALI	HISTORY	PHILOSOPHY	ENGLISH	SANSKRIT	SANTALI
BENGALI	SANTALI	PHILOSOPHY	ENGLISH	SANSKRIT	HISTORY
BENGALI	POL. SC.	PHILOSOPHY	ENGLISH	SANSKRIT	MUSIC
BENGALI	ECONOMICS	PHILOSOPHY	SANSKRIT	POL. SC.	MUSIC
BENGALI	SANSKRIT	HISTORY	SANSKRIT	HISTORY	MUSIC
BENGALI	SANTALI	HISTORY	SANSKRIT	POL. SC.	ECONOMICS
BENGALI	SANSKRIT	ENGLISH	SANSKRIT	POL. SC.	PHILOSOPHY
BENGALI	SANTALI	ENGLISH	SANSKRIT	POL. SC.	HISTORY
BENGALI	ENGLISH	PHILOSOPHY	SANSKRIT	POL. SC.	PHILOSOPHY
BENGALI	SANSKRIT	MUSIC	SANSKRIT	PHILOSOPHY	HISTORY
BENGALI	MUSIC	PHILOSOPHY	SANSKRIT	PHILOSOPHY	SANTALI
BENGALI	MUSIC	SANTALI	SANSKRIT	HISTORY	GEOGRAPHY
BENGALI	SANSKRIT	GEOGRAPHY	SANSKRIT	ECONOMICS	PHY. EDUCATION
BENGALI	HISTORY	GEOGRAPHY	SANSKRIT	SANTALI	PHY. EDUCATION
BENGALI	SANTALI	GEOGRAPHY	SANSKRIT	HISTORY	PHY. EDUCATION
BENGALI	POL. SC.	GEOGRAPHY	SANSKRIT	POL. SC.	PHY. EDUCATION
BENGALI	ECONOMICS	GEOGRAPHY	BENGALI	SANSKRIT	PHY. EDUCATION
BENGALI	PHILOSOPHY	ECONOMICS	BENGALI	SANTALI	PHY. EDUCATION
BENGALI	PHILOSOPHY	POL. SC.			
PURE SCIENCE PASS COMBINATION			B.COM. PASS COMBINATION		
ELECTIVE -I	ELECTIVE -II	ELECTIVE -III	ELECTIVE -I	ELECTIVE -II	ELECTIVE -III
PHYSICS	CHEMISTRY	MATHEMATICS	ECONOMICS (COM)	MANAGEMENT(COM)	F. ACCOUNTING (COM)

1.2.4. Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Being a Government Aided College, self-financed programme could not be introduced.

1.2.5. Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

College is providing horizontal support through introduction of different programs suggested and funded by UGC like coaching classes for 'Entry in Service' and Remedial classes for backward students.

1.2.6. Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/ combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

No, there is no provision for such flexibility under the regulations of the University of Burdwan.

1.3 CURRICULUM ENRICHMENT

1.3.1. Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

As has been stated earlier, the present affiliation format does not allow much leeway. However the teaching methodology with personal level interaction adapts the syllabus to the goals of the institution. The Institution organises various co-curricular and extra-curricular programmes. For example the participation of the students in seminar, social works through NSS unit, their involvement in organizing annual social function to showcase their talent and so on ensure the execution of academic programmes on one hand and accomplishment of holistic development of students. Admission tests and interviews indigenous to the college test student aptitude, so that enrolled students have a natural orientation towards explorative study and pragmatic awareness.

1.3.2. What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The College inspires the students to actively involve themselves in the Annual College Social which helps them developing leadership qualities, skills related to communication, networking and marketing. These experiences help them in the long run to face the requirements of the job market. Students are supported by a nascent Career Counselling Cell which orients them with alternative job opportunities.

1.3.3. Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

A course on Environmental Studies, specified by the affiliating University, is mandatory for all the Undergraduate Final year students and students have to submit an Annual Project Work as a mandatory sensitizing effort. Through an active Women's Cell in the College, the students are sensitised about various gender-related issues relevant in today's socioeconomic and socio-cultural framework. Extensive use of OHP and Laptop is commonplace. The Department of English has uses the smart-room's audio-visual set up for showing films based on plays prescribed in the syllabi. Extensive use of the Internet is also common place with regard to research.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

For community orientation of the students, the College is involved in an active scheme in the form of National Service Scheme (NSS). Organization of Seminars & College social are simulation spaces for training.

1.3.5. Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Feedbacks are formally taken on a regular basis from the students of the final year. Faculty members of each department interact with the students to get their perspective on the curriculum execution.

1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes?

The Departments are personally acquainted with each student and is watchful when the student is challenged in any way. The IQAC and the GB (Governing Body) are always sensitive to the various enrichment programme running in the College and always watchful of gaps and ready with suggestions of improvement. The Teachers' Council (Academic Committee), comprising of all permanent Full-time faculty members of all the departments, meet at the commencement of new session to discuss the academic calendar, routine and other related issues. When the prolonged absence of students in a particular course is reported, necessary steps are taken to inform the guardians. The Heads of the Department meet the guardians and discuss the possible outcomes of absence. The Grievance Redressal Cell and a box to receive the grievances of the students are in place. NSS and other outreach programmes and community activities like "Saraswati Puja", "Social" and Sports provide opportunity to monitor the quality of enrichment programmes and holistic development of students.

1.4 FEEDBACK SYSTEM

1.4.1. What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The University of Burdwan does not give academic autonomy to its affiliated colleges. However teachers of the college always respond actively to any call for workshop on change in syllabus. They prepare suggestions according to their expertise in the area and from and submit these for consideration by the University. Teachers being members of the Under Graduate Board of Studies have given concrete and valuable suggestions on designing and development of the curriculum.

1.4.2. Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

There is a student feedback system in place. However the thrust area in the questionnaire targeted at 3rd year students at a random basis is more the implementation than designing because of non-existence of academic autonomy at UG level. The feedback system is however read carefully by the Principal and the areas of grievance, if any, with regard to application noted. The discussions for providing more exhaustive, researched matter with emphasis on lucid communication are undertaken to bring the student and teacher closer.



FEEDBACK FORM
Khatra Adibasi Mahavidyalaya
Khatra, Bankura – 722140



(Format for the assessment of the teachers by the students)
Department of

.....dent Roll. No.

Name of the Teacher:

Features of Teaching / Teachers	Evaluation grade of the Teachers			
	Excellent	Good	Average	Not Satisfactory
Teaching Capacity				
Knowledge of the Teacher				
Regularity / Punctuality				
Creates Curiosity within students				
Use Board Work				
Questioning capacity				
Understanding the weakness of the student				
Way of narrating / description				
Literary Taste				
Command on the class room				
Exam. Oriented teaching / taking class tests				
Uses LCD Projector / other aids				
Giving time out-side the class room / helpful				
Giving reference other than text				
Student Friendly				
Library Facility				
Office Interaction				
Sports facility				
Recreational Facility				

.....
Signature of the Student

.....
Signature of the Principal / Teacher-in-charge

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/ programmes?

Honours course in Mathematics and Philosophy and General Courses in Geography and Music have been introduced w.e.f. the session 2012-2013.

• **Table : Subjects Offered in the College**

No.	Subject	Courses	
1.	Mathematics	General	Honours
2.	Physics	General	
3.	Chemistry	General	
4.	Bengali	General	Honours
5.	English	General	Honours
6.	Sanskrit	General	Honours
7.	Santali	General	Honours
8.	Philosophy	General	Honours
9.	History	General	Honours
10.	Political Science	General	
11.	Geography	General	
12.	Economics	General	
13.	Physical Education	General	
14.	Accountancy	General	Honours

Any other relevant information regarding curricular aspects which the college would like to include.

The college has submitted proposal to Department of Higher Education for opening MA in Santali. However, the authority has informed the college that they are unable to grant permission at this moment because the recent opening of Bankura University would suffice to cater the pool of postgraduate students of Santali of the district at present. They might consider our proposal in future.

CRITERION II

TEACHING-LEARNING AND EVALUATION

2.1 STUDENT ENROLMENT AND PROFILE

2.1.1 How does the College ensure publicity and transparency in the admission process?

The admission process is controlled by college Admission Committee, duly constituted by the Teachers Council of the college. At the earliest admission process was conducted through merit list and open counselling process. In 2014, The University of Burdwan conducted the admissions in an online centralised process. In 2015, College conducted the admission process through online admission process by their own responsibility. Information regarding the details of admission procedure and publication of merit lists are notified on the college website as well as college admission portal and also on the College notice board. Students are supposed to register through online for admission in different UG courses. Merit lists according to college criteria are prepared automatically by admission software. Payment regarding Admission is deposited through NET Banking. Finally admission is made strictly on the basis of merit list. So there is no scope of any type of manipulation through the entire admission process.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex.(i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- (i) Merit: Admission is done strictly on the basis of merit in UG courses.
- (ii) Common admission test conducted by state agencies and national agencies: Nil
- (iii) Combination of merit and entrance test or merit, entrance test and interview:

No admission test is conducted by either College Admission Committee or any department for admission to UG courses.

- (iv) Any other to various programmes of the Institution: NIL

Table 2.1: Eligibility criteria to apply for admission to various programmes (for 2015-16 session)

UG (Honours) Courses			
Honours Subjects (B.A./B.Sc./B.Com.)	Minimum Eligibility to Apply		Score Pattern
	Aggr. (%) (10+2)	Sub. Marks	
B.A. (Hons) Bengali, English, Sanskrit, Philosophy, History, Santali	45% in (10+2) Exam.	---	100 Point Basis in Aggregate
B.Sc. (Hons) Mathematics	45% in (10+2) Exam. with Science stream	45% in Mathematics	100 Point Basis in Aggregate
B.Com. (Hons) Accountancy	45% in (10+2) Exam. with Commerce /Sc. stream	----	100 Point Basis in Aggregate

SC/ST Category			
All Honours Subjects	Same as above.	45% marks in aggregate or, 40% marks in the subject or related subject.	Formula is same as mentioned above for each subject.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The selection criteria for different colleges within the district do vary. Therefore attaining a uniform index mark is not possible. We are, therefore. Providing the data of our college only:

Table 2.2: Min/Max Percentage of Marks for Admission to UG programmes of KHATRA ADIBASI MAHAVIDYALAYA (KAM) 2015

PROGRAMME	GENERAL		SC		ST	
	MAX %	MIN %	MAX %	MIN %	MAX %	MIN %
Bengali (H)	84.8	69.2	78.8		75.4	68.4
English (H)	87.4	70	86.8	49.4	82.8	
Sanskrit (H)	84.6		78.2		73.4	69.4
Santali (H)	75.2	60.6	64.8		74.6	
History (H)	80.2	55.4	69.2	48.2	71.6	50.4

Philosophy (H)	71.2		78	54.4	63.6	
Accountancy (H)	72.6		51.8			
Mathematics (H)	90.8	67.2	78			

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

The admission committee of the College chaired by the Principal/Teacher-in Charge and comprising of the Convener, of the Teachers' Council and teacher members plays an important role in framing the admission criteria for both UG Hons. and General courses based on the guidelines of the University of Burdwan. The recommendations made by the departments based on the admission process of the previous year are taken into consideration. The departments review the student profile of the previous year and change the criteria for Index Marks, if necessary with a view to improve the process.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

SC/ST- The College strictly follows the reservation policy of the Government of West Bengal and Government of India to ensure the access for the students of SC and ST community. 22% and 6% seats are reserved for candidates of SC and ST community, respectively, in each Honours subject at UG level and also in each Programme at UG level. After admission scholarships are provided to SC, ST and Minority students by the state Government.

OBC- Reservation policy for the candidates of OBC (A and B) category for admission to Higher Education Institutes has been introduced by Government of West Bengal from the ensuing academic session 2014-15. As per Government policy 10% and 7% seats have to be kept reserved for OBC-A and OBC-B category, respectively without reducing the seats of General category. This newly introduced policy could not be fully implemented due to lack of infrastructure and human resources. Altogether 27 seats (about 5% of total seats) have been kept reserved for OBC-A and OBC-B category students in the current academic session 2014-15. The remaining reserved seats will be filled up in phases in next five years as per Government directives.

Women –There is no reserved seats for women separately.

Differently-abled – For differently-abled students 3% seats are kept reserved in each category in each honours and each programme at UG level There is provision for separate scholarships for differently-abled students from the Government.

Economically weaker section - There is no provision for reservation of seats for students from economically weaker section. However, once a student from this section got admitted, the college authority extends every kind of support to such students to encourage them to complete the course. To reflect the national commitment to inclusion of the economically weaker section of the society, various stipends and scholarships are awarded by the College

on the basis of merit cum means. Free studentship (full/half) is awarded by the College authority to needy and deserving candidates on the recommendation of the Student Aid Subcommittee. Certain concessions in tuition and examination fees are awarded to the meritorious students.

Minority Community – Again there is no provision for reservation of seats for students from Minority Community. There are several Govt. and other scholarships for Minority community students once they get admission to this college.

Any other - Kanyashree Scholarships offered by the State Government for the deserving candidates have been introduced from the academic year 2013-14. In the Academic year 2013-14, 229 girl students and in the Academic year 2014-15, 235 girl students received the scholarship.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends i.e. reasons for increase/decrease and actions initiated for improvement.

Following is the record for various programmes offered by the College where the demand ratio shown is the ratio of the number of the students admitted to the number of applicants.

Table 2.3: Demand Ratio for the various programmes offered by the college during the last four years

PROGRAMME	Year	Number of Applications	Number of students admitted	Demand Ratio
Bengali (H)	2012	1761	67	26.3:1
	2013	1808	74	24.4:1
	2014	1688	53	31.8:1
	2015	2116	75	28.2:1
English (H)	2012	1761	50	35.2:1
	2013	1808	57	31.7:1
	2014	1688	46	36.7:1
	2015	1142	62	18.4:1
History (H)	2012	1761	61	28.9:1
	2013	1808	64	28.3:1
	2014	1688	30	56.3:1
	2015	980	71	13.8:1

Philosophy (H)	2012	1761	0	0
	2013	1808	19	95.2:1
	2014	1688	16	105.5:1
	2015	1004	26	38.6:1
Sanskrit (H)	2012	1761	59	29.8:1
	2013	1808	67	27:1
	2014	1688	56	30.1:1
	2015	1900	75	25.3:1
Santali (H)	2012	1761	50	35.2:1
	2013	1808	53	34.1:1
	2014	1688	21	80.4:1
	2015	506	39	13:1
Accountancy (H)	2012	15	5	3:1
	2013	0	0	0
	2014	0	0	0
	2015	28	2	14:1
Mathematics (H)	2012	0	0	0
	2013	25	14	1.8:1
	2014	70	12	5.8:1
	2015	178	17	10.5:1

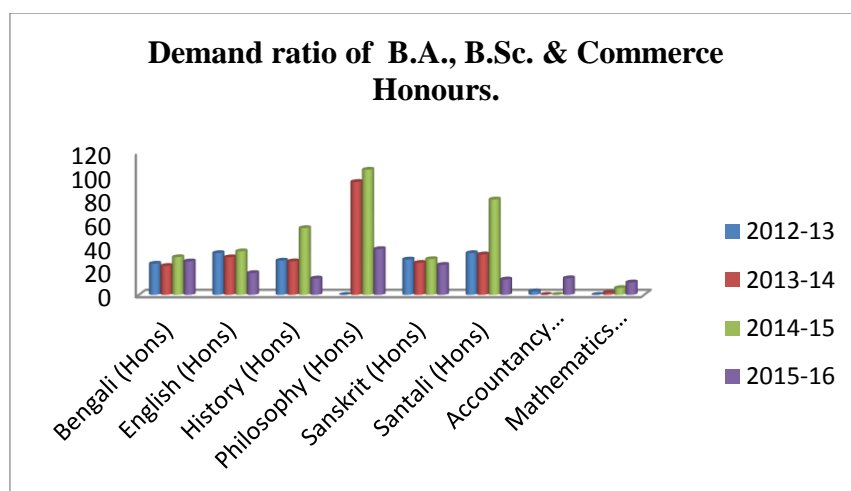
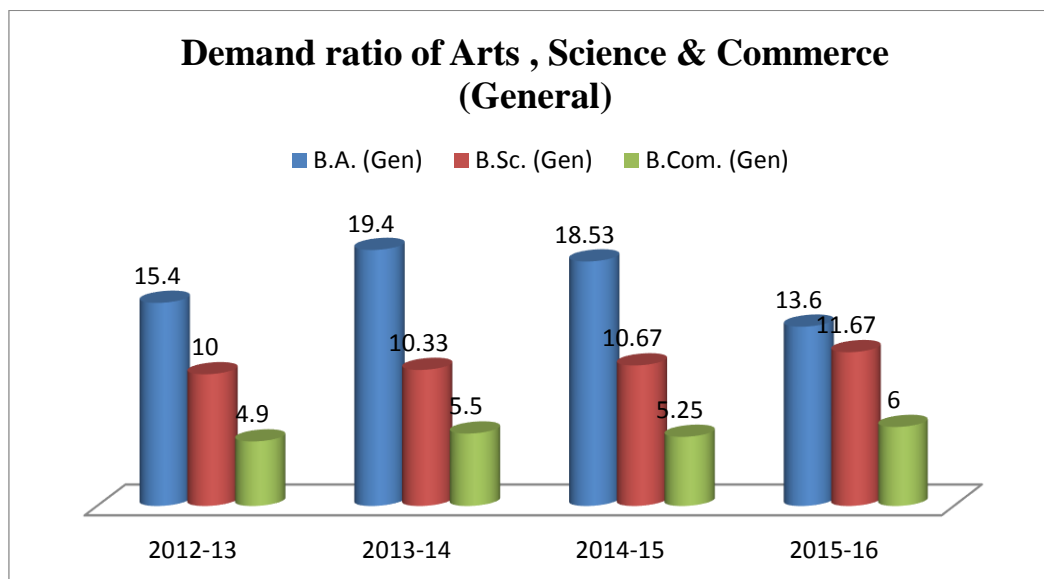


Table 2.4: Demand Ratio for the B.A., B.Sc. & B.Com General courses offered by the college during the last four years

	Year	No. of Applicant	No. of students admitted	Demand ratio
B.A. (General)	2012	231	15	15.40
	2013	291	15	19.40
	2014	278	15	18.53
	2015	204	15	13.60
B.Sc. (General)	2012	150	15	10.00
	2013	155	15	10.33
	2014	160	15	10.67
	2015	175	15	11.67
B.Com. (General)	2012	98	20	4.90
	2013	110	20	5.50
	2014	105	20	5.25
	2015	120	20	6.00



2.2 CATERING TO STUDENT DIVERSITY

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

To bridge the knowledge gap of the enrolled students and to enable them to cope with the programme of their choice special as well as tutorial classes are arranged. Teachers make personal contact sessions for advancement of the slow learners. Personalised interaction with the teachers helps the students to eliminate their weak points. The Teachers guide them. The

college has always shown a favourable attitude to differently-abled students. The Institution strictly follows all Government rules and regulations regarding admission of the differently-abled students. They are given special guidance and counseling by the teachers of the respective departments.

2.2.2. Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes, before the commencement of a new programme, a deliberation by the Principal/teacher-in Charge followed by the teachers of the departments is organised for the students. Immediately after the commencement of class basic knowledge and shortcomings of students are judged by the teachers through one to one interaction. The teachers usually spend a few classes for recapitulation of the previous subject matters to bridge the gap, if any.

2.2.3. What are the strategies adopted by the institution to bridge the knowledge of the enrolled students (Bridge/Remedial/ Add on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Prepare model answers by providing books, reading materials and advice.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Students and staff of the College are sensitised on different issues in various manners. Gender related issues are conveyed through seminars organized by Women's Studies Centre of this College. Various activities are organised by the NSS unit of the College throughout the year like cleaning of the College campus, awareness programme in adopted villages in which students and teachers actively participate. '*Banamahotsav*' (festival of plantation of trees) is observed every year in the College campus. College campus has been declared as a *no polythene zone*.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The teachers of the departments always identify and respond to special learning needs of advanced learners. They are motivated to refer advanced texts and journals which are available in College library. They are also encouraged to apply for different scholarships (viz., etc.). They are motivated to participate in seminar presentation, quiz competition, debates etc. in other colleges and institutes where they can excel themselves in the fields of their interest.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

All relevant information of admitted students is preserved in the College office. Results of College and University examinations are preserved in the College office as well. Students' progressions are maintained in their departments. Although the rate of drop out students in this College is very high, special care is taken for slow learners and students from socially and economically weaker sections so that they can gradually cope with the University Examination. Slow learners are identified and given remedial coaching. They are encouraged to keep individual contact with the teachers. Taking into the strength and weakness, the slow learners are given additional support whenever possible. The teachers take individual care to remove their difficulties in understanding the subject matters. A number of ways are adopted for their support both financially and socially keeping in mind that education for women is very important in our country.

To maintain the parity with the national commitment for inclusion of the socially weaker section of the society, along with the advantage of reservation stipends and scholarships sponsored by the State Government and UGC are awarded to the students of SC/ST and OBC categories.

Students from the Minority community avail stipends sponsored by Minority Affairs Department of the Govt. of West Bengal.

Kanyashree Scholarships offered by the State Government to the deserving girl students have been introduced from the academic year 2013-14

Free studentship (full/half) is extended by the College authority to deserving candidates on the recommendation of the Student Aid Fund Sub committee.

The College extends financial assistance for books and study materials to the economically weaker students from its Students' Aid Fund created by the College itself.

Apart from this, expenditure incurred for field study to needy students is also provided. The College also encourages its students through various prizes.

2.3 TEACHING-LEARNING PROCESS

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

1. The College follows a well planned schedule.
2. Academic Calendar of the College that depicts schedules of classes and examinations is prepared through the meeting of the Teachers' council.
3. With regard to Teaching Plan, each department prepares modules for syllabus for two sessions, from the beginning to October (prior to the autumn break) and from November up to end of the session.
4. The modules are distributed amongst the teachers well conversant to the respective modules. Each teacher makes their own teaching plan.

5. The teachers also maintain records of the syllabus completed during the scheduled period.
6. The teachers employ both interactive and participatory approaches.
7. Two Multi-facility Centers (UGC resource Centre and Internet Section of central library) have been built for the Humanities and Science subjects. Modern equipments that are required by varied departments are enlisted under these Core Facility Centre. Teachers of various departments regularly follow computer assisted learning methods to make the classes more interesting and comprehensive.
8. In addition to the University examinations the College maintains an internal evaluation scheme as noted below.
 - i. Class tests
 - ii. College Examinations: Mid-Term Test (Unit Test) for Honours departments conducted during November.
 - iii. Test examination (for both Honours. And General Courses) are conducted during January, February and March for Part-III, Part-II and Part-I Examination respectively.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

The College IQAC team takes several measures to improve the teaching-learning process. The team annually receives feedback from the third year collegiate students. The outgoing students anonymously rate the College, the department in which the student was enrolled, the teachers and infrastructure of the College in terms of Libraries, Laboratories and other facilities. These reports are analyzed for strategic development.

2.3.3 How learning is made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

One Smart board has been installed so that they can be utilized during seminars and inter-departmental academic programmes. Even though the College houses well-equipped library, yet departments of Bengali and History maintain their own departmental libraries operated by the teachers. This facility is offered to provide the students access to the most useful reference books within the department itself.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life- long learners and innovators?

The Institution takes several steps to nurture critical thought, creativity and scientific approach among the students. The College regularly organizes seminars and invites lectures and workshops in various disciplines. The students and teachers of all departments are encouraged to participate in these deliberations to promote inter-disciplinary academic spirit within them. Similarly, students' seminars are regularly conducted to inculcate independent critical thinking

as well as collaborative learning among the students.

Table 2.5: Seminars organised by the College during the last four years

Year	No. of seminars	Brief Details
2010-11	1	UGC sponsored National Seminar on <i>Value based Education: Necessity and Implementation</i>
2011-12	2	UGC sponsored National Seminars 1. Rabindrasahitya Narir Monobhumi o Nari Moner Bahumatikota (Dept of Beng) 2. Swami Vivekananda: The Multidimensional Personality (Teachers' Council)
2014-15	01	Seminar cum Workshop on Manuscript Preservation (Dept of History)
2015-16	05	1. UGC sponsored National Seminar by Dept of Bengali on <i>Swadhinotta Uttor Bangla Kobitai Pratibadi Chetona</i> 2. Departmental Seminar by English Dept. on Epic Poetry: Milton's Paradise Lost 3. Departmental Seminar by Dept of Philosophy on Ethics 4. Workshop by Dept of Mathematics on History of Basic Mathematics 5. Workshop on Linux Interface by Faculty of Science



Image: UGC National Seminar Organised by Teachers' Council



Image: Dept. of Bengali organising UGC Sponsored 2-day National Seminar in collaboration with Nikhil Bharat Banga Sahitya Sammelan (23-24th Sept., 2015)

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? e.g. Virtual laboratories, e-learning resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

Catering to the need of the day, the faculty of this college are continuously upgrading themselves with modern day technology though the age proof chalk and talk method is always effective.

Following technologies and facilities are available for effective teaching:

- ❖ Use of smart board especially during seminars and interdepartmental programmes.
- ❖ Use of Over Head Projector.
- ❖ Use of LCD projectors.
- ❖ Use of internet.
- ❖ Searching books through LAN connected computers from the library.
- ❖ The Library has INFLIBNET facility, a UGC portal through which the teachers and students can have access to useful journals.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Departments of Geography annually hold compulsory educational tour to extend the students' exposure to the bio-diversity of the country. Other departments also conduct educational tours befitting the curriculum.

The teachers of the College participate in UGC sponsored Refresher Courses, Orientation Programmes and Workshops to keep themselves updated on the recent developments in their respective disciplines

2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Khatra Adibasi Mahavidyalaya aspires to work towards the all round development of the students through holistic education. In this connection, two cells have been instituted to provide personal and professional guidance to the students, the Career Counseling and guidance Cell and Grievance Redressal cell.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching methods are adopted by the faculty through both conventional and technological advantages. The available technological facilities have been mentioned in 2.3.5.

The institute encourages the faculty to participate in teaching oriented programmes/ seminars. Electronic gazettes are updated regularly.

This is needless to mention that each teacher applies his/her own skill in the teaching learning system. To make the subject more interesting following strategies are adopted:

- ❖ History and Political Science department conducts News reading Sessions and discussions on current socio-political affairs, economy and environment related issues are held to acquaint the students with international, national and local news.
- ❖ The honours departments of Mathematics and Geography (Gen) have well equipped ICT facilities. Students are taken for educational excursions and take up projects following UG modules.
- ❖ Departments like English, History, occasionally use teaching aids such as LCD projector, Audiovisual system etc. to make the teaching learning process more meaningful.
- ❖ The College organises interdisciplinary seminars and workshops to open up new avenues of thinking for the students.
- ❖ The departments invite eminent academicians, scientists, visitors to act as resource persons in Students' enrichment programmes.
- ❖ Special lectures using power point presentations are delivered by faculties and external speakers to enhance the learning process.
- ❖ The college provides internet facilities to all faculties.
- ❖ The Teacher -in Charge as Head of the Institution promotes, encourages and helps the academic activities by arranging grants, contacting eminent academicians etc.

Such innovative strategies have a positive impact on our students as is evident from good result at UG level. They also perform well in competitive exams and get good placements.

2.3.9 How are library resources used to augment the teaching learning process?

Library of Khatra Adibasi Mahavidyalaya is connected with LAN which equips the teachers and students of all the departments to access the library catalogue from their respective Departments. This makes the search for books time effective. Moreover, the Library has INFLIBNET facility, a UGC portal through which the College can have access to many useful journals. Besides the textbooks and reference books, the Library also houses several journals, encyclopedias and handbooks, career oriented journals to stimulate the young minds and

prepare them for professional life.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes, sometimes the institution faces certain challenges in completing the curriculum within the planned time frame and calendar. For example, University exams were postponed and as a result classes were disrupted due to election procedures during last two academic sessions. The teachers came forward to take extra classes during vacations to complete the syllabi. The students were also encouraged to contact teachers and ask for special tutorials and doubt clearing sessions. Sometimes a temporary vacuum is created in certain departments due to retirement/ transfer of faculty members. In such cases rest of the faculty shoulders the additional burden of completing the syllabus on time.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The IQAC team suggests the departments the ways to improve their academic functioning, based on the report of the academic results, students' attendance and the feedback obtained from the students. The team also examines how far the departments have implemented the suggestions given in the previous year. The performance of the students in University Examination indicates the standard of teaching learning system of the institute. Thus, the College continues its efforts to improve teaching-learning process.

2.4 TEACHER QUALITY

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Table 2.6: Highest qualification of the permanent faculty

		Professor		Associate Professor		Assistant Professor		Total
		M	F	M	F	M	F	
Permanent Teachers	Year							
Ph.D.	2014-2015	0	0	0	0	4	0	04
	2013-2014	0	0	1	0	1	0	02
	2012-2013	0	0	1	0	1	0	02
	2011-2012	0	0	0	0	1	0	01
M.Phil.	2014-2015	0	0	2	0	0	1	03
	2013-2014	0	0	3	0	0	0	03
	2012-2013	0	0	4	0	0	0	04
	2011-2012	0	0	4	0	0	0	04
PG	2014-2015	0	0	3	0	7	2	12
	2013-2014	0	0	6	0	3	2	11

	2012-2013	0	0	6	0	3	2	11
	2011-2012	0	0	7	0	3	2	12

Table 2.7: Highest qualification of the Temporary and Part-time faculty

	Highest Qualification							Total
		Ph.D.		M.Phil.		PG		
	Year	M	F	M	F	M	F	
Temporary Teachers*	2014-2015	0	0	0	0	16	03	
	2013-2014	0	0	0	0	14	02	
	2012-2013	0	0	0	0	12	00	
	2011-2012	0	0	0	0	08	00	
Part-time Teachers	2014-2015	0	0	1		12	02	
	2013-2014	0	0	2		12	02	
	2012-2013	0	0			14	02	
	2011-2012	0	0			14	02	

*Temporary teachers include Guest faculty and teacher fellows in the College.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

In addition to utilizing the resources available, the College attempts to invite stalwarts of various fields in the capacity of guest teachers or invited lectures.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

As per UGC guidelines, the faculty members of this College are regularly sent to various faculty development programmes organised by UGC Academic Staff College, University and other reputed organisations approved by UGC Table 2.8 (a): Nomination to staff development programme

Table 2.8 (a): Academic Faculty Development Programmes

Academic Faculty Development Programmes	Number of faculty nominated			
	11-12	12-13	13-14	14-15
Refresher courses	0	0	3	0
Orientation programmes	0	1	0	0
Staff training conducted by the University	0	0	0	0

Summer / winter schools, workshops, etc.	0	0	0	1
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Table 2.8 (b): Faculty Development Programmes in detail

Session	Department	Name of the Faculty	Orientation Programme	Refresher Course	Staff training conducted by the university	Summer / winter schools, workshops etc.
2011-12	Philosophy	0	Y	0	0	0
2012-13						
2013-14	Bengali	Dr.Parthasarothi Hati		Y		
	History	Aloke Bhowmik		Y		
		Sreerupa Bhattacharjee		Y		
2014-15						

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching learning

Workshop on syllabi of English, Bengali Sanskrit, History, Political Science, Philosophy were organised by the University of Burdwan in 2014-15 for better handling of the new curriculum.

Table 2.9: Percentage of faculty members acted as resource persons

	11-12	12-13	13-14	14-15
Resource persons in Workshops / Seminars / Conferences organized by external professional agencies	6	Nil	Nil	16
Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies	100%	100%	100%	100%
Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies	10%	12%	9%	10%

2.4.4 What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Khatra Adibasi Mahavidyalaya aspires to nurture the research aptitude of the faculty. They are encouraged to apply for research projects to various funding agencies. Smt. Kalpita Nandi, Assistant Professor, Department of Philosophy was sanctioned study leave from June 2011 to June 2013 for completion of her M. Phil.

2.4.5. Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Some faculty members of this College received awards / recognition at the state and national level as noted below:

Table 2.10: Awards / recognition of the faculty members in last four years

Sl.no	Name	Departments	Awards/Recognition
1.	Dr. Bhimsen Mahato (Retiredon 30.09.2014)	Bengali	Recognised as Ph.D Guide
2.	Dr. Parthasarothi Hati	Bengali	Recognised as Ph.D Guide

2.4.6. Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Evaluation of teachers has been done by the 3rd Year collegiate students since 2006 after their 3rd year Test, where they can freely assess the performance of teachers of respective departments collectively. At the time of IQAC visit to every department, students' evaluation is discussed and efforts are made for advancement of the teaching-learning process of the department.

2.5 EVALUATION PROCESS AND REFORMS

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The stakeholders of the Institution especially students and faculty are made aware of the evaluation processes of the College and the University through the Prospectus, Academic Calendar etc. at the time of admission. The students come to know about examination and question patterns also through interaction with teachers.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Major evaluation reforms have been initiated by the University Burdwan since 2000-2001 to conduct University examination at the end of each academic year, i.e., 1+1+1 system with modular system of question papers. From 2013, Practical Examinations in Science subjects are being held at home centre. In addition to Selection Tests, the University has also directed the affiliated institutions to hold Mid-Term examinations as a preliminary assessment of students since 2008-09. Class tests are also conducted to evaluate the students.

2.5.3 How does the institution ensure effective implementation the evaluation reforms of the university and those initiated by the institution on its own?

To ensure effective implementation of the evaluation reforms of the University the Institution maintains regular contact with the University administration, i.e., the Controller of Examinations, Registrar, Inspector of Colleges etc. by regularly attending meetings. Faculty members are appointed as paper setters, moderators and/or examiners. Some of the teachers as the member of the Board of Studies express and exchange views with teachers of the University and other colleges. The College administration implements these reforms through the University Examination Committee formed by the Teachers' Council. This ensures the smooth running of the examination system. This committee also keeps track of all the developments in the University evaluation procedure. To ensure effective implementation of the evaluation reforms initiated on its own, the College has an Internal Examination Committee.

2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

Formative evaluation: Every student (Hons. Subject) is to appear for the Mid-Term Test (Unit Test) conducted during November. This provides them with an effective feedback about their understanding of the subject. Tests are conducted during January, February and March for Part-III, Part-II and Part-I Examination, respectively. Special classes are arranged for slow learners. Students are also assessed on the basis of home assignments, viva- voce, practical, students' seminar etc.

Summative evaluation: The students are evaluated at the end of every academic session by the University. The examination pattern is as follows:

Part-I (H): 2 Honours papers of 100 marks each + 1 General paper of 100 marks
+ 2 Compulsory language papers of 50 marks each.

Part-I (G): 1 General paper of 100 marks + 2 Compulsory language papers of 50 marks each.

Part-II (H): 2 Honours papers of 100 marks each + 2 General papers of 100 marks each (one Practical paper of 100 marks for science stream).

Part-II (G): 2 General papers of 100 marks each (one Practical paper of 100 marks for science stream)

Part-III: 4 Honours papers of 100 marks each + ENVS paper of 100 marks (including a compulsory Project work).

Part-III (G): 1 General paper of 100 marks+ ENVS paper of 100 marks (including a compulsory Project work).

The result of a student is considered holistically at the end of Part–III examination.

Examples of positive impact:

Performance of the students in their University Examination is good.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

To maintain rigor and transparency in the internal assessment, the teachers strictly adhere to the question pattern prescribed by the University. The record of the marks of all internal examinations is maintained centrally. Independent learning, communication skills of students are assessed through students' seminars, projects and group discussions. Besides in academics, students also participate in different intra and inter-college co-curricular and extra-curricular activities. Weightages are assigned for the overall performance of students on the basis of these activities internally; however, there is no scope in the final level for assigning such weightages for evaluating students' performance.

2.5.6 What is the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

As a whole the College endeavours to mould its students into talented professionals in their respective fields of study. They are expected to have a strong understanding of the basics of the discipline undertaken during the time they complete the programme. Self reliance and skills in communication, coordination, planning, management, academic writing, and presentation skills are also expected by the students so that they can undertake any career that demands these skills. All these skills develop the personality and outlook of the students and generate in them a social orientation. All the activities of the departments and the College are designed with this aim.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

In case of grievances regarding evaluation at the College level, following steps are followed:

- ❖ Answer scripts are shown to the students.
- ❖ Papers may be scrutinized again in front of the students. The concerned teacher often explains to the students their weak points and ways for better performance.
- ❖ If not satisfied, the students may directly approach the Senior most teacher of the Department with their grievance.
- ❖ Lastly, there is a Grievance Redressal Cell in the College which may be approached. In that case, the members of the Cell and Head of the Institution jointly take a decision.

For redressal of grievances with reference to evaluation at the University level, following steps are followed:

- ❖ The students may apply for review or re-examination of answer scripts in the prescribed proforma, forwarded by the College authority.
- ❖ The scripts are then re-examined, as the case may be, by a different scrutinizer or examiner.
- ❖ Sometimes, if needed, photocopies of scripts are shown to the examinee.
- ❖ Students can also directly approach the Controller of Examinations or the Vice-Chancellor for intervention on their part.

2.6 STUDENT PERFORMANCE AND LEARNING OUTCOMES

2.6.1 Does the college have clearly stated learning outcomes? If 'yes,' give details on how the students and staff are made aware of these?

The mission and goal of the College determines its learning outcome. The mission of the College has always been the development to a complete human-being. Great emphasis is laid on the historical and cultural heritage of India, nurturing such values in education that can inculcate a sense of patriotism among the students and bring them up as conscious and self-reliant citizens of the country. Students are provided with the opportunities required to identify and develop their inherent qualities to help them flourish as complete human beings and take on the role of responsible and sensitive global citizens.

At the end of three years spent in the College, students are equipped with inner strength and confidence to face the society in general and the world of higher learning in particular, enabling them to become a complete human -being. The College makes higher education an effective tool for emancipation of mankind and helps them to participate in the socio-economic transformation of the nation.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students' results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The progress and performance of every student is closely monitored throughout the programme by the respective departments. After each internal examination, results are displayed on the departmental notice boards. Teachers discuss with the students their performance and the way to improve further. Parents of slow learners are especially informed and encouraged to communicate with the teachers to know about their wards. After the declaration of University results, the same is displayed on the College notice board.

Table 2.11: Percentage of Students Securing First Class in UG Programme

Programme	2012			2013			2014			2015		
	A	I	%	A	I	%	A	I	%	A	I	%
Bengali (H)	29	2	6.89	22	3	13.63	31	3	9.67	37	6	16.21
English(H)	7	--	--	9	--	--	10	1	10	13	3	23.07

History(H)	17	--	--	12	--	--2----	--	28	1	3.57	21	--	---
Santali (H)	7	--	---	7	--	---	---	11	--	---	22	--	---
Sanskrit(H)	27	1	3.70	13	--	---	---	18	1	5.55	21	--	--
B.A General			---	153	--	---	---	234	--	----	230	--	---
B.Sc.General	2			--	--			1	--		1	--	
B.Com General	--		----	--	--		----	--	--	----	1	--	---

A: No.of students appeared

I: No. of students securing 1st Class

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The Institution promotes learning through assignments, projects, seminars, project works and practical sessions, through which the students acquire and develop skill in collecting, processing and presenting relevant data, and also develop dexterity in communication, co-ordination, planning, management and academic writing. The Institution encourages field visits, educational excursions, and interaction with experts through seminars and workshops, by which the students develop their knowledge, personality, consciousness on conservation and nature and social orientation. Students and staff are made aware of these through academic calendar, classroom teaching, interactive sessions, parent-teacher meetings and through programmes like the Annual Day function, Republic Day, Independence Day function, Compulsory course in Environmental Studies, following Burdwan University regulations, provide training in ecology and environment related issues. Co-curricular group activities like NSS and cultural programmes foster self-development, community service, national integration and accountability towards the society in general.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

In the introductory classes of any course, teachers make the new students aware of the social and economic relevance of the course. Teachers focus on how the study of the courses can be economically and socially significant by explaining the job opportunities and scope of further studies and research work in the subjects. Departments organize seminars / invited lectures to discuss the issues relating to impact of studying the subjects in the society.

2.6.5 How does the institution collect and analyse data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Departments collect data on students' learning primarily on the basis of the results obtained in the College Examination and University Examination and also from the higher

education enrolment of each programme. Faculties the departments also collect feedbacks from institutions and industries with regard to the performance of our students from their personal contacts.

2.6.7 How does the institution monitor and ensure the achievement of learning outcomes?

College authority monitors the performance through attendance records which are displayed on the departmental notice boards. Mid-term and Selection Tests are conducted and results are displayed on the departmental notice boards. The answer scripts are also shown to the students to help them to analyse their mistakes. Results of the College and University Examinations are analysed in the departmental meetings as well as in the Teachers' Council meeting. Departments arrange special classes for slow learners.

2.6.8. Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

The Institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of objectives and planning. Students of our College securing 1st class at the UG final level are regularly excellent performers at the PG level; after that they appear for different competitive examinations, administrative as well as academic, achieving success. They also often opt for other commendable careers. Performance of the students is analysed every year and necessary measure is adopted for further improvement as and when necessary.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include:

Keeping parity with time, the College intends to avail the advantage of virtual laboratories, open educational resources, mobile education and collaborative educational programmes with other University/ institute in near future.

CRITERION III

RESEARCH, CONSULTANCY AND EXTENSION

3.1 PROMOTION OF RESEARCH

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The College caters to the students of 11 Under Graduate courses and 15 different subjects of Humanities, Sciences and Commerce Although the College does not have recognized research centre of the affiliating university, yet, many teachers of various departments are involved in active research work which is reflected by a considerable number of Minor Research Projects sponsored by UGC (Please refer to table no. 3.2.7), M.Phil and Ph.D.

The college encourages teachers to apply for research grants, participate in collaborative and research based extension programmes and in national and international conferences organized by the college and other institutions. They regularly organize state and national level conferences and seminars in collaboration with other institution.

Dr. Bhimsen Mahata, Associate Professor of Bengali (Retired on September, 2014) and Dr. Parthasarothi Hati, Asstt. Professor of Bengali of the College has been accorded approval by the University of Burdwan to act as an independent research guide for Ph.D. students.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact

Yes, the College has a Research Committee formed in accordance with UGC XII plan guidelines, representing both the Arts, Science and Commerce streams whose composition is as follows:

1. Principal/Teacher in Charge
2. Dr. Parthasarothi Hati, Assistant Professor, Department of Bengali
3. Dr. Md. Asif Iqbal, Assistant Professor, Department of Mathematics
4. Mr. Samir Kumar Pal, Associate Professor, Department of Economics

This committee works to enhance the participation of the faculties in research works, submitting new projects and also provides assistance for the administrative requirements for smooth running of ongoing projects. It also arranges for the evaluation and review of the technicalities of research proposals before the submission of the same to the funding agencies. An environment of research culture and exercise of knowledge is built up through Departmental/State/National level seminars, conferences, workshops, departmental publications, faculty consultancy to students. Invited talks by eminent resource persons in various disciplines are delivered. Students enrich themselves by listening to these talks and by interacting with the students. A rich research

friendly 6000 e-journals and more than 97000 e-books through N-List has been made available for the faculties.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

Institutional support is provided to enable implementation of research schemes in the following ways:

- Autonomy of the Principal investigator is ensured.
- Timely availability and release of fund is facilitated.
- Adequate infrastructural support such as library, laboratory and reprographic facilities is provided.
- Two multi-facility centers, one for Arts and another for Science Departments have been established to facilitate research activities available to researchers to carry out advanced investigations.
- Provision for special educational leave is there for faculty actively involved in research in other institutes.
- Internet facility is available.
- Rich library resource is available
- Senior faculty of all the departments are provided with high configuration DELL or SAMSUNG laptops
- Assistance is provided to enable timely submission of Utilization Certificate to the funding authorities.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The major steps taken to enhance the research environment and scientific disposition among students are:

- Departmental seminars, student seminars
- Science oriented contests/competition,
- Popular lectures delivered by visiting Professors or Academicians
- Training programmes and workshops for students and teachers
- The Department of English shows films based on plays and novels suggested in the syllabus to create an audio-visual impact in teaching.
- Department of History offers special modules on interdisciplinary and emerging areas of International relation, Cultural Heritage of India and Tribal Studies

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.)

Table 3.1A: Research guidance by faculty members

Sl. No.	Name of Faculty	Department	Specialization	No. of research guidance in the last 4 years
1.	Dr. Bhimsen Mahato, M.A, Ph.D. (Retired on 30 th , September, 2014)	Bengali	Linguistic, Based on regional Language	Selected as a Ph.D Guide by the University of Burdwan
2.	Dr. Parthasarothi Hati, M.A Ph.D	Bengali	Folk Culture	Selected as a Ph.D Guide by the University of Burdwan

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students

Table 3.1B: Details of Workshops held in the last four years

Serial No.	Topic	Date	Organized by	Resource persons
1.	Linux Interface Training Workshop	20	Faculty of Science	Faculty of Science
2.	Workshop on Preservation of Manuscript		Department of History	Sri Prabuddha Palit , Eminent Manuscriptologist.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Table 3.1.C: Prioritized research areas of the faculty members

Department	Name of Teaching Staff	Area of Research Interest
Bengali	Dr. Parthasarothi Hati	Folk Culture
	Mr. Biswajit Patra	Comparative Study of Santali folk poetry with Bengali folk poetry
English	Sri Tuhin Majumdar	Visualizing Historical Wounds: Representation of Violence in Contemporary English Graphic Novels
	Sri Biswanath Mahapatra	War Poetry
Santali	Sri Muchiram Soren	Folk Literature
Philosophy	Smt. Kalpita Nandi	Western Ethics and Political Liberty
History	Sri Alope Bhowmik	Urbanization, Ecology and Economy
	Smt. Sreerupa Bhattacharjee	Public Health, Education and Tribal Culture
Mathematics	Dr. Md. Asif Iqbal	Computational Fluid Dynamics
Physics	Dr. Siddhartha Sinha	Gravitation
Chemistry	Dr. Swarup Kumar Maji	Nano Structures for Catalysis and Biomedical Application
Commerce	Sri Swapan Kumar Biswas	Agricultural Cooperative Credit Society
Economics	Sri Samir Kumar Pal	Industrial Productivity and Profitability

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Senior and prominent faculty members of Universities and other institutions are invited by the departments to deliver guest lectures and interact with the students and the teachers in the various academic programmes. Departments also organize such programmes on a regular basis. National, State and College level seminars are organized from time to time. Workshops and training programmes are also organized for the staff (details of seminars given in Table).

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The faculty members are encouraged to avail and utilize sabbatical leave for research as per UGC guideline. The percentage of faculty availing this benefit is at present nil. The Principal is very prompt to grant duty leave as required for selected Resource Persons. Dr. P. Hati, Asstt. Professor of the Department of Bengali visited Assam University as a Speaker.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The Institution creates awareness and effects transfer of the findings of its research by making the publications of the faculty available to the students and interested scholars. Copies of research publications and seminar proceedings are kept in the library.

3.2 RESOURCE MOBILIZATION FOR RESEARCH

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Khatra Adibasi Mahavidyalaya is a Government aided institution and as such it cannot make any autonomous budgetary allocations for research.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

The college is not financially autonomous and does not have the liberty to either generate funds or to invite sponsorship from funding authorities. The Institution is mainly involved in UG teaching and research as main outlay does not come under the purview.

3.2.3 What are the financial provisions made available to support student research projects by students?

UG students are not in the research bracket.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

Inter-disciplinary Studies and lateral interaction are not common factor in structure syllabus of the University of Burdwan which the Institute is bound to follow in UG programme consequently undertaking inter-disciplinary projects often clash with the normal schedule of the teaching and learning of the structure syllabus.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

Heads of the departments of especially the departments of science endeavour to update their labs with requisite instruments and at the same time take utmost care of their maintenance.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No, there have yet not been such financial grants received from any industry.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The Principal/Teacher-in-Charge continuously encourages faculty members to apply for research projects. The Research Committee intimates the teachers about various Research schemes and Fellowships, and motivates them in applying for the same.

Table 3.3: Details of completed research projects during the last four years

3.3A: Minor Research Projects

Sl. No	Name of the Principal Investigator and Department	Duration Year		Title of the project	Name of the funding agency	Total Amount sanctioned	Total Amount received till date
		From	To				
1.	Dr. Bhimsen Mahato (Bengali) (Retired on 30 th , September, 2014)	2013	2015	Manbhuinya Bangla Abhidan	UGC PHW-93/12-13dt.18.2.13	Rs.1,11,500	Rs. 1,07,350
2.	Dr. Parthasarathi Hati (Bengali)	2013	2015	Bankura Purulia Jelar Kora Upojati r Jibon o Sanskriti	UGC PHW-269/11-12dt.20.05.13, S.No.216637	Rs. 1,16,500	Rs. 1,16,500
3.	Shri. Alope Bhowmik (History)	2012	2013	Urbanisation of Bankura: 1868-2010	UGC F.PHW-044/9-10(ERO)	Rs. 1,16,500	Rs. 98,250

4.	Smt.Sreerupa Bhattacharjee(History)	2012	2013	Role of Christian Missionaries in Bankura between 1830-2010	UGC PHW-178/09-10(ERO)	Rs. 1,18,200	Rs. 99,100
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3.3. RESEARCH FACILITIES

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- A well-stocked and up to date library
- Internet facilities
- Lab facilities
- Each department provided with laptop and projector

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- Upgradation of infrastructure for research in emerging areas is a priority. In recent years, the focus has been on interdisciplinary studies. Department of English particularly takes resort to various film adaptations of prescribed texts to create an audio-visual impact.
- Building expansion to create state of the art infrastructure.
- Expanding hostel and canteen facilities to help students to conduct uninterrupted research and project work.
- Upgrading, renovation and expansion of laboratories.
- Ensuring uninterrupted and upgraded electric supply by setting up special transformer, maintaining a generator to act as supplementary source of power.
- Upgrading, renovation and expansion of library and increasing library hours.
- Seeking permissible funding and ensuring proper and timely conclusion of projects with meticulous preparation of audit reports.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.

No, there have yet not been such financial grants received from any industry.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

There is little scope for any such facilities particularly keeping in mind the locale of the college which is situated in the margins in respect of research facilities.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

Fully computerized main library; departmental library, journals, INTERNET, INFLIBNET is available. Besides, Research scholars from outside the institution also have access to the library's resources. Reprographic facility is available.

3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

No such collaboration exists.

3.4 RESEARCH PUBLICATIONS AND AWARDS

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)—X
- Original research contributing to product improvement—X
- Research studies or surveys benefiting the community or improving the services—X
- Research inputs contributing to new initiatives and social development—X
- Major Research Project—X
- State Government Funded—X

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The College plans to publish an interdisciplinary peer-reviewed research journal. The journal is in the final stages of preparation. Composition of the Editorial Board of the journal is as follows:

Name of the Journal: "Academic Journal of Humanities, Social Sciences and Science"

Executive Editors:

- Dr.Parthasarothi Hati, Assistant Professor, Department of Bengali
- Dr. Asif Ikbal, Assistant Professor, Department of Mathematics

Editors:

- Dr. Swarup Kumar Maji, Assistant Professor, Department of Chemistry
- Shri Tuhin Majumdar, Assistant Professor, Department of English

Editorial Board: Senior most Faculty Members of all the Departments of
Khatra Adibasi Mahavidyalaya

Advisory Board: Eminent academicians and subject experts of Universities and Research Institutes.

3.4.3 Give details of publications by the faculty and students

The faculty members regularly publish their research papers in journals and books.

Table 3.4: Publication by the Faculty members

Departments	No. of Papers in National/Internation Journal with ISSN No.	No. of Chapters in Books	No. of Edited Books
Chemistry	34		
Physics	08		
Mathematics	06		
Bengali	16		04
English	18	03	02
History	10	01	
Economics	06		
Commerce			
Music			03

3.4.4 Provide details (if any) of Research Awards received by the faculty Give details of publications by the faculty and students.

Nil

3.5 CONSULTANCY

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

There has not yet been any such initiation of institute-industry interface strategy. However, the Career Counselling Cell advises students about possible aspects of opportunities in higher education and job sectors.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Consultancy does not fall under the purview of a government aided college

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

No such mechanism exists.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years:

Nil

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

There is no independent policy to promote consultancy in the College. Since this is a Government aided institution no revenue can be earned through consultancy.

3.6 EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)

3.6.1 How does the institution promote institution neighbourhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Students take part voluntarily and actively in the institution-neighbourhood-community network by participating in the Extension activities promoted by the College. Khatra Adibasi Mahavidyalaya has a tradition of philanthropy and engagement in social service, and this spirit is instilled in our students through their participation in various programmes. At times of national calamities, the staff and students contribute generously towards Relief Funds.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles?

The importance of community service is impressed upon the students of Khatra Adibasi Mahavidyalaya as it is the mission of the College to impart holistic education creating complete man who can contribute to the well-being of society. The Institution has several subcommittees like the NSS Advisory Committee, Afforestation and cultural committee which involve the students in their varied social activities. The students participate in various philanthropic activities organized by the NSS wings of the College. Their involvement in blood-donation, Thalassemia detection camps, contribution in adopted villages, ensures the promotion towards the augmented citizenship role. They are also actively involved in the cultural programmes held during the Annual Cultural Programme and Prize distribution ceremony Day. Under the supervision of their teachers, our students are engaged in preserving the lush green environment of the College campus. They maintain the medicinal garden of the College, put up posters for general awareness about the environment and as a whole keep the College clean and green. The College thus inculcates the ideal of good citizenship in the minds of the students ensuring their active involvement in different aspects of the society.

3.6.3 How does the institution solicit stake holder perception on the overall performance and quality of the institution?

The College encourages stake holders to engage in its day to day working through interactions with students, parents and guardians of the students, the members of the faculty and the alumni. As part of the Internal Quality Assessment, the final year UG students fill-up feedback questionnaires on teaching and other aspects of the College. This feedback is considered by the respective departments in order to enhance the teaching-learning process and incorporate the valid suggestions of the students. The College interacts closely with its alumni and collaborates with them on several important occasions, such as the Special Camps of NSS and the Annual Cultural Programme. Students are encouraged to become part of the Students Union and organize their own democratic platform. This helps the students to understand the communities, in which they work, identify the needs and problems of the community, get involved in problem solving process and of course develop among themselves a sense of social and civic responsibility. Governing Body meetings and Teachers Council meetings are held for the resolution of several issues regarding the smooth running of the college. Students come to know about their college through the prospectus.

3.6.4 How does the institution plan and organize its extension and out reach programmes? Providing the budgetary details for last four years, list the major extensions and outreach programmes and their impact on the overall development of students.

National Service Scheme, under the Ministry of Youth Affairs & Sports, Govt. of India, popularly known as NSS was launched in Gandhiji's Birth Centenary Year 1969. From its inception, more than 3.75 crores students from Universities, Colleges and Institutions of higher learning have benefited from the NSS activities, as student volunteers. The Institution plans and organises its extension and outreach programmes primarily through the NSS Units of the College. The budget of the NSS for the last four years:

Sl. No.	Year	Normal Grant	Grant for Special Camps	Comments
1	2011-12	67,500.00	67,500.00	@Rs 22,500x3
2.	2012-13	67,500.00	67,500.00	@Rs 22,500x3
3.	2013-14	67,500.00	67,500.00	@Rs 22,500x3
4.	2014-15	67,500.00	67,500.00	@Rs 22,500x3

3.6. How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, and YRC and other National / International agencies?

Khatra Adibasi Mahavidyalaya from its inception has the tradition to work for the development of the neighbouring people through various social welfare programmes. In the late 20th century, the college introduced National Service Scheme (NSS) unit in the college. The NSS units (3 units) of the college have been running successfully under the able guidance of the Programme

Officers. Dr. Parthsaroti Hati (Asstt. Prof.), Sri. Amalendu Mondal (PTT) and Sri. Raktimbhanu Shit (PTT) are the Programme Officers of Unit I, Unit II and Unit III respectively.

- **Motto of NSS**

The motto of National Service Scheme is *Not Me, But You*. The symbol of N.S.S. stands for continuous progress through work. Students of N.S.S. work through regular programmes in the college premises both inside and outside. Sometime they arrange special campaign programmes.

- **Aims and Objectives**

The main source of finance regarding N.S.S. programmes comes from the N.S.S. Department of The University of Burdwan. The Programme Officer initially spends to start the programme which is to be adjusted at the time of the audit.

- **Infrastructure**

The college provides its best to extend necessary materials to the students. Students of the N.S.S. unit work on Monday, Wednesday and Friday by Unit I, Unit II and Unit III respectively. Each of the N.S.S. unit consists of 100 (one hundred) students. The Programme Officers divide them in some groups to execute the programmes.

- **Activities**

The students along with the Programme Officers participate in the programme. Besides the special camps, they also work for beautification of the college premises and building.

- **List of some outstanding programmes by NSS**

2010-2011

1. Special Camping Programme, dated 26-10-2010 to 01-11-2010 was arranged by 3 separate Units at adopted villages namely *Gourmandipur, Rangamati and Sonardanga* by Unit I, Unit II and Unit III respectively. 150 volunteers of 3 units (50 in each unit) participated in the programme. The theme of the programme was *Environment including Preservation of Natural Resources and Conservation of Cultural/ Historical Heritage*. Health awareness, cleaning, path repairing; drainage system cleaning and construction were part of the project work. There were provisions for talks by eminent visitors and Cultural programs on all the days. The volunteers also conducted a socio-economic survey as a part of community visit in all the adopted villages.
2. Motivation Campaign regarding Blood Donation Camp was conducted by all the three units at neighbouring localities. Even leaflets were distributed as awareness programme.

2011-2012

1. Special Camping Programme, dated 14-09-2011 to 20-09-2011 was arranged by 3 separate Units at adopted villages namely *Gourmandipur, Rangamati and Sonardanga* by Unit I, Unit II and Unit III respectively. 150 volunteers of 3 units (50 in each unit)

participated in the programme. The theme of the programme was *Environment including Preservation of Natural Resources and Conservation of Cultural/ Historical Heritage*. Health awareness, cleaning ponds, path repairing; drainage system cleaning and construction were part of the project work. There were provisions for talks by eminent visitors and Cultural programs on all the days. The volunteers also conducted a socio-economic survey as a part of community visit in all the adopted villages. It is pertinent to mention that by the verbal permission of authority the night-stay was arranged in the college campus for security purpose.

2. Blood Donation Camp was organised jointly by three units at college campus on 02-03-2012. There were 48 donors. Blood bank of Sammilani Medical College and Hospital of Bankura helped us in this purpose.
3. 9 volunteers (3 from each unit) participated in the Inter-college Special Camp sponsored by the University of Burdwan held at Bankura Christian College on and from 26-03-2012 to 29-03-2012.
4. 6 volunteers (2 from each unit) participated at *Yuva Dibash* on 26-02-2012 held at Golapbag, Burdwan organised by the NSS Department of the University of Burdwan.

2012-2013

1. Special Camping Programme, dated 08-02-2013 to 14-02-2013 was arranged by 3 separate Units at adopted villages namely *Gourmandipur, Rangamati and Sonardanga* by Unit I, Unit II and Unit III respectively. 150 volunteers of 3 units (50 in each unit) participated in the programme. The theme of the programme was *Environment including Preservation of Natural Resources and Conservation of Cultural/ Historical Heritage*. Health awareness, cleaning, path repairing; drainage system cleaning and construction were part of the project work. There were provisions for talks by eminent visitors and Cultural programs on all the days. The volunteers also conducted a socio-economic survey as a part of community visit in all the adopted villages. It is pertinent to mention that by the verbal permission of authority the night-stay was arranged in the college campus for security purpose.
2. Blood Donation Camp was organised jointly by three units at college campus on 24-09-2012. There was increased number of 94 donors. Blood bank of Sammilani Medical College and Hospital of Bankura helped us in this purpose.
3. 9 volunteers (3 from each unit) participated in the Inter-college Special Camp sponsored by the University of Burdwan held at Saltora Netaji Centenary College (Saltora, Bankura) on and from 02-03-2013 to 08-03-2013.

2013-2014

1. Special Camping Programme, dated 20-10-2013 to 28-10-2013 was arranged by Unit I at its adopted village *Gourmandipur*. Special Camping Programme, dated 20-10-2013 to 28-10-2013 was arranged by Unit II and III at *Baharamuri High School (Hatirampur)* jointly. 150 volunteers of 3 units (50 in each unit) participated in the programme. The theme of the programme was *Environment including Preservation of Natural Resources and Conservation of Cultural/ Historical Heritage*. Health awareness, cleaning, path

repairing; drainage system cleaning and construction were part of the project work. There were provisions for talks by eminent visitors and Cultural programs on all the days. The volunteers also conducted a socio-economic survey as a part of community visit in all the adopted villages. It is pertinent to mention that by the verbal permission of authority the night-stay was arranged in the college campus for security purpose for Unit I. However, in case of Units II and III the camps were residential.

2. Blood Donation Camp was organised jointly by three units at college campus on 11-12-2013. There were 58 donors. Blood bank of Sammilani Medical College and Hospital of Bankura helped us in this purpose.
3. Seminar on Thalasseamia awareness and free diagnosis were organised by NSS Units of Khatra Adibasi Mahavidyalaya with the aid of SOUL, a Community based Voluntary Organisation (Lakshmisagar, Bankura) on 29-11-2014 at college campus.

2014-2015

1. Special Camping Programme, dated 10-10-2014 to 16-10-2014 was arranged by Unit I at adopted village namely *Gourmandipur*. Unit II and Unit III arranged Special Camping Programme on 09-03-2015 to 16-03-2015 at adopted villages of *Rangamati* and *Sonardanga* respectively. 150 volunteers of 3 units (50 in each unit) participated in the programme. The theme of the programme was *Environment including Preservation of Natural Resources and Conservation of Cultural/ Historical Heritage*. Health awareness, cleaning, path repairing; drainage system cleaning and construction were part of the project work. There were provisions for talks by eminent visitors and Cultural programs on all the days. The volunteers also conducted a socio-economic survey as a part of community visit in all the adopted villages. It is pertinent to mention that by the verbal permission of authority the night-stay was arranged in the college campus for security purpose.
2. Blood Donation Camp was organised jointly by three units at college campus on 12-11-2014. There was increased number of 69 donors. Blood bank of Sammilani Medical College and Hospital of Bankura helped us in this purpose.
3. Seminar on Thalasseamia awareness and free diagnosis were organised by NSS Units of Khatra Adibasi Mahavidyalaya with the aid of SOUL, a Community based Voluntary Organisation (Lakshmisagar, Bankura) on 26-09-2014 at college campus.
4. First Aid Training Camp was held at the college campus on 16-12-2014 to 18-12-2014 organised by NSS Units of Khatra Adibasi Mahavidyalaya in guidance of Arambagh Health Guide (Hooghly) in collaboration with Indian Red Cross Society.
5. 35 students of NSS squad of Khatra Adibasi Mahavidyalaya had participated in the *Swachh Bharat Campaign* from 20-10-2014 to 05-11-2014 organised by Khatra Development Block as well as Khatra Panchyat Samiti. On request of Khatra Block Development Officer, the NSS unit conducted *Swachh Bharat Campaign* at many

Panchyat areas like *Dahala GP, Dhanara GP, Vaidyanathpur GP, Supur GP and Khatra 1, Khatra 2 GP and Gorabari GP.*

6. Abiding by the direction of Backward Class Welfare Department, Govt. of West Bengal, the NSS Units of Khatra Adibasi Mahavidyalaya provided academic assistance by sending senior volunteers of NSS units as instructors to a school named 'Eklavya Model Residential School' (Mukutmanipur, Bankura) sponsored by West Bengal Government to impart instruction to underprivileged tribal students.

2015-2016

1. Blood Donation Camp was organised jointly by three units at college campus on 14-10-2015. There were 55 donors. Blood bank of Sammilani Medical College and Hospital of Bankura helped us in this purpose.
2. More than 100 volunteers of NSS squad along with the other students and faculty of the college participated in a Human Chain, an initiative of Govt. of West Bengal as a symbol of Mission Nirmal Bangla and Nirmal Bangla Dibash on 30-04-2015.



Image : Blood Donation Camp organised by NSS, Khatra Adibasi Mahavidyalaya on 14/10/2015

❖ National Cadet Corps (NCC)

The NCC is one of the remarkable wings of this institution consisting of one company with Mr. Tapan Patra as ANO

Every year students participated in Republic day celebration programme organised by Govt. authority.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Nil

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The objective of the institute is to cater to education along with inculcating values. Through the outreach programmes the students have been successfully sensitized towards the people of economically backward community, distressed suffering or susceptible to serious diseases, constitutional awareness and other social items like blood-donation and environmental awareness.

3.6.8 How does the institution ensure the involvement of the community in its reachout activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

- ❖ Camps are arranged in adopted villages and organizing seminars on preservation of cultural heritage of health awareness created encouraging impact in community development. Details of such programmes have been depicted in 3.6.5.
- ❖ The Institution takes special initiative to organize Memorial programmes and seminars such as the birth anniversaries of Pandit Ragnath Murmu, the 150th Birth Anniversaries of Swami Vivekananda, Rabindranath Thakur, Ramananda Chatterjee, Ramkinkar Baiz and Sir Asutosh Mukherjee. Students and teachers participate enthusiastically in these programmes. Together with academic learning, these diverse extension activities generate awareness and promote the spirit of service.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

Students of the College (NSS Volunteer) work with Eklabya School (Government sponsord

Tribal School) for the promotion of education among economically under-privileged students in school. Our Students volunteer teach various subjects to these tribal students and thereby not only promote education but also enrich themselves with the first-hand experience of teaching in classrooms which shall benefit them while appearing for interviews regarding school teaching jobs.

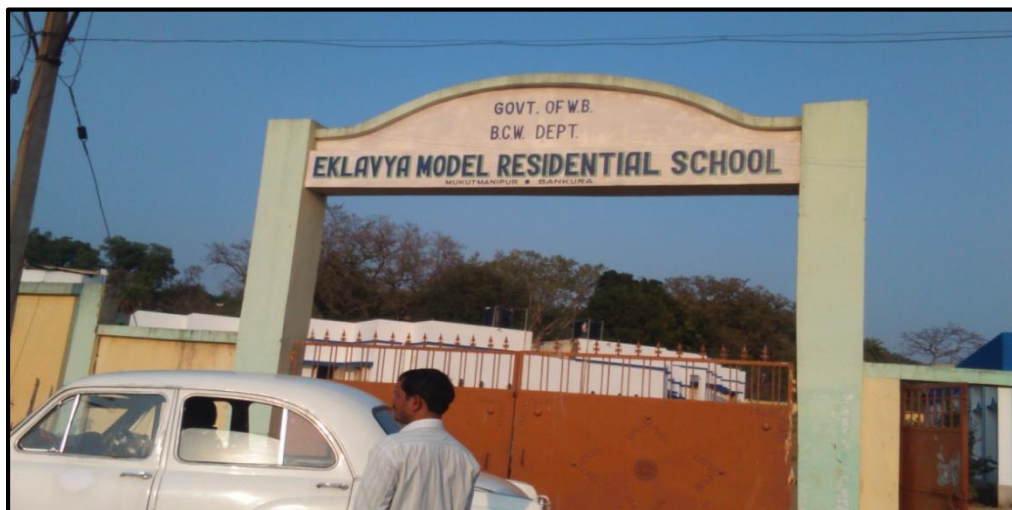


Image: “Eklavya Model Residential School under Govt. of WB” in which student-volunteers from our college teaches tribal underprivileged students

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

During the years 2012 and 2015, the College has been awarded thrice for its NSS activities

3.7 COLLABORATION

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives—collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Although there is no official collaboration with industry, the students and faculty of the College have been benefitted from the expertise made available from other research laboratories and institutions. The students have also been greatly benefitted by the exposure to National Level seminars, held in collaboration with reputed institutions, which are detailed below:

- Collaborated with Department of Sanskrit, Saldiah College in UGC sponsored two day National seminar on “The Srimadbhagbad-Gita and Modern Society” on 15th & 16th March 2011

- Collaborated with Department of Bengali, Pandit Ragnath Murmu Smriti Mahavidyalaya College in UGC sponsored two day National seminar on **Jhorasanko Thakur Barir Sahitya Charcha O Rabindranath** on 4th and 5th April, 2012
- Collaborated with Department of History, Saldiah College in UGC sponsored two day National Seminar on **Oscillating Historicity of Jungle Mahal** on 4th and 5th October, 2012
- We have been further invited for being the collaborator for the proposed UGC sponsored two day National Seminar on Ved by Department of Sanskrit, Panchmura Mahavidyalaya

3.7.2 Provide details on the MoUs/ collaborative arrangements (if any) with institutions of national importance / other universities / industries / Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

No such provision exists.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/ creation / upgradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology / placement services etc.

The College has a Career Counselling Cell which facilitates the visits of experts from different corporate sectors and industries in order to interact with the students and inform them about placement opportunities.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

List of Seminars organized by different departments in the last four years

Our college has successfully organized National level UGC sponsored seminars:

- Teachers' Council of Khatra Adibasi Mahavidyalaya organized UGC Sponsored Two-Day National Seminar on **Value based Education: Necessity and Implementation** in collaboration with Ramkrishna Math, Bankura on 21st & 22nd January 2011
- Department of Bengali, Khatra Adibasi Mahavidyalaya organized UGC Sponsored Two-Day National Seminar on **Rabindra Sahitye Narir Monobhumi O Nari-Moner Bahumatikata** in collaboration with Nikhil Bharat Banga Sahitya Sammelan, Khatra Branch on 18th & 19th November 2011
- Teachers' Council of Khatra Adibasi Mahavidyalaya organized UGC Sponsored Two-Day National Seminar on **Swami Vivekananda: The Multidimensional Personality** in collaboration with Ramkrishna Math, Bankura on 1st & 2nd February 2012
- Department of Bengali, Khatra Adibasi Mahavidyalaya organized UGC Sponsored Two-Day National Seminar on **Swadhinotta Uttor Bangla Kobitai Protibadi Chetona** in collaboration with Nikhil Bharat Banga Sahitya Sammelan, Khatra Branch on 23rd and 24th September, 2015

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

No formal MoUs and agreements have been signed.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

The College was founded with the noble vision of providing higher education to socially and economically backward people in *Jungle Mahal* area situated at southern part of the Bankura district of West Bengal, and remains committed to this cause. The emphasis is in the research, consultancy and extension activities are on holistic development of the students, and on producing quality citizens who can make a difference to the community and the environment. The College intends to collaborate with other organizations for research and consultancy within the days to come. In spite of not having any formal tie-up / collaboration, Khatra Adibasi Mahavidyalaya being the time-honoured institute of this backward area in the state receives all assistance when sought for from every corner in the arena of education and research.

CRITERION IV INFRASTRUCTURE AND LEARNING RESOURCES

4.1 PHYSICAL FACILITIES

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The College is solely guided by the policy of the Government of West Bengal and UGC, since it is a UGC approved and govt. aided Institution. The policy of the Institution is to offer such infrastructure that facilitates excellence in educational perspective and dimension. There are several committees (Development Committee, Purchase Committee, UGC committee, IQAC etc) for enhancement of infrastructure of the college. These committees suggest and place before the Governing Body (Apex Body of the College) various need based proposals for Construction of New building, Purchase of Equipment's for laboratory, office and academic departments, enhancement of electricity and water supply etc. Governing Body of the college consider the proposals and send the same to the various funding agency like UGC, District Backward class welfare Department, Department of Higher Education, Government of West Bengal, Paschimanchal Unnayan Parshad.

4.1.2 Detail the facilities available for:

a) Curricular and co-curricular activities: The infrastructural facilities available for conducting the curricular and co-curricular activities are as follows:

The College Campus has seven buildings dedicated to different departments:

- **Udyog Bhavan:** The oldest building of the college established entirely by local initiative at the initial stage of this Institution(1976), recently renovated and used for the purposes as class room, Students' Union Room, Boys Common Room, Store room of electrical goods cum office of the electrician cum caretaker and women's toilet.
- **Vidyasagar Bhavan:** This is also an old building of the college constructed with the first financial assistance of the state government (1979). Laboratories of department of Physics and Chemistry are situated in the ground floor of this building. Geography lab is situated in the first floor of this building. There are four class rooms in the ground floor used for Honours departments.
- **Rabindra Bhaban:** It is a two storied building constructed with the financial assistance of the UGC. The Ground floor (Administrative block) consists of The Office of the Principal, Students dealing Section, Accounts section and examination cell. Reprographic facility is available here which served the purposes of the teachers. First floor of this building is used for purely academic purposes.
- **Vivekanda Bhaban:** A room dedicated to Career Counselling Cell and Anti-Ragging Cell. In addition, Girls Common Room, NSS Room, NCC room IQAC room and the UGC Resource Centre are also situated here. The building consists of the Departments of Bengali, English, History Political Science, Economics, and Sanskrit. The Gymnasium is also situated

nearby. The Museum is also situated in the first floor of this building. There are two seminar halls in this building—

1. VIVEKANANDA HALL (ground floor)
2. RABINDRA HALL (first floor)

- **Acharya Bhavan:** It is the Science building which accommodates the Departments of Mathematics, Physics, and Chemistry. The ground floor of this building houses the Teachers' Common Room. A grant for Construction of first floor as academic purposes of this building already has been received as special assistance from government of West Bengal.

The Library has a rich collection of about 30000 (Thirty thousand) books and journals. These include some rare and priceless books and journals. About 1100 new books are added every year. Some department has its own Departmental library too.

The College offers Honours courses in Mathematics in the Science, Accountancy Honours in Commerce Stream. In the Humanities stream, Honours courses are offered in Bengali, English, Sanskrit Santali, History, and Philosophy. Class rooms and well equipped Laboratories are available in Science departments for both Honours and General courses. College offers technology enabled learning spaces which includes a dedicated classroom with Smart board in Acharya Bhawan. The College also has classrooms with LCD projectors, computers and Laptops.

All the departments of the College are well equipped with computers having internet and e-journal facilities. The College office and the Library are also computerized. The admission procedure of the College is conducted online.

There are two seminar Hall. In the Vivekananda Hall co-curricular activities like Orientation of Fresher's, debate, quiz, reunions and memorial lectures are conducted. Rabindra Hall in the first floor is being converted into a conference room with facilities like power back up and well equipped audio system make the College greener a vast expanse of greenery, a well maintained orchard and a herbal garden is being maintained by the college. Proposal for construction of girl's hostel of the College has been approved by the University Grants Commission and a plot of land measuring 3.33 acre has been marked in this purpose. Proposal for construction of first floor of Acharya Bhaban of the College has been approved by the Department of Higher Education, Govt. of West Bengal. Area-398.81 Sq.meters Amount Sanctioned Rs. 34,69,400/-. Proposal for extension of Library building of the College has been approved by the Department of Higher Education, Govt. of West Bengal:

Area: (i) Ground Floor-128.26 Sq. meters (ii) First floor -127.72 Sq.meter amount Sanctioned Rs.34,30,600/-.

b) Extra-curricular activities: The infrastructure facilities available for conducting Extracurricular activities are the following:-

The main college campus has been divided into three zones

- 1) Academic cum administrative zone, 2) Hostel zone and 3) Sports zone

- A playground is available within the campus and another playground is available opposite the main campus where annual sports meet is conducted every year. There is a football ground, badminton court, one volleyball court in playground. Students often play during leisure. The Students avail indoor games like Carom and Chess in the Common Room.
- The College also houses an equipped Gymnasium with two bi-cycle argumeter, one motorized treadmill, one infrared ray machine, one ultraviolet ray machine, wax therapy apparatus, ultrasonic machine, gymnastic mat and infrared therapy apparatus, electronics B.PMonitor, Badminton portable stands, and spirometer.
- The College maintains three very active NSS unit. The students are motivated to participate actively in the programmes organized by the NSS units. Health checkup camp and seminar on health problems and Preservation of cultural Heritage of India are organized by the NSS unit of the college every year. NSS activities also include visit and help to old people of adopted village, organize blood donation camp, programme for thalassemia detection test etc.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years.

- The infrastructure facilities of the College are utilized up to the optimum scale as follows: Classrooms and Seminar Halls are utilized for holding classes and examinations. On working days classes are conducted in all the rooms from 10:00 am to 5:00 pm. Library is kept open during summer recess and in addition to working day.
- Different Government and Non-Government examinations are held in the College buildings on holidays and Sundays.
- Seminars, Memorial lectures and Cultural programmes are held in the Seminar halls.
- Instruments are available in all laboratory based Departments and are also used by the students and faculty for research and project work.
- The academic curriculum also involves the regular conduct of seminars at different departments.
- During Parliamentary, Assembly and Municipal elections, the College campus is requisitioned as polling center and on occasions as the regional election office.
- The College always take initiatives for the augmentation of the Infrastructure of the Institution to keep pace with academic growth in the following ways:-

College receives grants from UGC: In the year 2014 a new building Acharya Bhaban was constructed. This building provides Girls common room, laboratory for Mathematics along with multi-facility for Science and Arts for housing sophisticated instruments and one smart classroom for Hons departments and another classroom for Physics and Chemistry department. Fund is allocated every year to the Laboratory based departments for augmenting laboratory equipment's based on departmental requirements. Books and journals are purchased for each department every year. Different furniture, electrical equipment's, water purifying machines, office equipments, ceiling fans, refrigerators and computer peripherals are added to the existing infrastructural facilities.

Table 4.1: Infrastructure allotment and expenditure of the last 4 years (in Rupees)

Sl.No.	Heads of Expenditure	2011-12		2012-13		2013-14		2014-15	
		Allotment		Allotment		Allotment		Allotment	
		Received	Expenditure	Received	Expenditure	Received	Expenditure	Received	Expenditure
1	Electricity	From Development Fund	227112	From Development Fund	205417	From Development Fund	208153	From Development Fund	213527
2	Telephone		9393		5153		9040		6240
3	Maintenance		172072		76627		114482		140730
4	Other office-expenses		50330		70172		91617		104122

Some examples of the facilities developed are:-

- Construction of Acharya Bhaban completion of first floor of Rabindra Bhaban.
- Completion of first floor of Vivkannda Bhaban.
- Construction of Netaji Chhatrabas.
- Construction of UGC boys Hostel.
- Renovation of oldest building of the college and named it UDYOG BHABAN.
- Construction of Boundary wall of main campus of the College.
- Construction of Underground Water Reserver.
- Grant in every year for laboratory equipment augmentation and library books.
- The College is in the process of constructing a Girls' Hostel, first floor of Acharya Bhaban and Extension of part of Library.

(The master plan for existing physical infrastructure is attached herewith Master plan of physical infrastructure of Khatra Adibasi Mahavidyalaya, Khatra, Bankura)

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The College has a rational sagacity to differently-abled students. There are six ramps in different part of the academic campus of the college steps have been taken to provide more ramps..

4.1.5 Give details on the residential facility and various provisions available within them:

Hostel Facility – The College has three Boys hostel in the campus. The intake capacity of the hostel is given below:

Name of the Hostel	Intake capacity
UGC Boys Hostel	20
Sidho-Kanho Chatrabas	30
Netaji Chatrabas	50

- **Hostel Administration:** The Principal of the college is ex-officio in-charge of the college Hostel. The hostels are run by supervisor appointed by the college authority.
- **Facility:**
 - **Drinking Water Facility:** 24 hours running and drinking water facility is available in the Hostel premises.
 - **Daily News Paper Facility:** Yes.
 - **Sports Facilities:** Hostel students after college come to the attached playground to play football or to exercise. They are provided with footballs and playing items for cricket
 - **Security:** Security guards are posted at the gate round the clock.
 - **Recreational facilities:** In the leisure time students are allowed to watch TV.
 - Students celebrate **Republic day** and **Independence Day** to inculcate patriotism



Image: College Hostel

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- A gymnasium is provided for the students.
- For more spacious gymnasium a proposal has been submitted to the Honourable minister, Paschimanchal Unnayan Parshad (Area-211.03 Sq. meter, estimated cost Rs.32,84,250.00/-)
- The College offers first-aid facility to the students in case of emergency. There is no medical unit in the College. For any emergency, medical practitioners are also called for.

4.1.7 Give details of the Common Facilities available on the campus spaces for special units like IQAC, Grievance Redressal unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, and auditorium, etc.

- The College has an Internal Quality Assurance Cell (IQAC) comprising of the Principal/Teacher-in-charge, some senior faculty members, and few external members. A separate room is allotted to the IQAC of the college.
- The Vivekananda Bhavan of the College has a room dedicated to Career Counseling Cell, Anti-Ragging Cell and SC/ST Cell.
- The College has a Grievance Redressal Cell to address the grievances of the stake-holders.
- Women's cell: The College houses a Women Cell to address if they face any issues.
- There are two Common Rooms both for boys and girls students where they can avail indoor games like Carom and Chess
- There are Courts for Badminton, Volleyball, *Kho-Kho* where the students often play during leisure.
- The College also houses an equipped Gymnasium with bi-cycle, agrometer, standing cycle and treadmill.
- Subsidized Students Canteen and purified drinking water facilities are available. The buildings are equipped with several water-purifiers.
- Internet facilities are available to the Departments as well as in Library for both teachers and students.
- Continuous safe drinking water supply is ensured by the Kangsabati water supply project of PHE, govt. of West Bengal.
- Two big and well equipped seminar halls being used as auditorium.

4.2 LIBRARY AS A LEARNING RESOURCE

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The Library has an Advisory Committee which comprises of the Principal/Teacher-in-charge as the Chairperson, two teachers as the Joint Convener, Teachers' Council Secretary and one teacher of each of the department as members. The Committee recommends books which are needed by the students. It also monitors the purchase of latest edition of books, distribution of funds, selection of journals etc. At present the post of Librarian is vacant so Joint Conveners of the library Sub-committee take care of preservation and accession of the books. Students and staff avail themselves of the benefits of free internet access, computerized browsing and lending facility.

4.2.2 Provide details of the following.

- **Total area of the Central Library:** 270 sq. mtr
- **Total area of the Departmental Libraries:** 106 sq. mtr.
- **Seating capacity:** Central Library - 25, Departmental Libraries - 12
- **Working hours of the Library:** On Week days - 10.30 am to 5 pm
- **Layout of the library:** Since the space in the library is inadequate to accommodate the largenumber of books, the extension of facilities like individual reading carrels for the

students or to provide lounge area for browsing is not possible. Internet facilities are provided to the students in Library.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Table 4.2: Annual budget for the purchase of books and journals during Last 4 years

YEAR	TOTAL (in rupees)
2011-12	721862
2012-13	235260
2013-14	76297
2014-15	83851

Table 4.3: Number of books and journals purchased during last 4 years

Library Books	2011-12	2012-13	2013-14	2014-15
Text Books	393	4085	322	484
Reference Books	150	1750	160	205
Journals	03	05	Nil	06
Total	546	5840	482	695

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

ICT APPLICATIONS:

OPAC: NA

Electronic Resource Management package for e-journals: INFLIBNET-NLIST Programme

Federated searching tools to search articles in multiple databases: No

Library automation: Yes, using SOUL 2.0

Total number of computers available for public access: 8 computers

Total number of printers available for public access: 2 printers

Internet bandwidth width/speed: 4 Mbps

Institutional Repository: Under planning

Content management system fore-learning: Not yet

Participation in Resource sharing networks/consortia: Yes

4.2.5 Provide details on the following items

Library Utilizations:

- Average number of walk-ins: 120 per day
- Average number of books issued/returned : 100 – 150
- Ratio of librarybooks to students enrolled: 70:1

- Average number of books added during last three years: 1129 per year
- Average number of login to OPAC: 50 per day
- Average number of login to e-resources: 25 per day
- Number of information literacy trainings organized: 10 days
- Details of “weeding out” of books and other materials: Nil

4.2.6 Give details of the specialized services provided by the library.

- Manuscripts: Yes, Archive of old documents pertaining to the history of Khatra Adibasi Mahavidyalaya and its administration.
- Reference: Yes
- Reprography: Yes
- ILL (Inter Library Loan Service): Yes, Institutional Membership of British Council Library(BCL)
- Information deployment and notification: Yes
- Download: Yes
- In-house/remote access to e-resources: Yes
- User Orientation and awareness: Yes, Annual Orientation Program for freshers.
- Assistance in searching Databases: Yes, service provided by the library staff
- INFLIBNET/IUC facilities (Teachers and students through teachers): Yes
- Printing: Yes
- Reading list/ Bibliography compilation: Yes

4.2.7 Enumerate on the support provided by the library staff to the students and teachers of the college.

The library staff members help the students and teachers in a number of ways:

- They help the students and teachers to use the internet and also to search books online.
- They inform all of the facilities of e-journals and magazines.
- The latest stocks of books are available in the computer and these are also prepared by the staff.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The differently-abled students are assisted by the staff in many ways like aiding in finding and searching books, entry etc.

4.2.9 Does the library get the Feed-back from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

The Library gets feedback from its users. Third year collegiate students give their feedback about the College in the prescribed proforma. Feedback on the library is also included there. It is then analyzed by the teachers and used to improve the library services. Increase in the number and edition of certain books, working hours in the library etc. are considered by the library Committee as suggested by the students.

4.3. IT INFRASTRUCTURE

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

The details on the computing facility available in the College are given below:-

Number of computers	59 (Desktop- 42 , Laptops- 17)
Printer and scanner	15 Printers with 4 photo copier, one Digital Duplicator
Computer-student ratio	NA
Stand alone facility	Nil
Wi-Fi facility	Yes
Configuration	P IV, Core2Duo, Core i3, Core i5, HP Server
Licensed software	Windows XP, Windows 7, Quickheal, Kaspersky Antivirus, SOUL-2 (Library Software), CAMS (office software)

Department of Physics, Chemistry and Mathematics uses open and free software Linux Operating System, FORTRAN 77 Compiler for Numerical programming, Latex software for paper writing, Tecplot, Origin software and various scientific softwares for research work as well as for teaching purpose.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus.

Computer and internet facility is available for the faculty and students within the campus. Internet access through the departmental terminals is provided to staff and students. Staff members have their account for online access through INFLIBNET.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The Institute has taken some strategies for upgradation of IT infrastructure. Upgradation of IT infrastructure is done as and when required through reputed agencies.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The details on the Annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the Institution are given below:-

**Table 4.4: Annual budget for procurement & maintenance of computers
in last four years (amount in rupees)**

Year	Amount in rupees
2011-12	846587
2012-13	321767
2013-14	96420
2014-15	81666

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The Institution always encourages staff and students to extensively use ICT resources. Many classrooms in the College have been upgraded so that power point presentations“ are enabled there. Students are encouraged to deliberate seminar talks using ICT resources.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

In order to encourage student-centric teaching/learning several attempts has been taken as follows:

- There is one laptop in each department and there are 15 printers & four photo copier-cum printers in the college on sharing basis.
- Each department has a LCD projector, one Smart Board and other facilities to aid the students and also faculties.
- The seminar hall is equipped with LCD projector with sound system to help power point presentations and other lectures.
- Students are recommended to use e-resources in preparing materials for their seminars, talks, group discussions, and especially project works. They in turn, play the role of teachers towards fellow students. The teacher happily plays the role of a facilitator.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No. However, the College is a subscriber of the INFLIBNET facility of UGC.

4.4 MAINTENANCE OF CAMPUS FACILITIES

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

Table 4.6: Statement of utilization in rupees for last four years

Infrastructure	2011-12	2012-13	2013-14	2014-15
Building & Furniture	1047079	2798796	5560190	8314648
Equipments including Computer	1234565	903438	78193	81666

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The institution has entered into annual maintenance contract with service providers for maintenance and upkeep of its resources, details of which are available as follows.

- Members of the Building sub committee of the college supervise the works of the buildings and as per necessity they determine the work to be done for maintenance.
- Maintenance of Computer and lab equipments agreement is done annually on contract basis by various agencies.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The departments take the initiative to calibrate the precision instruments for their optimum and assured performance. This exercise is particularly done throughout the year and on the eve of every important examination, especially the University examinations of lab based courses.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Annual maintenance contracts are in place for maintenance and upkeep of each resource. The following steps are also taken:

- Laboratory assistant usually maintains the chemicals and other equipments (scientific)
- Safe keeping of the chemicals and other costly and sensitive equipments is done by the departments respectively.
- Electrician takes care of electrical equipments and MCB is installed in the college campus.

CRITERION V

STUDENT SUPPORT AND PROGRESSION

5.1: STUDENT MONITORING AND SUPPORT

5.1.1 Does the institution publish its updated prospectus / handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes. The Institution publishes its updated Prospectus every year which is issued to the applicants along with the application form for admission through On-Line. It highlights information regarding different courses, Honours subjects and General combinations offered by the College, and the fee structure. It contains information about the aims and objectives of the College, its administration, administrative policy, qualification of teaching and non-teaching staff members, rules and regulations, admission process, curriculum and examinations schedule. Information regarding co-curricular and extra-curricular activities of the College also finds place in the Prospectus. It also provides a list of stipend, scholarships and Prizes. The College publishes an Academic Calendar consisting of detailed information regarding College activities during the year round, e.g., examination schedule of the College, tentative dates of publication of College examination results, dates for prize distribution, annual sports and dates to commemorate some special events. It also provides a list of holidays approved by the Governing Body of the College. Most of this information is also provided in the college website.

5.1.2 Specify the type, number and amount of institutional scholarships/ free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Table 5.1: Details of Institutional Scholarships issued to students during the last four years:

Name of Scholarship/Stipend	No. of Beneficiaries	Amount in Rs.
YEAR-2011-12		
Financial support from institution	232	79000
Financial support from government	1795	4300000
Financial support from other sources	45	50000
Number of students who received International/ National recognitions	NIL	NIL
YEAR-2012-13	Number of students	Amount
Financial support from institution	232	79000
Financial support from government	1795	4300000
Financial support from other sources	45	50000
Number of students who received International/ National recognitions	NIL	NIL
YEAR-2013-14	Number of	Amount

	students	
Financial support from institution	211	75840
Financial support from government	2480	14150000
Financial support from other sources	55	60000
Number of students who received International/ National recognitions	NIL	NIL
YEAR-2014-15	Number of students	Amount
Financial support from institution	211	136800
Financial support from government	2559	14991000
Financial support from other sources	64	72000
Number of students who received International/ National recognitions	NIL	NIL

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Table 5.2: Percentage of students receiving financial assistance

Year	No. of students	Financial assistance received	percentage
2011-12	2715	2072	76.3%
2012-13	3131	2072	66.2%
2013-14	3616	2746	76%
2014-15	3723	2834	76%

5.1.4 What are the specific support services/facilities available for:

- Students from SC/ST,OBC and economically weaker sections**

The college timely notifies the students about the merit-cum-means scheme of the Central Government distributed by the BCW Department of West Bengal Government. The college assists the students wholeheartedly to get the stipend. During 2010-11 and 2011-12, funds from UGC-Merit-cum-Means & conveyance allowance were also allocated and utilized to provide financial assistance to the SC, ST and OBC students.

- Students with physical disabilities**

There have been no differently-abled students admitted in the last few years. Yet the College has constructed three (03) ramps connected to different buildings. One of our Professor who is himself orthopedically challenged has extended his helping hand by donating a Wheel Chair to our college in the year 2015.

- **Overseas students**

There has been no overseas student during the last five years.

- **Students to participate in various competitions/ National and International**

The College duly encourages, guides and helps the students to prepare and participate in various competitions of National, State and University level. Annual cultural competition of the college is organized every year by the Students' Union of the college. The College organizes an annual social programme where co/extra-curricular activities like music, dances etc. are held. At the end of each session on the Annual Prize Distribution Day, the students who excel in these competitions are awarded by the College.



Image: Our Teacher-in-Charge distributing prize thereby encouraging and motivating young talents to participate in Cocurricular Activities

- **Medical assistance to students health centre, health insurance etc.**

The College seriously considers the issue of students' health. During the college time if a student feels unwell, we call for doctors or if necessary we send the student to the nearby Khatra Subdivision Hospital along with an assistant and keep regular update till he /she recovers. Free medical check-up, blood donation camps, Thalassemia-testing and health awareness programmes are also organized by our NSS units. Donation of blood provides cards from the NSS Units to the

students in lieu of which they can avail them of free blood from hospital at the time of emergency.

- **Organizing coaching classes for competitive exams**

The College has started organizing some programmes to help the students who aspire to appear in various competitive examinations. The Institution continues one scheme 'Entry in service', funded by UGC from the session 2010-11.

- **Skill development (spoken English, computer literacy, etc.)**

The Institution has taken steps for enhancing basic computer knowledge and other soft skills, like:

1. 2 computer labs for students have been set up by the Department of Mathematics and Physical Education. Department of Geography also avails computer in their Laboratory.
2. Faculty from the Department of English contributes in honing soft skills and fluency in spoken English of students who come for classes in 'Entry in Service' coaching from other departments.

- **Support for "slow learners"**

Departments arrange special tutorial classes for the slow learners. Remedial Coaching classes under UGC assistance has been performing well in our institution since 2010-11.

- **Exposure of students to other institution of higher learning/ corporate/ business house etc.**

The College organizes seminars, workshops to apprise the students of the scope of higher studies. Teachers of the departments diligently inform, motivate and orient the students to avail various opportunities regarding higher studies. Under the innovative idea of 'Faculty Exchange Programme,' many Professors from various Universities and Colleges are invited to deliver lectures on topics related to the syllabus which immensely benefit the students.

Table 5.3: Recent visits (2015) by eminent Professors in various department of our college

Visiting Professor, Designation	Institutional Affiliation	Visit to which Department of Khatra Adibasi Mahavidyalaya & Year	Lecture Topic
Dr. G.B. Sural, Professor and Head	Department of English, Bankura University	Department of English, Khatra Adibasi Mahavidyalaya (2015)	Epic Poetry: A Reading of John Milton's Paradise Lost Book I

Dr. Saswati Sinhababu, Assistant Prof.	Department of Bengali, Saldiha College	Department of Bengali, Khatra Adibasi Mahavidyalaya (2015)	Social Life in Tagore`s Short Story
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Image: Prof. G.B. Sural, Head of the Department of English, Bankura University delivering his lecture through Power Point Presentation to the students of our Department of English

- **Publication of student magazines**

The College magazine “UTTARAN” is being published annually and most of the issues are well preserved in the College library. Apart from the College magazine, the History department publishes their departmental magazine PRABHA. The Department of Bengali publish wall magazine entitled *Dhanshish*.



Image: Our Teacher-in-Charge handing over the copy of College Magazine “Uttaran” to the Magazine Student Secretary

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills among the students and the impact of the efforts.

Career counseling and Guidance cell of the college encourages the students to receive ICT related training and vocational training for their job prospect, though the college is yet to start any vocational courses. The Computer Training Course conducted by WEBEL outside the College help the students in their subsequent professional lives. In recent times, few of our students are working at Maruti Service Centres in Bankura and few are working in any Sponge Iron factories. Many students are engaged in the field of agriculture, Pisciculture and Animal Husbandry. A passed out student Rajib Chel has been selected by the Ranibadh Block Agriculture Development office for experimental cultivation in new farming system for paddy cultivation i.e, Drum Seeder System or SRI system. Five more ex-students of our college are engaged in Pisciculture in our college pond. Moreover, our students participate in cultural programmes conducted on the Annual Prize Day. They also organize the Annual Social .All these help in developing their leadership qualities, thereby bringing out the very best in them.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extra-curricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- **Additional academic support, flexibility in examinations**

If the dates of students participating in extra-curricular or co-curricular activities coincide with the Test examinations of the college, the college authority is flexible enough to arrange alternative dates for conducting their examination.

- **Special dietary requirements, sports uniform and materials**

The students of Physical Education Department are provided with uniforms including tracksuit and upper from the college authority for their participation in sports. Special jackets and caps are given to the NSS volunteers. The College also bears the travel expenses of students for their participation in various sports and cultural activities outside the College campus.



Image: Students wearing their sports uniform provided by the college are participating in various outdoor sports

- **Any other**

The College has specific strategies and policies to promote participation of students in various extra-curricular and co-curricular activities. The Students' Union informs, organizes and motivates the students at regular intervals through notices, personal contacts to enhance the skills of the general students through successful participation in various competitions whenever there is opportunity. Besides, several clubs formed by the students, also attract students for participating in various competitive items. The objective of such a programme is to explore and streamline the hidden talents of the students, not only of this College but also of others. The Cultural Sub-Committee comprising of some elected class representatives of Students' Union and one Teacher as advisor member, organize programmes on multiple occasions. Cultural Secretary and Assistant Cultural Secretary of the Students' Union maintain liaison between the Cultural Sub-Committee and the students. Extra attention is given to the students who wish to participate in some co-curricular and extra-curricular activities.



Image: Girls of English Department performing a chorus song thereby showcasing their co-curricular talent

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE/CAT/GRE/TOFEL/GMAT/Central/ State services, Defence, Civil Services, etc.

The students qualifying in various competitive examinations are shown below:

Table 5.4: Number of students qualifying in competitive examinations in the last four years

Name of Examinations	No. of Qualifying Candidates
UGC-CSIR-NET	04
GATE	Nil
CAT	Nil
BANK PO	Nil
CIVIL SERVICES	Nil
SCHOOL SERVICE	30
PTTI	10
OTHERS	49

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The faculty renders Academic Counseling after class hours if and when necessary and also tries to help the students in case of any personal problem.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes' detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The Career Counseling Cell is very nascent in its structure. It is in embryonic stage and therefore its approach is limited to personal guidance and no such placement has yet been done. However, we are looking forward to enhance this cell thereby being able to bridge academics with job placements.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the College has a Grievance Redressal Cell. It collects applications on issues, if any, and addresses those grievances as best as it can. As a follow up step, the Cell meets the complaint students in presence of the Teacher-in-Charge and takes necessary action. Students often complain about the toilets being dirty. Group-D staff responsible for cleaning was instructed to do their duty properly. During this deliberation another fact drew the Cell's attention and that was shortage of water for which the staff responsible for storing water was instructed to do the needful. Another noteworthy incident is the students' demand for canteen and purified drinking water. The matter was taken care of and now we can boast of a well-maintained subsidized canteen and availability of purified drinking water by installing Aqua-guard in boys' and girls' common room, office and faculty room. The canteen offers not only wholesome food at a reasonable price both for students, teaching and non-teaching staff but also a hygienic and clean ambience.



Image: The demand for subsidized canteen was catered

Table 5.5: List of Grievance Reported and Actions Taken

YEAR	GRIEVANCE	REDRESSED	COMMENT
2011-12	Demand for canteen and purified drinking water	Canteen building constructed and its functioning started. For purified drinking water four aquaguard installed in boys and girls common room, Library and Canteen.	
2012-13	Demand for opening New Subjects	Mathematics Hon. ,Geography General and Music General introduced	
2013-14	Renovation and modernization of Students' Union office and Udyog Bhaban.	Renovation of Udyog Bhaban completed and office of the students' union modernized.	Udyog Bhaban is oldest building of the college and office of the Students' union situated there.
2014-15	Completion of Boundary wall of main campus of the college, construction of cycle stand.	The college is now encircled by boundary wall and cycle stands have been constructed	

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Until now the College has not experienced any sort of sexual harassment report. However, our faculty headed by Teacher-in-Charge is quite alert for any such incidents. A Disciplinary Monitoring body has been formed to take care if any such incidents unfortunately occur.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The College has an Anti-ragging Cell headed by the Teacher-in-Charge. This has been constituted as per the existing UGC norms. At the beginning of every academic year both the freshers and the senior students of the College are made aware of the ragging related rules and regulations by the Teacher-in-Charge himself. The Cell, in its turn, directs the respective departments and the Students' Union to keep close watch on the students and to report

immediately the untoward incident, if any, for appropriate action. Khatra Adibasi Mahavidyalaya has a very good ambience maintained by both the staff as well as the students. Perhaps, this prevalent culture is one of the reasons why no incidents of ragging have been reported till date. On the contrary, senior students of various departments arrange Fresher welcome programs to get with the juniors.



Image: Second year students welcoming first year students thereby creating a harmonious bond between junior and seniors and curbing any form of ragging

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Apart from the financial aid given to students, the College helps the students in times of need in many fold ways. The senior faculty members of the College also provide career counseling to the students. The college maintains a Students' Aid fund. Needy learners are financially assisted from this fund. In case of any financial necessity of any student (or even any staff member) on medical ground, instant fund is created through generous contribution of the staff members and students for the benefit of the distressed person. However, it is an extremely personal approach and no official documentation is claimed.

5.1.14 Does the institution has a registered Alumni Association? If yes, what are its activities and major contributions for institutional, academic and infrastructure development?

There is no official Alumni Association in the college. But our ex-students take active part in the developmental work of the college. The Alumni Association though not formally registered yet our ex-students and faculty are positive in their approach and the senior members often visit the college during seminars and other occasions; and motivate the students with their wide array of experience. For instance, Manju Chakrabarti, Ex-Associate Professor, Dept. of Political Science who superannuated from our institution in the year 2008 contributed Rs. 50000/- for awarding prize to the best performer in the final examination.

5.2 STUDENTS PROGRESSION

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlights the trends observed.

Table 5.6: Student progression in higher studies in the last four years

Year	Percentage								
	Arts			Science			Commerce		
	UG to PG	PG to M.Phil	M.Phil to Ph.D	UG to PG	PG to M.Phil	M.Phil to Ph.D	UG to PG	PG to M.Phil	M.Phil to Ph.D
2011-2012	30	NA	NA	3.5	NA	NA	Nil	NA	NA
2012-2013	44	NA	NA	9.8	NA	NA	Nil	NA	NA
2013-2014	45	NA	NA	0.6	NA	NA	Nil	NA	NA
2014-2015	40	NA	NA	0.75	NA	NA	Nil	NA	NA

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (course wise /batch wise as stipulated by the university). Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The programme wise pass percentage of the students for the last four years is shown below:

Table 5.7: Pass Percentage of Humanities and Science departments in the last four years

SUBJECT	2014-15				2013-14				2012-13				2011-12			
	A	P	P%	I	A	P	P%	I	A	P	P%	I	A	P	P%	I
BENGALI (H)	37	34	92	6	31	31	100	3	22	22	100	3	29	22	76	2
ENGLISH (H)	13	09	69	3	10	09	90	1	09	07	78	-	07	04	57	-
SANSKRIT (H)	19	14	74	3	18	14	78	1	13	10	77	-	27	21	78	-
SANTALI (H)	22	06	27	---	11	04	36	-	07	06	86	-	07	05	71	-
HISTORY (H)	21	10	48	---	28	20	71	1	12	08	67	-	17	11	65	-
B.A (Gen)	230	47	20	---	234	126	54	-	153	63	41	-	162	83	51	-
MATH (H)	1	---	---	---	---	---	---	-	---	---	---	-	---	---	---	---
	---	---	---	---	---	---	---		1	1	---	-	---	---	---	---

Table 5.8: Pass Percentage of Humanities departments in the last four Years

Session	Bengali	Sanskrit	English	Santali	History	Philosophy
2011-12	76	78	57	71	65	--
2012-13	100	77	78	86	67	--
2013-14	100	78	90	36	71	--
2014-15	92	74	69	27	48	--

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The Institution strives towards equipping the students with the best in academics. The latest researches in the subjects are usually highlighted by the faculty members, especially in the honours classes. This is borne out by the fact that many of our students have come out with good results at the University level in the preceding years. This ensures to a certain extent student progression to higher education. However, we are yet to open postgraduate courses which are a prerequisite for progress in higher education. The college has submitted proposal to Department of Higher Education for opening MA in Santali. However, the authority has informed the college that they are unable to grant permission at this moment because the recent opening of Bankura University would suffice to cater the pool of postgraduate students of Santali of the district at present. They might consider our proposal in future.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The departments arrange tutorial classes and additional special classes as remedial measure for slow learners. Teachers also take extra care to such students individually to cater to their specific academic need. The financially weak students are encouraged to apply for the available scholarships. The College renders financial aid to many deserving students through full and half fee waivers.

5.3 STUDENT PARTICIPATION AND ACTIVITIES

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The College organizes various extra-curricular activities throughout the year. A number of programmes, competitions and other activities are organized by the College and its various committees. In keeping with the mission of providing an all-round holistic education to the students they have been motivated to take part in different types of cultural activities. Teachers' Council organized UGC Sponsored Two-Day National Seminar on *Value based Education: Necessity and implementation* in collaboration with Ramkrishna Math,

Bankura on 21st & 22nd January 2011 and *Swami Vivekananda: The Multidimensional Personality* in collaboration with Ramkrishna Math, Bankura on 1st & 2nd February 2012. The Institution takes special initiative to organize Memorial programmes and seminars such as the birth anniversaries of Pandit Ragnath Murmu, the 150th Birth Anniversaries of Swami Vivekananda, Rabindranath Thakur, Maulana Abul kalam Azad, Ramananda Chatterjee, Ramkinkar Baiz and Sir Asutosh Mukherjee. Students and teachers participate enthusiastically in these programmes. Together with academic learning, these diverse extension activities generate awareness and promote the spirit of service.

Table 5.9: Participation of the students in extra- and co-curricular activities held in the College every year

Sl. No.	Extra/Co-Curricular activities	Date	No. of participants
1	Programme on Swami Vivekananda's Birth Anniversary	January 12	85
2	Programme on Netaji's birthday celebration	January 23	80
3	Republic Day celebration	January 26	150
4	International Language Day(Bhasha Dibas)	February 21	50
5	Hul Dibas (Celebration in memory of Santal Rebellion)	June 30	120
6	Birthday celebration of martyr Kshudiram Basu	August 11	250
7	Independence Day celebration	August 15	200
8	Celebration of Teachers' Day	September 5	250
9	Freshers' welcome	Mid of September	1500
10	National Education Day	November 11	150
11	Annual Social (2 days, first day exclusively for Santali students)	3rd week of November	2000
12	Annual Sports (2days)	3rd week of January	400

Table 5.10: Participation of the students in other Co and Extracurricular Activities in the last four years

Sl. No.	Activity	Date	No. of Participants	Organized by	Remark, if any
1	Quiz Contest Essay Competition Debate	2012	4 (Two team) 1 1	Election Commission of India	Stand 1st and 2nd Position 2nd Position 1st Position
2	Workshop and Exhibition on Rabindranath Tagore's life and works	February, 2011	278	Ministry of Information and cultural Affairs, Govt. of West Bengal	Attended the workshop and exhibition
3	District Youth Parliament	May, 2011	11	Ministry of Parliamentary Affairs , Government of west Bengal	Participated in the competition
4	Workshop cum Seminar on Preservation of Manuscript.	April, 2015	24	Department of History, KhatraAdibasi Mahavidyalaya in collaboration with centre for Study and Documentation of Rarh Culture(Hemandra Sangrahashala)	Participated in the workshop
5	Fund raising programme for	July, 2012	Students and Teachers	Khatra Adibasi Mahavidyalaya	A sum of Rupees -/-

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University/State/Zonal/National/International, etc. for the previous four years.

Table 5.11: Student Participation in Co-curricular Activities

Name of Competition	Nature of Competition	Name of Student and Position
National Voters Day Competition (Block Level)	Quiz	Polly Dutta and Monica Mahanty (Group—1 st), Dept of Eng
National Voters Day Competition (Block Level)	Quiz	Abhik Barat and Santanu Patra (Group—2 nd), Dept of Eng
National Voters Day Competition (Block Level)	Essay	Atanu Goswami (2 nd), Dept of Eng
National Voters Day Competition (Block Level)	Debate	Anulekha Sahu (1 st), Dept of Eng

Apart from their participation and achievements shown in the above tables, the students have also participated in various competitions both outside and in the College. The College also encourages the students to take part in seminars, workshops etc. by organizing the same in collaboration with other institutes, the details of which areas below.

5.3.3 How does the college seek feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The College considers the feedback from its graduates very seriously. Each year, after the Part Three Selection Test is over, the outgoing students are asked to fill up a detailed feedback format by the IQAC and the complaints and suggestions are seriously taken care of by the Teacher-in-charge. The IQAC visits the departments annually and discusses with the teachers on the specific departmental feedback.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.

The College magazine “UTTARAN” is being published annually and most of the issues are well preserved in the College library. Apart from the College magazine, the History department publishes their departmental magazine PRABHA. The Department of Bengali publish wall magazine entitled *Dhanshish*.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The Students’ Union in the College is formed through election by the students of Undergraduate programmes. There is a Students Union General Secretary. Several committees of the Union

work in close association with corresponding Committees formed by the Teachers Council. The General Secretary of the Students' Union is an important member of the college Governing Body and shoulders a great deal of responsibility for the advancement and progress of the college by being a party to all the important and major policy making decisions. Union also observes different ceremonies like the Republic Day, the Independence Day and festivals like Swaraswati Puja.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

- Governing Body
- Library Sub-committee
- IQAC
- Students' Union Sub Committees of the College.
- Hostel Committees

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Though we don't have a formally registered Alumni Association as an autonomous body yet we firmly claim that ex-students and faculty of our college always take a keen interest in the activities of the college. They extend their best efforts for the betterment of the institution and its learners. Besides coming up with welfare ideas, they also come forward with financial assistance in giving prize to deserving students and participate in the cultural activities of the college. For instance, Manju Chakrabarti, Ex-Associate Professor, Dept. of Political Science who superannuated from our institution in the year 2008 contributed Rs. 50000/- for awarding prize to the best performer in the final examination.

College Award by Smt. Manju Chakravarty, Ex-Associate Professor, Dept. of Pol. Science, Khatra Adibasi Mahavidyalaya for Securing Highest Marks in the 3 year Final Examination		
Name of Student	Stream	Year
Sonai Das	English Hons.	2015
Santu Paul	English Hons.	2015

Any other relevant information regarding Student Support and Progression which the college would like to include

The college aims for a holistic development of its students, not only academically, but it thrives to make them socially responsible, environment conscious humans who have a rational and clear moral outlook. The institution is proud of its well established and well known ex-students, who reflect these objectives and have become eminent citizens of the country in every walk of life.

19. Students of this college carved a niche for themselves not only in the academic field but also in diverse avenues like administration, social service, expeditions and so on. Among them

special mention must be made of students who have been the torchbearer of the glory of our institution—

- **Dr. Sk. Sirajuddin**, Teacher-in-charge of Saldiah College, Bankura and nominated Chairperson of School Service Commission of Western Zone AND Northern Zone
- **Dr. Bidhan Mukherjee**, Assistant Professor, Dept. of Bengali, Saldiah College, Bankura
- **Sri Mir Muzzafar Ali**, Chartered Accountant in a reputed international firm in Dubai
- **Sri Sunil Mahata**, Accounts Officer in a leading company, Mahindra
- **Dr. Subhendu Maji**, General Physician
- **Sri Shyamal Sarkar**, Eminent social worker and *Purta Karmyadhakka*, Zila Parishad, Bankura
- **Dr. Partha Ghosh**, Professor, Saint Xaviers Deemed University
- **Sri Dhananjoy Haldar**, Cost Accountant (ICWAI) in a reputed international firm in Uganda
- **Sri Nikhil Saha**, Head Clerk, BLRO, Khatra.
- **Sm.Sanchaita Chatterjee**.Head Mistress, Pr.Section, a pvt.leading School,at Khatra.
- **Sm.Sudhesna Mitra**, Asst, Teacher, Raipur Girls'High School, Bankura.

There are also a constellation of students who have been involved in education sector as teachers in primary, secondary and higher secondary schools and guest Lecturer in College.

CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Khatra Adibasi Mahavidyalaya has been continuously dedicated to provide the best in education since its inception. The Institution aims to educate students coming from all sections of the society, especially economically and socially weaker section of the society, empower them, inculcate human values, develop leadership qualities and help them to achieve important positions in the society. Making an individual qualitatively sound is one of the major objectives of higher education policies of the nation. The mission of the College is also to make the learners good citizens who will steer the nation in a sustained process of inclusive development. The achievements of this College in several fields over the years have proved that this Institution has been successful in realising its aims and mission. The management and staff of the College are committed to make this Institution one of the best educational destinations of the District.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The management keeps a very strong vigil in fulfilling the action plans and incorporating the same into the Institutional strategic plans. Teacher -in Charge, faculty, non-teaching staff and other supporting staff of the College are fully involved in executing the same. The Head of the Institution and the senior most teachers of the different Departments along with the faculty members ensure that the College maintains a very strong academic environment. There is a very active Disciplinary Committee which controls the disciplinary matters of the College. The departmental teachers solve the problems, if any, relating to the discipline of the in-house students. During College admissions and University examination, the disciplinary committee keeps a very strong vigil to maintain a congenial disciplined environment in the College. The leadership of the Institution shows strong commitment to incorporate the culture of excellence by providing technical support to the teaching and supporting staff for improving their efficiency in discharging responsibilities. Since it is a Government aided College and affiliated to the University of Burdwan all the administrative activities are regulated according to the provisions laid down by the Higher Education Department, Govt. of West Bengal and the provision laid down by the Statute of Burdwan University. In context to the academic activities the institute strictly follows the regulation of its affiliating University i.e. University of Burdwan.

Authentication of data by incumbent applying under CAS (Career Advancement Scheme) is done by IQAC Convener. The GB and IQAC meet at regular intervals to monitor the implementation of the programmes. IQAC Co-ordinator surveys the entire college and engages in motivating the Faculty and students to realize the targets while fulfilling regular academic obligations.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfilment of the stated mission?**

Propelled by the Institutional mission, the Teacher-in-Charge of the College maintains an effective liaison with the Governing Body, the IQAC and the Teachers' Council in formulating the policy statements and action plans. Being a Government aided affiliated College, the Institution is guided by the policies of the Government of West Bengal and the affiliating university, i.e the University of Burdwan and the Teacher-in-Charge ensures an active involvement of the concerned authorities in the formulation of Institutional policies.

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan?**

The action plans are approved in the deliberations of the Governing Body and Teachers' Council in the presence of the Teacher in-Charge. The various sub- committees and cells undertake action plans which are integrated within the overall functioning of the College.

- **Interaction with stakeholders**

Interaction with stakeholders is a continuous process which involves dynamic exchanges between the parents and the teachers at the departmental level. Faculty members are also encouraged by the Teacher-in Charge to undertake Minor Research Projects and Faculty Development Programmes. The Teachers' Council is an important forum where issues related to academic matters and overall development of the College in general are taken up. TC meetings are presided over by the Teacher –in Charge. The Patrons of the Endowment Funds are made aware of the activities of the institution through personal contact and letters. They also make it a point to visit the college when they directly interact with the Teacher-in-Charge and teachers. The Teacher-in-Charge and faculty members regularly interact with the students who are the most important stakeholders. The IQAC seeks their feedback and necessary steps are taken to address their concerns.

- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**

Need analysis is enabled by mutual interaction between various stakeholders. The presence of a Grievance Redressal Cell and Anti Ragging Cell and a democratically elected Students' Union ensures an affable atmosphere in the College. The feedback forms filled up by the outgoing third year students also helps in assessing the needs of the students. The Principal/Teacher-in-Charge intervenes at every level of such interaction between stakeholders whenever necessary.

- **Reinforcing the culture of excellence**

In order to reinforce the culture of excellence, the Teacher-in-Charge, Governing Body and the faculty members with the cooperation of the Government have taken the following measures:

- The College serves the society by running three very successful NSS units. The NSS units regularly conduct blood donation camps, Thalassemia detection test, tree plantation and conservation of Biodiversity. Awareness is generated among the students by conducting regular seminars on HIV AIDS, Thalassemia, and usefulness of blood donation and preservation of cultural and environmental heritage of India.
- The regular meetings of the statutory and advisory bodies of the College provide internal coordination and enable assessment, review, and implementation of policies, recommendations, action plans and developments. Teachers' Council is the highest academic body of the College and it takes important decisions in all academic matters.
- The Teachers' Council assists the Teacher-in-Charge by forming several subcommittees pertaining to various academic, cultural, administrative, disciplinary activities and also in drawing perspective plans, social activities etc.
- The elected body of the students – the Students' Union with the Teacher-in-Charge as Ex-officio President acts as liaison between the students and the Administration. The Students' Union also organizes different cultural, social events, games and sports and various extension programmes.
- The Senior most teacher of the Departments enjoy administrative and financial power in the sense that they, in consultation with the departmental faculty members decide on the matters like upgradation of laboratories, purchase of new books and equipments, maintenance, preparation of academic calendar, preparation of departmental routine and teaching plans etc.

It is needless to mention that all these activities involve active participation, leadership and able guidance of the Principal/Teacher-in-Charge. He actually always remains in the centre of all actions and processes.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The Teachers' Council Secretary (TCS) is the representative of the teaching faculty and all concerns of the faculty members are directed to the Principal through the TCS. The TCS also prepares the list of committees and cells in direct consultation with the Principal/Teacher-in-Charge. The IQAC Coordinator is responsible for monitoring and advising for quality enhancement and sustenance of the Institution. He takes works in coordination with the Principal and the TCS. The Heads of different departments look into the smooth functioning of their respective departments. The other faculty members are all part of various committees and work for the betterment of the Institution.

6.1.6 How does the college groom leadership at various levels?

The students of the College are encouraged to take part in various co-curricular and extra-curricular activities which hones their leadership qualities. An active participation in NSS activities and the various seminars conducted by the College ensures a holistic development of the students. The General Secretary of the Students' Union is a member of Governing Body (GB) where he represents the students. Two representatives of the Non-Teaching Staff is also member of the GB.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The various departments of the College under the supervision of their respective senior most teachers take individual decisions regarding syllabus distribution, routine and purchases. The different cells like the Career Counseling and Guidance Cell and the Anti-ragging Cell enjoy operational autonomy to plan their activities. The Students' Union organizes the College Annual Cultural Programme under the guidance of the faculty members. They have autonomy in deciding the various competitions to be held and the cultural programmes to be organized.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the College promotes a culture of participative management as all stakeholders are involved in the decision making process. There exists an active involvement of the teachers in the functioning of the College which leads to transparency and increases efficiency. The Teacher-in-Charge takes his decision in a fair manner after having consulted the GB, Teachers' Council and any other stakeholder involved.

• Champion organizational change

The College runs a Career Counseling Cell which offers advice and guidance to the students regarding various opportunities of higher studies and job opportunities both vocational and mainstream. The College has a democratically elected Students' Union which takes care of the issues of the students. The Teachers' Council facilitates unearthing of extra-curricular talents of the students. Students also participate in quite a number of inter-college competitions every year. The Principal keeps in mind the recommendations of the Governing Body and the Teachers' Council.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

6.2.1 Does the Institution has a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The policy of the Institution as encapsulated in its mission is to empower our students with holistic education thereby creating complete human -being who would be veritable assets of the society. This policy is developed by the collective efforts of all the stakeholders. It is driven by the enthusiasm and hard work of all concerned. It is reviewed through the Annual Quality Assurance Report which records the quality enhancement and sustenance measures for every year.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

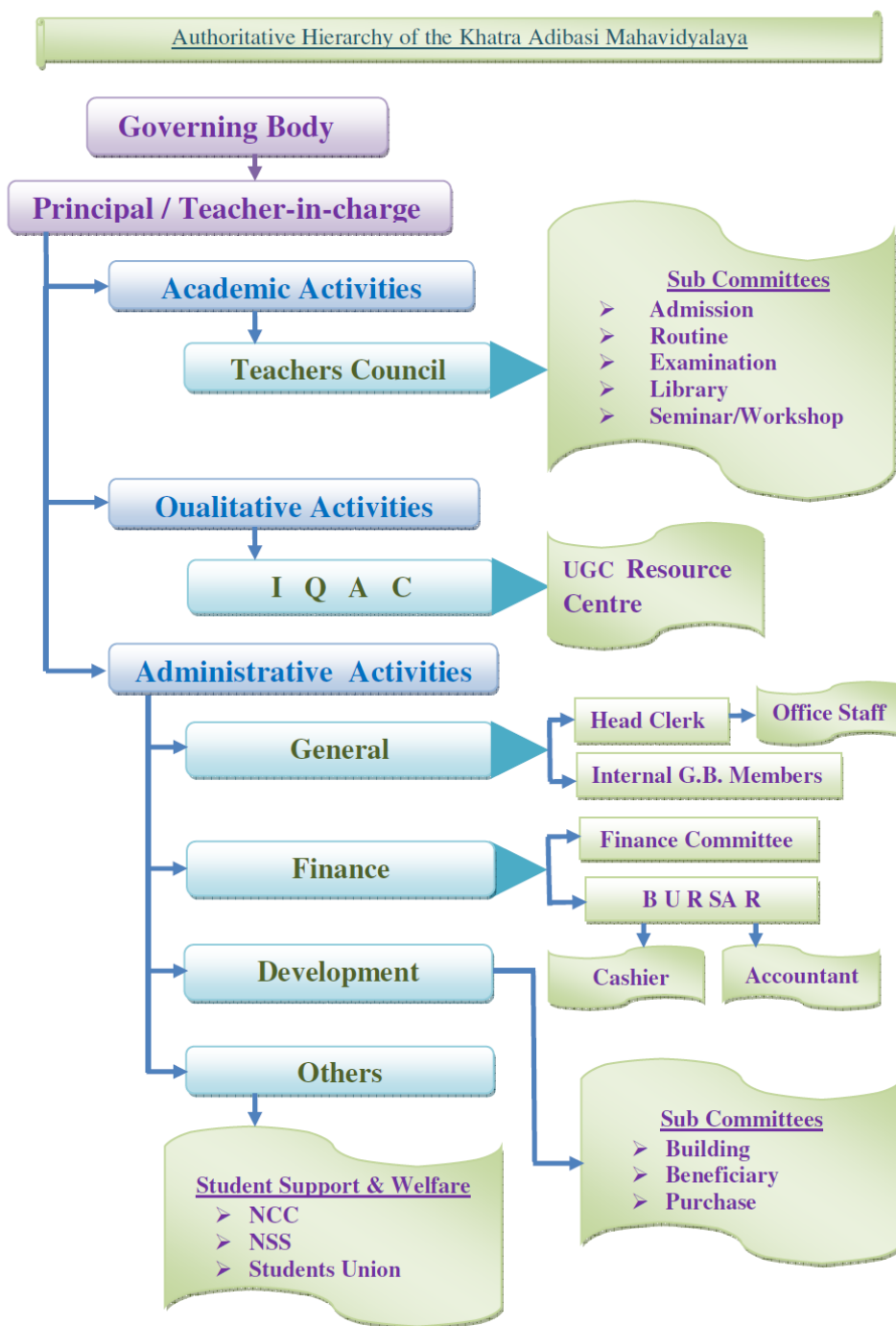
- The development plan of the Institution is formulated through the cumulative effort of the Teacher-in-Charge, Governing Body, teaching faculty and office staff. It has to take into account the State Government Development Grant and the grant sanctioned by UGC
- For the academic development the institute plans to open new subjects of teaching time to time. For example two course in Mathematics Hons. And Philosophy Hons and two Subjects (Geography and Music) in B.A. General Course have been introduced from the academic session 2012-13 currently.
- Proposal for opening Physics Hons, Chemistry Hons and, Education as a subject for B.A General Course have been sent to the Higher Education Council, Government of West Bengal.
- To solve the problems of girls' students from distant places the project to construct a girls' hostel through UGC grant is going on.
- Proposal for Extention of Library building and second floor of *Acharya Bhaban* for additional Classroom had been sent to the Government of West Bengal and government has sanctioned Rs. 70 lac for the said construction.

6.2.3 Describe the internal organizational structure and decision making processes.

The Teacher-in-Charge is the Head of the Institution who takes all the major decisions in consultation with the Secretary of the Teachers' Council. The Teachers' Council regulates various academic issues and helps in the administrative activities of the College through different committees and sub- committees like Admission, College Examination, Physical Maintenance, Development and Finance, University Examinations, Disciplinary and Grievance Redressal, Anti-Ragging, Research Committee, SC/ST Cell, Career Counseling and Guidance , Computer System, Cultural, Library, Class Routine , Students' Activity, NSS, Sports and

Magazine to mention a few. All these committees comprising of a Convener and members perform their respective duties. Academic decisions concerning the departments are taken by the Heads of the respective departments jointly with the faculty members of the departments.

SCHEMATIC DIAGRAM OF THE INTERNAL ORGANISATIONAL STRUCTURE



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

❖ Teaching & Learning

- At the beginning of every academic session the routine committee prepares a master routine for all the departments of the College and ensures to schedule both Honours and General subject classes as per the norms stipulated by the University Grants Commission. Individual departments then prepare departmental routines following the master routine and submit it to the routine committee for approval of the Teacher-in-Charge. The departments strictly follow the approved routine schedule.
- Each senior most teacher of the Department interacts with the other teachers of the department to plan the modules (DDTP), laboratory classes, syllabus distribution, organizing different college examinations like class test, unit test and Test Examination. Academic performance of the students in the College and University examinations is analyzed in the departmental meetings. The weak points of students are identified and remedial measures are suggested. The teachers also try to find out ways for helping out the slow learners and encouraging the advanced learners. Furthermore, each department keeps a record of the syllabus covered and progress reports are submitted two times a year to the Principal. A general staff meeting, which is presided over by the Principal/Teacher in Charge and attended by all teachers is held to discuss the results of the Unit Test and Test. The students are allowed to see their evaluated scripts on a convenient date. By this procedure transparency in the examination and evaluation system is maintained.
- Seminars and talks are organized round the year in order to enrich the curriculum.

▪ Research & Development

Research activities are encouraged in the Institute both among the teachers and the students. The College organises departmental seminars, workshops and extension lectures where reputed scholars are invited. Four minor research projects have been completed during 2011-13 and seven proposals are being prepared by the faculty members of different departments for submission to the UGC (ERO). The teachers are encouraged to attend seminars and symposia throughout India and abroad.

▪ Community engagement

All students of the College are encouraged to participate in the activities of the NSS and also to act on their own initiative in order to bridge the gulf between the privileged and under-privileged members of the community. Students of the College work with Backward Class Welfare Department (BCW), Govt. of West Bengal for the promotion of education among socially and economically under-privileged students in Eklabya School in Ranibandh Block.

Furthermore, as a community service we recently invited students from local schools and conducted workshop on awareness on Basic Mathematics to develop their interest.



Image: Professor K. Chattopadhyay, Department of Mathematics, The University of Burdwan delivering his talk to the local school students

▪ **Human resource management**

The teaching faculty works in various committees and sub committees and participates in the cultural activities of the College. They are also engaged in research and publication. The College encourages them to follow their academic and cultural interests. The non-teaching staff is involved in the smooth functioning of the official activities.

The students of the College participate in community work under the NSS wing of the College. They also organize the Annual Cultural Programme, where annual Prize distribution ceremonies for sports and cultural programme are also done. Thus our students effortlessly pursue their multifaceted interests along with academics.

▪ **Industry interaction**

It is mostly the final year students who attend these career counseling sessions. However, we have not been able to conduct any industry interface.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Head of the Institution ensures collection of information through the following:

- Formal feedback from third year students of each department.
- Reports from various committees and sub-committees.

- Feedback from senior most teachers of the Departments and Units.
- Minutes of Teachers' Council meetings.

6.2.6 How does the management encourage and support involvement of the staff in improving the effective and efficiency of the institutional processes?

The College authority takes all possible care to ensure that all the members of staff are involved in the institutional processes. The advisory body of the Institution, namely, the Governing Body has representatives from both teaching and non-teaching staff which ensures their active participation. The Teachers' Council and the Internal Quality Assurance Cell along with the sub committees have a representation of the staff on them. This guarantees that all official activities are performed promptly and efficiently. The effort of the non-teaching staff in executing the official works is quite appreciable. Meetings of all these bodies are held at regular intervals and the institutional processes are reviewed so that their efficiency is enhanced.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The Governing Body and the Teachers' Council have made several resolutions on academic and administrative aspects of the College. Many of the resolutions have been successfully implemented such as:

- (i) In the meeting held on 23rd December, 2013, the Governing Body resolved the introduction of Post Graduate programme in Santali.

Status of implementation: PG programme in Santali will commence from session 2014-15

- (ii) In the meeting held on 22nd April, 2012, the governing body resolved the launch of Honours programme in Mathematics and Philosophy.

Status of implementation: UG (Honours) programme in Mathematics and Philosophy have been commenced from the Academic Session 2012-13

- (iii) In the same meeting it was also proposed to start Music and Geography as general subject in B.A General Course.

Status of implementation: Music and Geography have been included in B. A General course from the Academic Session 2012-13

- (iv) In the meeting held on ...2015 the governing body resolved the launch of honours programme in Physics and chemistry.

Status of implementation: Proposal to be sent, West Bengal State Higher Education Council for Administrative approval.

- (v) In the same meeting it was also proposed to start Education as general subject in B.A General Course.

Status of implementation: Proposal to be sent, West Bengal State Higher Education Council for Administrative approval.

The minutes of the meetings are available for perusal.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Being a Government aided affiliated College under the aegis of the Higher Education Directorate of the Government of West Bengal and the University of Burdwan, Khatra Adibasi Mahavidyalaya cannot apply for autonomy as per Government policy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

- The College has a Grievance Redressal Cell where students can record their grievances. They can also provide their feedback about the College in the evaluation forms given to them by the IQAC.
- The faculty members keep a very cordial relationship with the parents of the students. The guardians may also meet the Teacher-in-Charge for redressal of their grievances.
- Members of the teaching faculty may directly approach the Teacher- in Charge or seek the Teachers' Council Secretary's help as and when required.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

None

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Final year undergraduate students are given feedback forms by the IQAC in which they evaluate the infrastructural facilities of the College and also the teachers of the respective departments. Anonymity is maintained in this case. The filled up forms are analysed by the IQAC committee and also the Principal and necessary steps are taken for improvement.

6.3 FACULTY EMPOWERMENT STRATEGIES

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- Research being one of the priorities of the Institution, the faculty is engaged in a process of continuous research activities by conducting Minor Research Projects, participating in National and International Seminars and Workshops. Further, the teachers also act as Resource

persons in seminars, workshops, etc. conducted by other colleges/universities/Institutions. They also regularly attend Orientation Programmes,

- Refresher Courses and conducted by the various Academic Staff Colleges for their enrichment. (Please refer to 2.4.3 for details).
- To meet the arising need of the day, the Non teaching staffs are given Computer training for preparation of salary bill, keeping accounts, students' data and various other functions of the office.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The Seminar Committee of the College arranges National level and State level Seminars, Workshops and Conferences funded by UGC, College Fund with the involvement of the faculty members. This Committee works closely with the Research Committee which keeps record of all the research proposals submitted by the faculty members. Audited financial records of the completed projects are also well documented and preserved. The faculty members of the College are also engaged in various activities of academic leadership. They perform their duties as the nominated members of the Burdwan University as Head Examiner, Examiner, Scrutinizer, Paper setter, Moderator, Counselor of Distance Education programmes etc.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The Institution maintains Daily Self Appraisal System in which each Faculty keeps a record of attendance, classes allotted and taken and other academic as well as administrative activities inside and outside College. These Self Appraisal Reports of each teacher are submitted to the Teacher in Charge every Academic year by each department. The teachers are encouraged by the Career Advancement Scheme of the Government, providing Lien to a responsible post, and their leaves are also sanctioned accordingly.
- There is scope of Career Advancement Schemes for non-teaching staff as well. They are evaluated by the Teacher-In Charge and Head of the concerned department.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

On the basis of Daily Appraisal of the faculty, Principal/Teacher in Charge prepares the necessary papers for CAS, which is subsequently sent to the Higher Education Department, Government of West Bengal for promotion this serves as a necessary document for the Career Advancement of the faculty. At the time of confirmation of service of every teaching and non-teaching staff a Special Confidential Report from the Principal is also required.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

As part of the welfare schemes, the permanent employees of the College are entitled to the General Provident Fund, Group Insurance Scheme and the Received Medical allowance from the Government of West Bengal.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The College is guided by the recruitment policy of Government of West Bengal and so it cannot appoint faculty on its own. The recruitment of the teaching staff is made as per existing rules following UGC norms by the Department of Higher Education through the West Bengal College Service Commission. The required faculties are then posted in the College along with other Government aided affiliated Colleges.

6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILISATION

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The Purchase Sub Committee looks into the fund allocation and management of financial resources. The UGC Sub Committee manages the allotment and utilization of grants received from UGC and UGC funds. Every department maintains its stock register and internal audits are conducted. College has Bursar who handles the financial resources. The whole process of fund allocation and management is supervised by the Principal/Teacher-in-Charge. The Governing Body also recommends proposals for the effective utilization of financial resources.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- ❖ The College makes every attempt to ensure regular auditing of the College accounts. Internal audit for college is conducted by Government DPI, Department of Higher education, Government of West Bengal appointed auditors. The last Government audit was done in September 2012. Each paragraph on the observations of the Audit Team were duly complied with and submitted for onward transmission through the Department of Higher Education. The last Audit Inspection Report is available for perusal in the Office of the Teacher-in -Charge.
- ❖ Audit of funds sanctioned by the UGC are audited by registered Chartered Accountants appointed by the College Authority for the specific purpose. The Audited Utilization Certificates are sent to UGC within stipulated time. Apart from this other grants received from UGC, State Govt. and other agencies for specific purposes like seminars, symposiums, research projects, UGC Additional Grant etc. are duly audited by qualified auditors appointed by the college time to time.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Our main source of income is fees collected from students, grants received from State Govt. and UGC. Sometimes we also received funds from our local MP and MLA. Since more than 55% of our students are from SC, ST and Backward Communities and more than 60% students are 1st generation learners we have had a very moderate fee structure in our college. But to meet an inflated capita cost, revenue cost with establishment cost we are forced to make a nominal hike in fee our structure in G.B. meeting. Still it is moderate after the hike in comparison to the other colleges of our State, even the college situated in 50 km. radius of our college. Our fee structure is as follows:

Table 6.1: Monthly Tuition Fees:

Stream	Amount in Rs.
B.A. General	50
B.A. Honours	60
B.Sc General	85
B.Sc. Honours	110
B.Com. General	50
B.Com. Honours	60

This fee structure has been fixed by Govt. of W.B. and prevails throughout the State. 50% of the tuition fees collected from the students is to be deposited in the Govt. exchequer. Rest 50% retained by the college to meet the revenue cost. Apart from the tuition fees, we collect following fees from our students once in a year.

Table. 6.2: Annual Fee Structure for Different Courses

Particulars	Amount Rs.					
	B.A. Honours	B.A. General	B.Sc. Honours	B.Sc. General	B.Com. Honours	B.Com. General
Academic Calendar	10	10	10	10	10	10
Admission	70	60	110	85	70	60
Cultural (P.A.)	40	40	40	40	40	40
Development	540	540	540	540	540	540
Electricity (P.A.)	50	50	50	50	50	50
Enrolment Fee (BU)	220	220	220	220	220	220
Game (P.A.)	20	20	20	20	20	20
Identity Card (once)	20	20	20	20	20	20
Caution Money (Lib)	150	150	150	150	150	150
Library Card (once)	20	20	20	20	20	20
Library (P.A.)	20	20	20	20	20	20

Magazine (P.A.)	30	30	30	30	30	30
Students' Union	30	30	30	30	30	30
Practical charges	-	-	100	100	-	-
Laboratory charges	-	-	100	100	-	-
Lab. caution Money	-	-	200	200	-	-
Annual/Test Exam	50	50	50	50	50	50
Students welfare	10	10	10	10	10	10
Prospectus	100	100	100	100	100	100
Total Rs.	1380/-	1370/-	1820/-	1795/-	1380/-	1370/-

N.B. : Lab/Instrument Fee for Geography/Music/Physical Education Rs. 100/- (P.A)

There is no self financed course in our institution

Table6.3: Grant Received from UGC and State Govt. During Last 4 Years

Session	UGC Grant (in Rs.)	Salary Grant from State Govt. (in Rs.)	Development Grant State Govt. (in Rs.)
2011 - 2012	28,46,500	1,63,56,836	--
2012 – 2013	27,70,055	1,96,95,986	3572853
2013 – 2014	3378682	2,26,70,526	35,00,000
2014 - 2015	70,91,548	1,85,97,158	--

Table 6.4: Statement of Income during Last 4 Years

Particulars	2011 - 2012	2012 - 2013	2013 - 2014	2014 - 2015
Salary Grant	1,63,56,836	1,96,95,986	2,26,70,526	1,85,97,158
Development Grant (State Govt.)	--	35,72,853	35,00,000	--
UGC Grant	28,46,500	2770055	3378682	70,91,548
Fees from Students	5645132	3876438	3643376	7599999

Table 6.5: Statement of Expenditure during Last 4 Years

Particulars	2011-12	2012 - 13	2013 - 14	2014 - 15
Salary	16031584	19226097	23839161	16271264
Books & Journals	721862	26360	75737	83851
Equipment	1234565	1447798	78193	
Building & Furniture/ Fixed Assets	1047079	2798796	5560190	8314648
Seminar, Workshop	160004, 125037	5000	160700	
Scholarship, Stipend	360380	19270	85600	36000, 31500
Electricity Expenses	227112	205417	208153	213527
Printing, Stationary	91118	80986	123376	91037
Contingency Expenses	122988	70172	91617	104122
T.A. normal & UGC	58200, 22000	108642	95254	96525
Student-related expenses	17150500	2188555	1939766	
Salary to Management appointed staff	925445	640000	670000	700000
Repair, maintainance	172027	76627	114482	140730

Table 6.6: UGC Grant during XIth Plan Period

Sl. No.	Particulars	Amount
1	GDA	887808
2	Books and Journals under I/C Build.	40000
3	Backward Area Grant	300000
4	Merit cum Means Scholarship	420000
5.	Conveyance Allowance	40000
6.	Additional Grant for Equipment	1070000
7.	Remedial Coaching	480000
8.	Entry into Services	280000
9.	Additional grants for equipment	2164398
10.	Network Resource Centre	62000
11.	Boys Hostel	2000000
12.	Seminar	352500
13.	MRP	425350
14.	Ms Building	2200000
15.	PTAC	9091

- **Fund for co-curricular activities:** Fund needed for different co-curricular and extracurricular activities like invited lectures, Departmental Seminar, publication, Purchase article for Museum, interclass competition, College magazine, cultural functions, Annual sports, *Banamahotsav*, etc. are provided from the session charge paid annually by all students.
- **Financial grants from UGC:** The College receives research grants for conducting Minor Research Projects and Major and organizing Seminars regularly. Development Grant for purchase of Equipments, and Books and Journals and Additional Grant for equipments are received on regular basis.

Table 6.7: UGC Grant during XIIth Plan Period

UGC Grant During XIIth Plan Period		
Sl. No.	Particulars	Amount
1	PBG-35	1071300
2	Additional Equipment Grant	856000
3	Seminar Grant	120000
4	IQAC	300000
5	Women's Hostel	4000000
6.	Books and journals	120000
7.	Equipment	120000

The Teacher-in-Charge is the drawing and disbursing officer as per Government rule. The grants that the College receives are disbursed as follows:

- **Recurring Grant under Non Plan Head:** A major part of this grant is disbursed for payment of salary. The rest is used for payment of remuneration of govt. approved Part time Teachers and Bonus.
- **Development Grant under State Plan Head:** This grant is primarily utilised for construction of Building, procurement of Equipments, Chemicals and Glassware, Books and Journals, Furniture and Sports goods

Table No 6.8: Unit Cost of Education

Year	Students Enrolled	Total Expenditure Including Salary	Total Expenditure Excluding Salary	Unit Cost (a/n)	Unit Cost (b/n)
2011-12	2716	1,99,91,232	36,40,396	7361	1340
2012-13	3131	2,25,65,566	28,69,580	7207	916
2013-14	3616	2,58,87,688	32,17,162	7159	889
2014-15	3723	2,36,50,671	50,53,513	6353	1357

Table 6.9: Statement of allotment and expenditure for Cultural Programme, Sports, Magazine and other extension activities by the Students' Union 2011-2015

Year	Fund Amount generated through College	Expenditure
2011-12	260910	301543
2012-13	290520	269610
2013-14	321000	315570
2014-15	528580	420397

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

For securing additional funding (other than Salary Grant) separate proposals are placed to the Government. For example in terms of infrastructural development/ up gradation/ maintenance, the college authority submits project proposals prepared by the Chartered Engineer, approved by the Governing Body of the College and vetted by the Bankura District Zilla Parishad (District Engineer of Zilla Parishad) and the State Govt. generously considers the projects and allots fund .

- i. Project: Construction of Extension work of Library Building, Administrative approval of Rs.34,00,000/-
- ii. Project: Construction of first floor of Archya Bhaban , Administrative approval of Rs.34,00,000/-

6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)

6.5.1. Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

- The College has an Internal Quality Assurance Cell (IQAC) established as per recommendation of UGC-NAAC. It was formed on 29th November, 2008. The Cell comprises of the Principal, senior teaching faculty members, external members and non-teaching staff/student representative as per the UGC-NAAC guidelines.
- This Cell monitors the teaching, research and various departmental activities of each department. Feedback regarding teaching, infrastructural facilities and other amenities of the College are collected from the students by this Cell.
- This Cell visits each department every year to verify the yearly progress of the department with regard to record documentation, academic and research activities.
- The students' feedback for each department is considered. Good points are appreciated and

remedial measures for the weak points are suggested.

- The Cell is responsible for regular submission of Annual Quality Assurance Report (AQAR) to NAAC. The AQARs of the last four years have also been uploaded in the College Website.

Members of IQAC:

- Swapan Kumar Biswas, TIC, - Chairman
- Aloke Bhowmik - Coordinator
- Syamsundar Sen- Faculty Member
- Samir Kumar Pal- Faculty Member
- Dr. Parthasarathi Hati – Faculty Member
- Sreerupa Bhattacharjee- Faculty Member
- Muchiram Soren-Faculty Member
- Kalpita Nandi- Faculty Member
- Sukhdeb Sahana – Member from Administration
- Debasish Dey - Member from Administration
- Dr. Paresh Chowdhury-Member from Management
- Smt. Manju Chakraborty- Member from Local Society
- Dr. Sk. Sirajuddin – Member from Alumni

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

For implementation of the decisions it did not require any approval of management/ authority but could be implemented through institutional endeavour only.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, external experts are invited who enrich the IQAC with their experience. The external members of the present IQAC are enlisted below:

1. Dr. Sk.Sirajuddin, Chairman of West Bengal School Service Commission,(Western and Northern Region), Eminent Academician.
2. Smt. Manju Chakraborty, Ex Teacher of Political Science of our college,Eminent Social Worker,Founder Khatra Sishu Niketan, A premier secondary school of the State.
3. Sri Shyamal Sarkar, Eminent Social worker, Purtakarmadhyaksha, Bankura Zilla Parishad and Member, Governing Body, Khatra Adibasi Mahavidyalaya.

Their advices are endorsed with due importance and following items are being cited as examples:

<i>Year</i>	<i>Date</i>	<i>Agenda of discussion</i>
2014	07.04.2014	Quality sustenance and enhancement measures to the overall development of College
2015	12.2.2015	Discussion on feedback of IQAC visit to the Departments

d. How do students and alumni contribute to the effective functioning of the IQAC?

Students are the primary stakeholders towards whom all efforts of the IQAC are targeted. Their feedback is treated with utmost seriousness and quality improvement measures are taken.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

- Apart from the Principal/Teacher-in-Charge, present teachers from different departments as well as alumni are taken as constituent members of the IQAC.
- A Non teaching staff member/ Student representative is also a part of IQAC
- Through regular meetings and deliberations different constituents of the Institution are made aware of the IQAC's activities.

The IQAC conducts meetings at regular intervals to keep a strong vigil on the academic quality of the College. The Cell takes up appropriate measures to help the departments to achieve excellence in teaching and research activities.

Table 6.10: IQAC Meetings (2010-15)

Year	Date of Meeting	Topics of Discussion
2015	08.09.15, 15.10.15, 21.11.15, 01.12.2015, 23.12.15, 30.12.15	IQAC visit, Preparation of SSR, submission of AQAR and SSR
2014	29.08.2014, 10.09.2014, 12.11.2014, 12.11.14	Quality sustenance and enhancement measures to the overall development of College
2013	30.08.13, 16.12.13	Annual IQAC visit
2012	02.08.12	Annual IQAC visit
2011	13.07.2011, 08.09.11	Quality control measures

6.5.2 Does the institution has an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

- For the slow learners, tutorial and remedial classes are arranged. The teachers continuously

evaluate the students based on their classroom interactions, home assignments in the tutorials and also class tests. Students are encouraged to use the internet for their reference work under the guidance of a teacher of the department.

- Seminars and talks are organized to acquaint the students with different perspectives related to their subject.
- The computerization of the College office Library has enhanced the quality of administrative activities.
- The College Library has the N-LIST-INFLIBNET facility.

6.5.3 Does the institution provides training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Since the College is not autonomous, there is no provision to provide training to its staff. However, faculty members are encouraged to undertake faculty development programmes as follows:

- Refresher
- Orientation Courses
- Minor Research Projects funded by UGC
- Faculty Improvement Programme under UGC scheme

6.5.4 Does the institution undertakes Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The Teacher-in-Charge of the College reviews the Daily Performance Reports submitted by the faculty members and these are further sent to the higher authorities for necessary action. The Teacher-in-Charge is also responsible for providing the faculty members their Annual Confidential Report (ACR). These measures are taken to evaluate the teachers ensure that the teaching learning process is aimed towards academic excellence.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- As outlined by the external regulatory bodies like the West Bengal Higher Education Directorate, the University of Burdwan and the UGC, the College introduces and implements required quality assurance measures. Value based education is provided to the students with the help of faculties like Ethics and Value Education, Communicative English and Computer Training. A transparent admission process is conducted online. The College has a SC/ST Cell as recommended by the University and the Government.
- In keeping with the recommendations of the quality assurance agency NAAC, several measures have been adopted. Honouse courses in Mathematics and Philosophy have been introduced in order to enrich the curriculum. Increased use of ICT in classrooms and administrative office has begun. The College also has a Career Counselling Cell, Anti Ragging Cell, and a

Women's Studies Centre.

- The Governing Body and IQAC are also two regulatory bodies whose interventions have facilitated quality enhancement and sustenance.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Please refer to 6.2.4 and 6.2.11. Also see 7.3

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The College communicates its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders through the College website, various media forms, public domain and College prospectus. Every year College magazine is published. Contributions are made both by the students and the faculty.

CRITERIA VII

INNOVATIONS AND BEST PRACTICES

7.1 ENVIRONMENT CONSCIOUSNESS

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Khatra Adibasi Mahavidyalaya maintains an eco-friendly campus. Though no formal green audit has been conducted, tree census in the college campus since 2014-15 has been initiated by the NSS units of our college.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- **Energy conservation**—Khatra Adibasi Mahavidyalaya is extremely conscious of its responsibility towards the environment and strives towards the aim of energy conservation. The effort includes identifying the energy consumption in various locations of the College, assessing the usage of electricity and energy loss due to faults as well as proposed possible reduction in energy usage. In order to sensitize the students and staff to cut down on power use; posters, leaflets and fliers are fixed close to switch boards with data on the use of power. In order to cut down the power consumption the college authority took initiatives primarily to convert from incandescent bulb to florescent lamp and then to compact florescent lamp and finally is enjoying the latest technology of LED. Very recently measures have been taken by the college authority for bedecking the principal's chamber, college office, central library of the college, teacher's common room IQAC room with LED lamps.
- **Polythene free zone**—Use of polythene bags, plastic cups and plates are restricted in the entire campus including the canteen and departments. Use of paper plates and paper cups are encouraged. The Green Brigade of the NSS make it a point to pick every bit of plastic waste from the campus. The College discourages the students from carrying plastic carry bags which are not eco-friendly. Permanent boards are also displayed highlighting the eco-concerns—the 3 “R”s [Reduce, Reuse, and Recycle] to make the students eco-concerned.
- **Efforts for Carbon neutrality**—The greenery in the College campus effectively neutralizes the harmful carbon dioxide. Utmost care is taken to maintain the lush green environment. Planting trees are another healthy practice that reduces the amount of carbon in the atmosphere. *Banomahotsav* or the festival of planting trees is organized annually by the NSS units and Afforestation Committee of the college. This helps in creating awareness amongst the students about the importance of trees and it also helps in creating a carbon neutral atmosphere in the campus. Also to reduce carbon emissions, care is taken to restrict vehicle entry into the campus. We also boast of maintaining an orchard of mangoes, and presence of rare species like cashew.



Image: Lush green campus eco-friendly campus

- **Medicinal Garden**—A medicinal garden is maintained by the Afforestation committee of the college to inculcate an interest in the students about common plants and their medicinal properties. The college campus is a rich zone of biodiversity. Photo documentation of the biodiversity components of the College campus and surroundings has been accomplished by the Afforestation subcommittee and NSS units of the college
- **Hazardous waste management**—The main outlet for hazardous waste in the campus is the Chemistry laboratory. Care is taken to ensure that such waste does not mix with the general waste of the College e-waste management. As most of the electronics gadgets are purchased from UGC or state government grant, Khatra Adibasi Mahavidyalaya cannot dispose of its electronic wastes, without the permission of Government. An initiative in this regard has been taken in the form of written correspondence with the concerned authorities. However, out of use electronic items are stored safely to avoid environmental hazards.

7.2 INNOVATIONS

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Students receive financial aid from the Student-Aid Fund and Endowment Fund. It is worth to mention that a Student Aid fund is run exclusively by the Teachers' council. The College motivates the students through many awards and prizes on the basis of their performance both in academic and extracurricular activities. All round development of students is encouraged.

The History and Political Science Department has initiated from 2013 news-reading classes to

create awareness among students about local, state level, international news. This reading becomes a test of their presentation skills as well as an awareness of current affairs.

The department of History publishes a bilingual Magazine *PRABAHA* and department of Bengali Publish wall magazine *DHANSHISH*, where student can express their thinking about society and also enhance their literary faculty.

A tri-lingual (Bengali, English and Santali) Magazine, *Uttaran* is regularly published by the Students' Union of the college.

Special classes are arranged by different departments with a view to meeting the needs of the slow learners so that they can keep pace with others.

College has set up a Museum in 2014, maintained by the Department of History.





Images: Musuem Paraphernelia maintained by the Dept. of History

7.3 BEST PRACTICES

7.3.1 Elaborate on any two best practices that have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college

7.3.2 Best Practice I

1. Title of the Practice: Organizing Seminars on—

- a) Value based education, Ethics and Preservation of India's cultural Heritage**
- b) Women empowerment**

2. Goal: The main objective is to bring together a constellation of Indian dignitaries who could inspire the pupils of this College to not only have a deep human commitment towards society but also create a space for themselves transcending their marginalized existence, thereby inching gradually from the peripheral to the status of privileged centrality.

3. The Context: The hallmark of today's era is commercialization. Value system is no exception. A change is seen even in those basic human values which are non-ephemeral. An uncritical fascination with the Occident is seducing our best brains westward. Nostalgia should never be overpowering but we think the students of Khatra Adibasi Mahavidyalaya must be cognizant of the rich heritage notionally of the District but also of West Bengal and India.

4. The Practice: Instructive Seminars are regularly held to commemorate the birth centenary and birth anniversary of luminaries, many of them being leading figures of the Bengal Renaissance.

On certain occasions exhibitions are also arranged in order to give the students a feel of the time and familiarize them with the lives of these great men and women. Commemorative volumes are also published and an issue of the Annual College magazine is dedicated to these luminaries. The 150th birth anniversary of Swami Vivekananda was marked by a grand seminar sponsored by the UGC on 1.1.2011. The seminar was inaugurated by Professor Swami Vice Chancellor, University of Belur. Enlightening presentations were made by specialists and experts focusing on the life, teachings and contribution of Swamiji in various fields. An essay competition on the life and works of Swami Vivekananda was also organized for the students. Seminars, invited lectures and cultural programmes were also organized to pay tribute to the world renowned Bengali poet and Nobel Laureate *Kabiguru* Rabindranath Tagore to mark his 150th birth anniversary. A UGC sponsored Seminar was organized on *SWAMI VIVEKANANDA: A MULTI DIMENSIONAL PERSONALITY* on 21-22 JANUARY, 2012. NATIONAL EDUCATION DAY was organized as 125th Birth Anniversary Celebration of Maulana Abul Kalam, Azad on 11 November, 2010. These lectures, seminars, exhibitions and commemorative volumes give the students the required exposure to arrange of issues which have both direct reference to current social, political and ideological questions and remind them of their invaluable heritage. Furthermore, as a community service we recently invited students from local schools and conducted workshop on awareness on History of Basic Mathematics to develop their interest.

6. **Evidence of Success:** Our pupils have proved that they have been inspired by the glorious example set by these great men and women by enthusiastically participating in creative writing competitions. These well-researched articles written by the pupils reveal both a desire to understand the teachings of Swami Vivekananda and Rabindranath Tagore.
7. **Problems Encountered and Resources Required:** It is difficult to acquaint the students with their rich historical past in the presence of an ever changing present. The College strives to inculcate the fast disappearing moral values of compassion, humility, industriousness and tolerance in our pupils' minds so that they become better human beings in the truest sense of the term. We require an active participation from the student community, a fully equipped seminar hall with audio-visual aids and trained personnel for handling the audio-visual equipments and more generous allocation of funds.

7.3.2 Best Practice II

1. Title of the Practice: Conservation and documentation of wild biodiversity in the College Campus and surrounding and establishment of medicinal plant garden within the College campus

2. Goal: Conservation of rare and endangered species to inculcate the interest, awareness and responsibility towards our environment and its protection for sustainable development and also to maintain greenery in our campus. Establishment of medicinal plant garden is beneficial for generating attention and responsiveness among students, to popularize the values of medicinal plants for primary healthcare.

3. Context:

- Qualitative and quantitative study of floral and faunal components in and around the College campus
- Vegetation mapping and tree profiling
- Maintenance of Medicinal garden

4. The Practice: The wild flora and fauna in the College campus and its surroundings have already been documented as a first step towards its conservation. Some plants already existed in the College campus and some more have been planted. Digital photo Documentation of Biodiversity components identified in the College campus and its surroundings have been done. Some important medicinal plants are planted and maintained in flowering pots. Furthermore, there are number of trees planted over a wide area of our college campus. The boundary wall guarding the entire college has been like a protective shield to save such trees from axing by neighbouring villagers.

5. Evidence of Success: The large area covered with trees are roosting and nesting sites of birds, fruit bats, squirrels, bees, caterpillars and ants.





Images: Presence of Biodiversity in the College Campus

6. **Problems Encountered and Resources Required:** Lack of enough resources including skilled labour and fund to develop and maintain the medicinal plant garden in a large scale is a problem faced by the College.

7. **Contact Details:**

Name of the Principal/ Teacher-in-Charge: Sri Swapan Kumar Biswas

Name of the Institution: Khatra Adibasi Mahavidyalaya

PIN Code: 722140

Accredited Status (1st Cycle): C+

Work Phone: 03243255261

Website: www.khatraadibasimahavidyalaya.in

Fax: Nil

Email: kacollege@rediffmail.com

Mobile: 8900057220

EVALUATIVE REPORTS OF THE DEPARTMENTS

PROFILE OF THE TEACHER-IN-CHARGE

Sri Swapan Kumar Biswas

Associate Professor

Department of Commerce

Teacher-in-Charge

Khatra Adibasi Mahavidyalaya



Educational Qualification:

- (i) B.Com Hons. (1976) from City College, Calcutta University
- (ii) M.Com (1978) from Calcutta University
- (iii) M.Phil (1994) from The University of Burdwan
- (iv) C.A. (Inter) (1980) from Institute of Chartered Accountants of India
- (v) L.L.B. (1982) from Calcutta University

Research Details:

Title of Dissertation as a part of M.Phil Course: “An Appraisal of the Performance of Primary Agricultural Credit Societies of Khatra Block-I in the District of Bankura, West Bengal”

Seminars/Workshops Attended

Date	Topics	Organising Body
15 & 16 th March, 2011	National Seminar on “Srimadbhagbad Gita and Modern Society”	Department of Sanskrit, Saldiah College, Bankura
18 & 19 th Nov, 2011	National Seminar on “Rabindra Sahitye Narir Monobhumi O Nari-Moner Bahumatrikata”	Department of Bengali, Khatra Adibasi Mahavidyalaya

2 nd Oct, 2013	National Seminar on “Basic Education, the Guiding Spirit in Indian Education”	Swarajnagar Teachers’ Training College, Bankura
21 st & 22 ⁿ January, 2011	Organised National Seminar on “Value Based Education : Necessity and Implementation”	Teachers’ Council, Khatra Adibasi Mahavidyalaya
1 st & 2 nd Feb, 2012	Organised National Seminar (UGC) on “Swami Vivekananda: The Multidimensional Personality”	Teachers’ Council, Khatra Adibasi Mahavidyalaya
2008—2011	Organised Career Guidance Programme: Free Coaching Classes for Preparation of RLST, WBSSC	Bharat Sevashram Sangha, Khatra
2010—2011	Organised Coaching Classes for Entry into Service (SC/ST/OBC/MINORITY—UGC)	Khatra Adibasi Mahavidyalaya

Additional Academic and Administrative Duties

- **1990-96**—Officer-in-Charge, Madhyamik Pariksha, Khatra Centre
- **1995-2000**—Served as Bursar of the College
- **1993-2004**—University Nominee to the Governing Body, P.R.M.S Mahavidyalaya
- **1990 and Onwards**—Key Person and District Core Committee Member, Mass Literacy Movement under National Literacy Mission, Bankura District
- **1990 and Onwards**—Member and Resource Person, *Bangiya Saksharata Prasar Samiti*, Bankura District Committee
- **1998-2010**—Examiner and Interviewer for Recruitment of Assistant Teachers, WBSSC, Western region, Bankura
- **2002-2012**—Member, Board of Studies in Commerce (UG level), The University of Burdwan

Co-curricular Activities

- **1986-87**—Worked as Sponsoring Agent for intensive Afforestation Programme under Social Forestry Scheme (Khatra Panchayat Samiti) in the college campus
- **1997-98**— Worked as Sponsoring Agent for Orchard making Programme (Khatra Panchayat Samiti) in the college campus

FACULTY OF SCIENCE

Evaluative Report of Department of Mathematics

1. Name of the Department	Department of Mathematics				
2. Year of Establishment	1979 (Gen), 2012 (Hons.) (Intake Capacity 23)				
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)	UG-Mathematics (General) and MathematicsHonours				
4. Name of Interdisciplinary courses and the departments/ units involved	Nil				
5. Annual/semester/choice based credit system (programme wise)	Annual				
6. Participation of the department in the courses offered by other departments	Nil				
7. Courses in collaboration with other universities, industries, foreign institutions etc.	Nil				
8. Details of courses/ programmes discontinued (if any) with reasons:	Nil				
9. Number of Teaching posts		Sanctioned	Filled		
	Professors	Nil	Nil		
	Associate Professors	Nil	Nil		
	Assistant Professors	01	01		
	Guest Teacher	NA	03 (College Recruited)		
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualificatio n	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Md. Asif Ikbal	M.Sc. Ph.D., M.Ed.	Assistant Professor	Computational Fluid Dynamics	< 1 Year	Nil
Sandip Deria	M.Sc., B.Ed.	Guest Teacher	Operation Research	< 1 Year	Nil
Sumanta Hazra	M.Sc., B.Ed.	Guest Teacher	Functional Analysis	< 1 Year	Nil

Madhab Kumar Nandi	M.Sc.	Guest Teacher	Complex Analysis	< 1 Year	Nil
11. List of senior visiting faculty		Prof. Absos Ali Shaikh, Associate Professor in Mathematics ,Department of Mathematics,The University of Burdwan,2015-16 Prof. Kshitish Chandra Chattopadhyay, Professor, Department of Mathematics, The University of Burdwan, 2015-16			
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty	2014-15	2013-14	2012-13	2011-12	2010-11
	66 %	100 %	100 %	100 %	100 %
13. Student-Teacher Ratio (programme wise)	2014-15	2013-14	2012-13	2011-12	2010-11
Mathematics Honours	26:01	22:01	14:01	N.A	N.A
Mathematics (General) and	21 :01	21:01	19:01	31:01	33:01
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled			Sanction		Filled
			Nil		Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG		Ph.D: 01 P.G: 04			
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received	Sl. No.	Name of faculty	Title of Project	Amount Sanctioned	Funding Agency
	Nil	Nil	Nil	Nil	Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received	Nil	Nil	Nil	Nil	Nil
18. Research Centre/ facility recognized by the University	Nil				
19. Publications a) Publications per faculty b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers					

h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index														
	a	b1	b2	c	d	e	f	g	h	i	j	k	l	
Dr. Md. Asif Ikbal	06	00	06	Nil	Nil	Nil	Nil	Nil	-	-	-		Nil	
20. Areas of consultancy and income generated					Nil									
21. Faculty as members in					a) National committees				Nil					
					b) International Committees				Nil					
					c) Editorial Boards				Nil					
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies					a) Students of degree final year used to submit project/term paper in Environmental Studies as a part of the curriculum under Burdwan University. b) Nil									
23. Awards/ Recognitions received by faculty and students														
Faculty					State level Eligibility Test (SLET)- 2004									
24. List of eminent academicians and scientists/ visitors to the department					02									
Serial No.	Name of Resource Person			Designation	Institutional Affiliation			Lecture Topic		Year				
1.	Prof. Kshitish Chandra Chattopadhayay			Professor	Department of Mathematics, The University of Burdwan			Number System		2015				
2.	Prof. Absos Ali Shaikh			Professor	Department of Mathematics, The University of Burdwan			Euclidean & non Euclidean Geometry		2015				
25. Seminars/ Conferences/ Workshops organized and the source of funding					a) National					Nil				
					b) International					Nil				
					c) State Level					01				
26. Student profile programme/ course wise														
Year	Applications		Selected/		Enrolled				Pass		No. of 1 st Class			

	received	Admitted	M	F	Percentage						
2014-15	18 (Math Hons)	18	14	04	-	-					
2013-14	12 (Math Hons)	12	10	02	-	-					
2012-13	14 (Math Hons)	14	09	05	-	-					
2011-12	26 Math(Gen)	17	17	00	-	-					
2010-11	23 Math(Gen)	17	17	00	-	-					
27. Diversity of Students			Students from the same state		Students from other States	Students from abroad					
			100 %		Nil	Nil					
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?			Nil								
29. Student progression											
	2014-15	2013-14	2012-13	2011-12	2010-11						
UG to PG	Nil	Nil	Nil	Nil	Nil						
Employed											
• Campus selection	Nil	Nil	Nil	Nil	Nil						
• Other than campus recruitment	Nil	Nil	Nil	Nil	Nil						
Entrepreneurship/ Self-employment	Nil	Nil	Nil	Nil	Nil						
30. Details of Infrastructural facilities		537 books, INFLIBNET Facilities as and when required									
a) Library (Books)		Available in central library,UGC resource centre and Teachers' common room and departmental laboratory									
b) Internet facilities for Staff & Students		Available									
c) Class rooms with ICT facility		One									
d) Laboratories											
31. Number of students receiving financial assistance from college, university, government or other agencies		2014-15	2013-14	2012-13	2011-12	2010-11					
		No Data Available									
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external		a. Extra Classes are taken as and when required b. One State level Seminar lectures was held, the details of which are mentioned in Point no. 24 under									

experts	the heading “List of eminent academicians and scientists/ visitors to the department”
33. Teaching methods adopted to improve student learning	<ul style="list-style-type: none"> • Audio-visual Methodolgy like showing films and documentaries • Interactive Method like Group Discussion and Debates • Extempores • Role Playing • MCQ based Quiz
35. SWOC analysis of the department and Future plans	
Strengths	<p>a) In connection with the joining of a full time teacher, the students of this department get all-round time to time help from him in and outside of the class room.</p> <p>b) The harmonious symbiotic relation between the departmental teachers and the students is the biggest strength. Mutual cooperation among faculty and teachers’ accessibility to the students contribute to the smooth functioning of the department in both academic and administrative avenues.</p> <p>c) Our students are very obedient and attentive. They are proactive to participate in the various cultural programmes which enhance their all-round development.</p> <p>d) One permanent Assistant Professor, Dr. Md. Asif Ikbale are involved in Research work.</p> <p>e) The Department has well equipped computer lab. Witheight desktops, Laptops, projector and internet facilities through which the teachers impart an audio-visual impact which make the classes more attractive.</p>
Weakness	<p>a) There is only one Full Time Teacher. Lack of FullTime Teachers is the main weakness in this department.</p> <p>b) Since this college is situated in rural areas students are not interested to take Mathematics hors. So lack of good students is one of the weekness.</p> <p>c) More no. of Mathematics books are required in our library for students and teachers</p>
Opportunities	<p>a) To conduct Seminar in basic mathematics as awareness programme.</p> <p>c) All-round development of students.</p> <p>d) There is scope for introducing faculty exchange programme from neighboring colleges</p>
Challenges	<p>a) To encourage the students in this rural area for studing mathematics hors.</p> <p>b) To make a well-equipped computer lab.</p> <p>c) Most of the Students depend on private tuition. It is</p>

	our challenge to bring them to classes by bringing other faculty from reputed colleges and universities. d) Lack of fund makes it a problem to start a Departmental Library. We are planning to start a Departmental Library.
Future Plan	a) In future we would like to prepare the students for different entrance exam like JAM, JEST etc. b) Organising UGC National/International Seminar. c) Through Career counseling, we would like to make the students aware of alternative job opportunities other than teaching job which they can get after completion of the course.

Annexure-I to the Department of Mathematics

Publications

- 1) ***Md. Asif Ikbāl***, “Viscoelastic blood flow through arterial stenosis-Effect of viscosity”. *International Journal of Non-Linear Mechanics, (Elsevier), Vol 47 888-894, 2012.*
- 2) ***Md. A. Ikbāl***, S. Chakravarty, Sarifuddin and P.K. Mandal, “Unsteady analysis of viscoelastic blood flow through arterial stenosis” *Chemical Engineering and Communication, (Taylor & Francis), Vol. 199, 40-62, 2012.*
- 3) ***Md. A. Ikbāl***, S. Chakravarty, Sarifuddin and P.K. Mandal, “Numerical simulation of mass transfer to micropolar fluid flow past a stenosed artery”. *International Journal for Numerical Methods in Fluids, (John. Welley & Sons.) Vol. 67, 1655-1676, 2011.*
- 4) ***Md. A. Ikbāl***, S. Chakravarty and P.K. Mandal, “Two-layered micropolar fluid flow through stenosed artery: Effect of peripheral layer thickness”. *Computers and Mathematics with Applications, (Elsevier), Vol. 58, 1328-1339, 2009.*
- 5) ***Md. A. Ikbāl***, S. Chakravarty, Kelvin K..L. Wong, J. Mazumdar and P.K. Mandal, “Unsteady response of non-Newtonian blood flow through a stenosed artery in magnetic field”. *Journal of Computational and Applied Mathematics, (Elsevier). Vol. 230, 243-259, 2009.*
- 6) ***Md. A. Ikbāl***, S. Chakravarty and P.K. Mandal, “An unsteady peristaltic transport phenomenon of non-Newtonian fluid – A generalised approach”. *Applied Mathematics and Computation, (Elsevier), Vol. 201, 16-34, 2008.*

Seminar and Workshops

- 17th International Conference of Bangladesh Mathematical Society on ***Mathematics as a Key to Scientific Innovation-*** held at Jahangirnagar University, Savar, Dakha, Bangladesh from Dec. 22-24, 2011

- Natioanal Seminar on *Analysis of Nonlinear Systems* - Organised by Department of Mathematics, Visva Bharati, Santiniketan, W.B. from March 26-27, 2011.
- Natioanal Seminar on *Mathematics for Nonlinear Systems* - Organised by Department of Mathematics, Visva Bharati, Santiniketan, W.B. from March 20-21, 2010.
- *International Biomedical Modeling School and Workshop* – Organised by NCBS, TIFR, Bangalore, India from Feb. 27 –Mar. 2, 2008.
- Natioanal Seminar on *Generalizations and Approximations in Mathematics*. Organised by Department of Mathematics, Visva Bharati, Santiniketan, W.B. from March 28-29, 2008.
- Natioanal level Seminar on *Development in Mathematics Education : Special Emphasis on Foundations of Geometry and Software-based Mathematics*. Organised by the Centre for Mathematics Education, Siksha Bhavana, Visva Bharati, Santiniketan, W.B. from Feb. 09-10, 2008.

Other Experience: *COUNSELLOR*: July 2002 – 2006, Netaji Subhas Open University, Krishnath College Campus, Berhampore, Murshidabad. W.B

Evaluative Report of Department of Physics

1. Name of the Department			Department of Physics					
2. Year of Establishment			General Course: 2008 (Intake Capacity 40)					
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)			UG: B.Sc. (General)					
4. Name of Interdisciplinary courses and the departments/ units involved			Nil					
5. Annual/semester/choice based credit system (programme wise)			Annual					
6. Participation of the department in the courses offered by other departments			Nil					
7. Courses in collaboration with other universities, industries, foreign institutions etc.			Nil					
8. Details of courses/ programmes discontinued (if any) with reasons:			Nil					
9. Number of Teaching posts				Sanctioned		Filled		
			Professor	Nil		Nil		
			Associate Professor	Nil		Nil		
			Assistant Professor	01		01		
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)								
Name		Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years		
Siddhartha Sinha		M.Sc., Ph.D	Assistant Professor	Gravity	< 1 Year	Nil		
11. List of senior visiting faculty			Nil					
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty			2014-15	2013-14	2012-13	2011-12	2010-11	
			60 %	100 %	100 %	100 %	100 %	
13. Student-Teacher Ratio (programme wise)			2014-15	2013-14	2012-13	2011-12	2010-11	
			57:1	43:1	33:1	31:1	33:1	
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled					Sanction		Filled	
					02		01	

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG					Ph.D: 01									
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received					Sl. No.	Name of faculty	Title of Project	Amount Sanctioned	Funding Agency					
						Nil								
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received						Nil								
18. Research Centre/ facility recognized by the University					Nil									
19. Publications a) Publications per faculty b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index														
	a	b1	b2	c	d	e	f	g	h	i	j	k	l	
Siddhartha Sinha	08	Nil	08	Nil	Nil	Nil	Nil	Nil	-	-	-			
20. Areas of consultancy and income generated					Nil									
21. Faculty as members in					a) National committees				Nil					
					b) International Committees				Nil					
					c) Editorial Boards				Nil					
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies					a) Students of degree final year used to submit project/term paper in Environmental Studies as a part of the curriculum under Burdwan University.									
					b) Nil									

23. Awards/ Recognitions received by faculty and students			a) Dean of Faculty Fellowship, Department of Materials and Interfaces, Weizmann Institute of Science, Israel (2015) b) Senior Research Fellowship by Council of Scientific and Industrial Research (CSIR), New Delhi, India (2012) c) Rajiv Gandhi National Fellowship by University Grants Commission (UGC), New Delhi, India (2009) d) National Eligibility Test (NET) by Council of Scientific and Industrial Research (CSIR) and University Grants Commission (UGC), New Delhi, India (2009) e) Best Poster (II) at Recent Advances in Selected Topics of Chemistry-II national seminar, Department of Chemistry, Indian Institute of Engineering Science and Technology, Shibpur, West Bengal, India (2011)			
24. List of eminent academicians and scientists/ visitors to the department			Nil			
25. Seminars/ Conferences/ Workshops organized and the source of funding			a) National		Nil	
			b) International		Nil	
26. Student profile programme/ course wise						
Year	Applications received	Selected/ Admitted	Enrolled		Pass Percentage	No. of 1 st Class
			M	F		
2014-15	32	32	27	05	-	-
2013-14	22	22	19	03	-	-
2012-13	25	25	18	07	-	-
2011-12	17	17	17	00	-	-
2010-11	17	17	17	00	-	-
27. Diversity of Students			Students from the same state		Students from other States	Students from abroad
			100 %		Nil	Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?			Nil			
29. Student progression						
	2014-15	2013-14	2012-13	2011-12	2010-11	
UG to PG	Nil	Nil	Nil	Nil	Nil	

Employed • Campus selection • Other than campus recruitment	Nil Nil	Nil Nil	Nil Nil	Nil Nil	Nil Nil
Entrepreneurship/ Self-employment	Nil	Nil	Nil	Nil	Nil
30. Details of Infrastructural facilities a) Library (Books)	241, INFLIBNET Facilities, College General Library Available as and when necessary				
b) Internet facilities for Staff & Students	Available in central library, UGC resource center and Teachers' common room.				
c) Class rooms with ICT facility d) Laboratories	Available One. Having necessary equipment				
31. Number of students receiving financial assistance from college , university, government or other agencies	2014-15	2013-14	2012-13	2011-12	2010-11
	-	-	-	-	-
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts	Extra Classes are taken as and when required				
33. Teaching methods adopted to improve student learning	Using black board primarily and power point demonstration as and when necessary Computer aided instructions One to one interaction facilitated because of fewer number of students Extensive practical classes conducted				
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	Students of the department participate NSS program organized by the NSS Unit of the College. They also participate in blood donation camp organized by the Unit.				
35. SWOC analysis of the department and Future plans					
Strengths	a) In connection with the joining of a full time teacher, the student of the subject gets all-round help from him in and outside of the class room. b) There is a cordial relationship between student and the teacher. c) Moderate level departmental laboratory caters the need of the student.				
Weakness	a) Lack of dedicated classrooms and trained laboratory attendants. b) More teachersare necessary for proper class and practical teaching. c) More lucid books for the subject are required in the				

	<p>library.</p> <p>d) Departmental library is wanting.</p> <p>e) Well equipped and advanced level laboratory is necessary.</p>
Opportunities	<p>a) The departmental laboratory may be used for soil testing in order to support farmers.</p> <p>b) For testing the ingredients in food stuff in our laboratory to create awareness among the consumer.</p> <p>c) All-round development of students.</p> <p>d) There is scope for introducing faculty exchange programme from neighboring colleges</p>
Challenges	<p>a) Motivating the students towards class room teaching instead of private coaching.</p> <p>b) It has earnestly been an effort on the part of the college authority to balance the proper ratio of students and teachers.</p> <p>c) To make arrangements so that our students are permitted to conduct internship courses in neighboring industries.</p>
Future Plan	<p>a) To open Honours course in the subject in near future.</p> <p>b) To take step for making well equipped and advanced laboratory for better practical sessions.</p> <p>c) To take steps for increasing the number of teachers.</p> <p>d) Introduce some research activities for students and faculty members with the financial assistance received from funding agencies, like UGC, CSIR, DST etc.</p>

Annexure-I to the Department of Physics

Publications

[1] K. G. Arun, Bala R. Iyer, B. S. Sathyaprakash and Siddhartha Sinha, Higher harmonics increase LISA mass reach for supermassive black holes, Physical Review D, 75, 124002 (2007).

[2] K. G. Arun, Bala R. Iyer, B. S. Sathyaprakash, Siddhartha Sinha and Chris Van Den Broeck , Higher signal harmonics, LISA angular resolution, and dark energy, Physical Review D, 76, 104016 (2007).

[3] Luc Blanchet, Guillaume Faye, Bala R. Iyer and Siddhartha Sinha, The third post-Newtonian gravitational wave polarisations and associated spherical harmonic modes for inspiralling compact binaries in quasi-circular orbits, Classical and Quantum Gravity, 25, 165003 (2008)

[4] K. G. Arun et. al, LISA as a dark energy probe, Classical and Quantum Gravity, 26, 094201 (2009)

[5] K. G. Arun et. al, Massive Black-hole binary inspirals: results from the LISA parameter estimation taskforce, Classical and Quantum Gravity 26, 094207 (2009)

- [6] K. G. Arun, Luc Blanchet, Bala R. Iyer and Siddhartha Sinha, Third postNewtonian angular momentum flux and the secular evolution of orbital elements for inspiralling compact binaries in quasi-elliptical orbits, Physical Review D, 80, 124018 (2009)
- [7] A.S. Majumdar, D. Home and Siddhartha Sinha, Dark Energy from quantum wave function collapse of dark matter, Physics Letters B, 679, 167 (2009)
- [8] P Chowdhury et. al, Strong quantum violation of the gravitational weak equivalence principle by a non-Gaussian wave packet, Classical and Quantum Gravity 29, 025010 (2012)

Evaluative Report of Department of Chemistry

1. Name of the Department			Department of Chemistry					
2. Year of Establishment			General Course: 2008 (Intake Capacity 40)					
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)			UG: B.Sc. (General)					
4. Name of Interdisciplinary courses and the departments/ units involved			Nil					
5. Annual/semester/choice based credit system (programme wise)			Annual					
6. Participation of the department in the courses offered by other departments			Nil					
7. Courses in collaboration with other universities, industries, foreign institutions etc.			Nil					
8. Details of courses/ programmes discontinued (if any) with reasons:			Nil					
9. Number of Teaching posts				Sanctioned		Filled		
			Professor	Nil		Nil		
			Associate Professor	Nil		Nil		
			Assistant Professor	01		01		
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)								
Name		Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years		
Swarup Kumar Maji		M.Sc., Ph.D, PDF	Assistant Professor	Inorganic Chemistry	< 1 Year	Nil		
11. List of senior visiting faculty			Nil					
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty			2014-15	2013-14	2012-13	2011-12	2010-11	
			60 %	100 %	100 %	100 %	100 %	
13. Student-Teacher Ratio (programme wise)			2014-15	2013-14	2012-13	2011-12	2010-11	
			57:1	43:1	33:1	31:1	33:1	
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled					Sanction		Filled	
					02		01	

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG	Ph.D: 01													
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received	Sl. No.	Name of faculty			Title of Project			Amount Sanctioned			Funding Agency			
		Nil												
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received		Nil												
18. Research Centre/ facility recognized by the University	Nil													
19. Publications a) Publications per faculty b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index														
	a	b1	b2	c	d	e	f	g	h	i	j	k	l	
Swarup Kumar Maji	34	Nil	34	Nil	Nil	Nil	Nil	Nil	-	-	-	126.2	14	
20. Areas of consultancy and income generated	Nil													
21. Faculty as members in	a) National committees							Nil						
	b) International Committees							Nil						
	c) Editorial Boards							Nil						
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies					a) Students of degree final year used to submit project/term paper in Environmental Studies as a part of the curriculum under Burdwan University. b) Nil									

23. Awards/ Recognitions received by faculty and students			a) Dean of Faculty Fellowship, Department of Materials and Interfaces, Weizmann Institute of Science, Israel (2015). b) Senior Research Fellowship by Council of Scientific and Industrial Research (CSIR), New Delhi, India (2012). c) Rajiv Gandhi National Fellowship by University Grants Commission (UGC), New Delhi, India (2009) d) National Eligibility Test (NET) by Council of Scientific and Industrial Research (CSIR) and University Grants Commission (UGC), New Delhi, India (2009). e) Best Poster (II) at Recent Advances in Selected Topics of Chemistry-II national seminar, Department of Chemistry, Indian Institute of Engineering Science and Technology, Shibpur, West Bengal, India (2011).			
24. List of eminent academicians and scientists/ visitors to the department			Nil			
25. Seminars/ Conferences/ Workshops organized and the source of funding			a) National		Nil	
			b) International		Nil	
26. Student profile programme/ course wise						
Year	Applications received	Selected/ Admitted	Enrolled		Pass Percentage	No. of 1 st Class
			M	F		
2014-15	40	32	27	05	-	-
2013-14	30	22	19	03	-	-
2012-13	30	25	18	07	-	-
2011-12	26	17	17	00	-	-
2010-11	23	17	17	00	-	-
27. Diversity of Students			Students from the same state		Students from other States	Students from abroad
			100 %		Nil	Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?			Nil			
29. Student progression						
	2014-15	2013-14	2012-13	2011-12	2010-11	
UG to PG	Nil	Nil	Nil	Nil	Nil	

Employed • Campus selection • Other than campus recruitment	Nil Nil	Nil Nil	Nil Nil	Nil Nil	Nil Nil
Entrepreneurship/ Self-employment	Nil	Nil	Nil	Nil	Nil
30. Details of Infrastructural facilities a) Library (Books) b) Internet facilities for Staff & Students c) Class rooms with ICT facility d) Laboratories	297 INFLIBNET Facilities, College General Library Available as and when necessary Available One. Having necessary chemicals and equipments				
31. Number of students receiving financial assistance from college , university, government or other agencies	2014-15	2013-14	2012-13	2011-12	2010-11
	-	-	-	-	-
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts	Extra Classes are taken as and when required				
33. Teaching methods adopted to improve student learning	Using black board primarily and power point demonstration as and when necessary Computer aided instructions One to one interaction facilitated because of fewer number of students Extensive practical classes conducted				
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	Students of the department participate NSS program organized by the NSS Units of the College. They also participate in blood donation camp organized by the Units.				
35. SWOC analysis of the department and Future plans					
Strengths	a) In connection with the joining of a full time teacher, the student of the subject gets all-round help from him in and outside of the class room. b) There is a cordial relationship between student and the teacher. c) Moderate level departmental laboratory caters the need of the student.				
Weakness	a) Lack of dedicated classrooms and trained laboratory attendants. b) More teachersare necessary for proper class and practical teaching. c) More lucid books for the subject are required in the library.				

	<p>d) Departmental library is wanting.</p> <p>e) Well equipped and advanced level laboratory is necessary.</p>
Opportunities	<p>a) The departmental laboratory may be used for soil testing in order to support farmers.</p> <p>b) For testing the ingredients in food stuff in our laboratory to create awareness among the consumer.</p> <p>c) All-round development of students.</p> <p>d) There is scope for introducing faculty exchange programme from neighboring colleges</p>
Challenges	<p>a) Motivating the students towards class room teaching instead of private coaching.</p> <p>b) It has earnestly been an effort on the part of the college authority to balance the proper ratio of students and teachers.</p> <p>c) To make arrangements so that our students are permitted to conduct internship courses in neighboring industries.</p>
Future Plan	<p>a) To open Honours course in the subject in near future.</p> <p>b) To take step for making well equipped and advanced laboratory for better practical sessions.</p> <p>c) To take steps for increasing the number of teachers.</p> <p>d) Introduce some research activities for students and faculty members with the financial assistance received from funding agencies, like UGC, CSIR, DST etc.</p>

Annexure-I to the Department of Chemistry

Publications

1. Cancer Cell Detection and Theranostic Pathway by Superior Peroxidase-Like Activity of Graphene-Periodic Mesoporous Silica@Gold Nanohybrid. **S.K. Maji**, A.K. Mandal, K.T. Nguyen, P. Borah, Y. Zhao. *ACS Appl. Mater. Interfaces*, 7 (2015) 9807–9816.
2. Three-Photon Excited Luminescence from Unsymmetrical Cyanostilbene Aggregates: Morphology Tuning and Targeted Bio-imaging. A.K. Mandal, S. Sreejith, T. He, **S.K. Maji**, X.-J. Wang, J. Joseph, Y. Li, H.D. Sun, Y. Zhao. *ACS. Nano.*, 09 (2015) 4796–4805.
3. A three-photon probe with Dual emission colours for imaging of zinc ion in living cells. A. K. Mandal, T. He, **S.K. Maji**, H. Sun, Y. Zhao. *Chem. Commun.*, 50 (2014) 14378-14381.
4. Immobilizing Gold Nanoparticles in Periodic Mesoporous Silica Covered Reduced Graphene Oxide: Peroxide Biosensing and Cancer Cell Detection. **S.K. Maji**, S. Sreejith, A.K. Mandal, M. Xing, Y. Zhao. *ACS Appl. Mater. Interfaces*, 6 (2014) 13648–13656.
5. Upconversion nanoparticles as a contrast agent for photoacoustic imaging in live mice. **S.K. Maji**, S. Sreejith, J. Joseph, M. Lin, T. He, T. Yan, H.D. Sun, S. W. Yu, Y. L. Zhao. *Adv. Mater.*, 26 (2014) 5633–5638.
6. A Ratiometric Fluorescent Molecular Probe with Enhanced Two-photon Response upon Zn²⁺ Binding for *in vitro* and *in vivo* Bioimaging. K.P. Divya, S. Sreejith, P. Ashokkumar, K.

- Yuzhan, Q. Peng, **S.K. Maji**, Y. Tong, H. Yu, Y. Zhao, P. Ramamurthy, A. Ajayaghosh. *Chem. Sci.*, 5 (2014) 3469-3474.
7. Synthesis of Ag₂S quantum dots by a single-source precursor: an efficient electrode material for rapid detection of phenol. **S.K. Maji**, S. Sreejith, A.K. Mandal, A.K. Dutta, Y. Zhao. *Anal. Methods*, 6 (2014) 2059 – 2065.
 8. A novel amperometric biosensor for hydrogen peroxide and glucose based on cuprous sulfide nanoplates. **S.K. Maji**, A.K. Dutta, G.R. Bhadu, P. Paul, A. Mondal, B. Adhikary. *J. Mater. Chem.*, 1 (2013) 4127 – 4134.
 9. Electrocatalytic activity of silver nanoparticles modified glassy carbon electrode as amperometric sensor for hydrogen peroxide. **S.K. Maji**, A.K. Dutta, D.N. Srivastava, P. Paul, A. Mondal, B. Adhikary, U. Adhikary. *J. Nanosci. Nanotechnol.* 13 (2013) 4969 – 4974.
 10. Synthesis and characterization of FeS nanoparticles obtained from a dithiocarboxylate precursor complex and their photocatalytic, electrocatalytic and biomimic peroxidase behavior. **S.K. Maji**, A.K. Dutta, P. Biswas, D.N. Srivastava, P. Paul, A. Mondal, B. Adhikary. *Appl. Catal. A: Gen.*, 419 – 420 (2012) 170 – 177.
 11. Nanocrystalline FeS thin film used as an anode in photo-electrochemical solar cell and as hydrogen peroxide sensor. **S.K. Maji**, A.K. Dutta, P. Biswas, B. Karmakar, A. Mondal, B. Adhikary. *Sensor Actuat. B: Chem.*, 166 – 167 (2012) 726 – 732.
 12. Peroxidase-like behavior, amperometric biosensing of hydrogen peroxide and photocatalytic activity by cadmium sulfide nanoparticles. **S.K. Maji**, A.K. Dutta, D.N. Srivastava, P. Paul, A. Mondal, B. Adhikary. *J. Mol. Cat. A: Chem.*, 358 (2012) 1 – 9.
 13. Synthesis, characterization and photocatalytic activity of α -Fe₂O₃ nanoparticles. **S.K. Maji**, N. Mukherjee, A. Mondal, B. Adhikary. *Polyhedron*, 33 (2012) 145 – 149.
 14. Effective photocatalytic degradation of organic pollutant by ZnS nanocrystals synthesized via thermal decomposition of single-source precursor. **S.K. Maji**, A.K. Dutta, D.N. Srivastava, P. Paul, A. Mondal, B. Adhikary. *Polyhedron*, 30 (2011) 2493 – 2498.
 15. Deposition of nanocrystalline CuS thin film from a single precursor: Structural, optical and electrical properties. **S.K. Maji**, N. Mukherjee, A.K. Dutta, D.N. Srivastava, P. Paul, B. Karmakar, A. Mondal, B. Adhikary. *Mater. Chem. Phys.*, 130 (2011) 392 – 397.
 16. Synthesis and characterization of nanocrystalline and mesoporous zinc sulphide via a single precursor zinc thiobenzoate-lutidine complex. **S.K. Maji**, N. Mukherjee, A. Mondal, B. Adhikary, B. Karmakar, S. Dutta. *Inorg. Chim. Acta*, 371 (2011) 20 – 26.
 17. A simpler synthesis of mesoporous zinc sulphide from a single precursor Zn(SOCCH₃)₂Lut₂ complex. **S.K. Maji**, N. Mukherjee, A. Mondal, B. Adhikary, B. Karmakar. *J. Phys. Chem. Solid*, 72 (2011) 784 – 788.
 18. Chemical synthesis of mesoporous CuO from a single precursor: structural, optical and electrical properties. **S.K. Maji**, N. Mukherjee, A. Mondal, B. Adhikary, B. Karmakar. *J. Solid State Chem.*, 183 (2010) 1900 – 1904.
 19. Single source precursor approach to the synthesis of Bi₂S₃ nanoparticles: A new amperometric hydrogen peroxide biosensor. A.K. Dutta, **S.K. Maji**, K. Mitra, A. Sarkar, N. Saha, A.B. Ghosha, B. Adhikary. *Sensor Actuat. B: Chem.*, 192 (2014) 578 – 585.
 20. γ -Fe₂O₃ nanoparticles: an easily recoverable effective photo-catalyst for the degradation of rose bengal and methylene blue dyes in the waste-water treatment. A.K. Dutta, **S.K. Maji**, B. Adhikary. *Mater. Res. Bull.*, 49 (2014) 28 – 34.

21. Macrocyclic lanthanide(III) complexes of iminophenol Schiff bases and carboxylate anions: synthesis, structures and luminescence properties. P. Bag, **S.K. Maji**, P. Biswas, U. Flörke, K. Nag. *Polyhedron*, 52 (2013) 976 – 985.
22. New peroxidase–substrate 3,5–di–tert–butylcatechol for colorimetric detection of glucose in presence of prussian blue–modified iron oxide nanoparticles. A.K. Dutta, **S.K. Maji**, P. Biswas, B. Adhikary. *Sensor. Actuat. B: Chem.*, 177 (2013) 676 – 683.
23. Synthesis of FeS and FeSe Nanoparticles from a Single Source Precursor: A Study of Their Photocatalytic Activity, Peroxidase-Like Behavior and Electrochemical Sensing of H₂O₂. A.K. Dutta, **S.K. Maji**, D.N. Srivastava, A. Mondal, P. Biswas, P. Paul, B. Adhikary. *ACS Appl. Mater. Interfaces*, 4 (2012) 1919 – 1927.
24. Peroxidase-like activity and amperometric sensing of hydrogen peroxide by Fe₂O₃ and prussian blue-modified Fe₂O₃ nanoparticles. A.K. Dutta, **S.K. Maji**, D.N. Srivastava, A. Mondal, P. Biswas, P. Paul, B. Adhikary. *J. Mol. Cat. A: Chem.*, 360 (2012) 71 – 77.
25. Iron chalcogenide (FeS, FeSe) thin films based mimic-peroxidase for glucose detection and amperometric hydrogen peroxide sensor. A.K. Dutta, **S.K. Maji**, D.N. Srivastava, A. Mondal, B. Karmakar, P. Biswas, P. Paul, B. Adhikary. *Sensor. Actuat. B: Chem.*, 173 (2012) 724 – 731.
26. A symmetric oxo-centered trinuclear chloroacetato bridged iron(III) complex: structural, spectroscopic and electrochemical studies. A.K. Dutta, **S.K. Maji**, S. Dutta. *J. Mol. Stru.*, 1027 (2012) 87 – 91.
27. Synthesis, crystal structural, spectroscopic, redox and magnetic properties of oxo- and carboxylato-bridged polynuclear iron(III) complexes with phenolate- and pyridine-substituted benzimidazole ligands. A.K. Dutta, **S.K. Maji**, S. Dutta, C.R. Lucas, B. Adhikary. *Polyhedron*, 44 (2012) 34 – 43.
28. Synthesis, structural characterization and magnetic properties of oxo-, chloroacetato-bridged tetra-nuclear iron(III) complex. A.K. Dutta, **S.K. Maji**, S. Dutta, C.R. Lucas, B. Adhikary. *J. Mol. Stru.*, 1029 (2012) 68 – 74.
29. Heterogenous catalyst for visible-light-driven facile synthesis of 2-substitutedbenzothiazoles. S. Das, S. Samanta, **S.K. Maji**, A.K. Dutta, P.K. Samanta, D.N. Srivastava, B. Adhikary, P. Biswas. *Tett. Let.* 54 (2013) 1090 – 1096.
30. CuO nano-whiskers: electrodeposition, Raman analysis, photoluminescence study and photocatalytic activity. N. Mukherjee, B. Show, **S.K. Maji**, U. Madhu, S.K. Bhar, B. C. Mitra, G.G. Khan, A. Mondal. *Matter. Lett.*, 65 (2011) 3248 – 3250.
31. Experimental study on electron field emission, Raman scattering, and low temperature electrical properties of nanocrystalline lead selenide thin films. N. Mukherjee, Sk.F. Ahmed, **S.K. Maji**, A. Mondal. *J. Appl. Phys.*, 109 (2011) 104312.
32. Synthesis of nanocrystalline iron oxide ultrathin films by thermal decomposition of iron nitroprusside: Structural and optical properties. S.K. Bhar, N. Mukherjee, **S.K. Maji**, B. Adhikary, A. Mondal. *Mater. Res. Bull.*, 45 (2010) 1948 – 1953.
33. Fixation of carbon dioxide by macrocyclic lanthanide(III) complexes under neutral condition producing self-assembled trimeric carbonato-bridged compounds with $\mu_3\text{-}\eta^2\text{:}\eta^2\text{:}\eta^2$ bonding. P. Bag, S. Dutta, P. Biswas, **S.K. Maji**, U. Flörke, K. Nag. *Dalton Trans.*, 41 (2012) 3414 – 3423.
34. Cathodic and anodic deposition of FeS₂ thin films and their application in electrochemical reduction and amperometric sensing of H₂O₂. B. Chakraborty, B. Show, S. Jana, B.C. Mitra, **S.K. Maji**, B. Adhikary, N. Mukherjee, A. Mondal. *Electrochem. Acta* 94 (2013) 7-15.

Poster Presentation & Symposium

1. Gold nanoparticles immobilized over mesoporous silica covered graphene oxide: A new generation hybrid material for peroxide biosensing and cancer cell detection. **S.K. Maji**, S. Sreejith, A.K. Mandal, X. Ma, Y. Zhao. *Poster presentation* at **9th International Symposium on Macrocyclic and Supramolecular Chemistry (9-ISMSC)** on June, 2014, Shanghai Institute of Organic Chemistry (SIOC), Shanghai, China.
2. FeS NPs as photocatalyst, electro-catalyst and mimic peroxidase for biocatalysis. **S.K. Maji**, A.K. Dutta, P. Biswas, N. Srivastava, P. Paul, A. Mondal, B. Adhikary, *Poster presentation* at **Recent Advances in Selected Topics of Chemistry-II** national seminar held on March, 2011, Department of Chemistry, Indian Institute of Engineering Science and Technology, Shibpur, West Bengal, India.
3. International symposium on **Facets of Weak Interaction** in Chemistry held on January 2011, Department of Chemistry, University of Calcutta, Kolkata, West Bengal, India.
4. International symposium on **Frontiers in Inorganic Chemistry** held on December 2010, Department of Inorganic Chemistry, Indian Association for the Cultivation of Science, Kolkata, West Bengal, India.
5. 8th Symposium by Chemical Research Society of India on **Advance in Chemical Research** held on August 2010, Department of Chemistry, Indian Institute of Engineering Science and Technology, Shibpur, West Bengal, India.
6. 7th Symposium by Chemical Research Society of India on **Current Trends of Chemical Research** held on August 2009, Department of Chemistry, Ramakrishna Mission Residential College (Autonomous), Narendrapur, Kolkata, west Bengal, India.
7. International symposium on **Frontiers of Functional Materials** held on December 2009, Department of Chemistry, University of Calcutta, Kolkata, West Bengal, India.

FACULTY OF ARTS

Evaluative Report of Department of Bengali

1. Name of the Department		Department of Bengali				
2. Year of Establishment		1979 (Gen), 1996 (Hons.) (Intake Capacity 80)				
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)		UG- B.A. General (Bengali as Subject). UG-B.A. Honours in Bengali.				
4. Name of Interdisciplinary courses and the departments/ units involved		Nil				
5. Annual/semester/choice based credit system (programme wise)		Annual				
6. Participation of the department in the courses offered by other departments		Supports in the teaching within the curriculum for general papers of the dept. like English, Santali etc.				
7. Courses in collaboration with other universities, industries, foreign institutions etc.		Nil				
8. Details of courses/ programmes discontinued (if any) with reasons:		Nil				
9. Number of Teaching posts				Sanctioned		Filled
		Professors		Nil		Nil
		Associate Professors		Nil		Nil
		Assistant Professors		02		01
		Govt.Approved Part-Time Teacher		03		03
		Guest Teacher		NA		02 (College Recruited)
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)						
Name	Qualification	Designation	Speciali zation	No. of Years of Experience		No. of Ph.D. Students guided for the last 4 years
Dr. Parthasarothi Hati	M.A.;Ph.D	Assistant Professor	Folk-Culture		15 years	Nil
AmalenduMondal	M.A.; B.Ed	Govt. Approved	Rabindra Literature		18 years	Nil

		Part-time Teacher				
Biswajit Patra	M.A. Research Scholar in B.U.	Govt. Approved Part-time Teacher	Modern Indian Literature	16 years	Nil	
AnupamBatbyal	M.A.; B.Ed	Govt. Approved Part-time Teacher	Drama	05 years	Nil	
Somnath Dutta	M.A.	Guest Teacher	Linguistics	01 year	Nil	
Suprakash Khan	M.A.; B.Ed	Guest Teacher	Katha-Sahitya	01 year	Nil	
11. List of senior visiting faculty		Nil				
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty		2014-15	2013-14	2012-13	2011-12	2010-11
		72 %	44 %	44 %	44 %	44 %
13. Student-Teacher Ratio (programme wise)		2014-15	2013-14	2012-13	2011-12	2010-11
Honours in Bengali		13:01	09:01	11:01	12:01	10;01
B.A. General (Bengali as Subject).		520:01	507:01	324:01	249:01	135:01
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled				Sanction	Filled	
				Nil	Nil	
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG		Ph.D : 01 P.G: 06				
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received		Sl. No.	Name of faculty	Title of Project	Amount Sanctioned	Funding Agency
		1.	Dr. ParthasarohiHati	Bankura o Purulia jila r Kora Upojati r Jibon o Sanskriti	116500.0 dated: 2 nd August, 2011, No. F.PHW-023/11-12 (ERO)	U.G.C

	2.			Dr. Bhimsen Mahato		Manbhuimya Bangla Abhidan		111500.0 2 nd August, 2011, No. F.PHW-022/11-12(ERO)		UGC			
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received	Nil		Nil			Nil			Nil		Nil		
18. Research Centre/ facility recognized by the University	Nil												
19. Publications a) Publications per faculty b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Dr. ParthasarothiHati	16	01	Nil	Nil	Nil	Nil	04	11	Nil	Nil	Nil		Nil
AmalenduMondal	10	01	0	Nil	Nil	06	03	Nil	Nil	Nil	Nil		Nil
BiswajitPatra	01	Nil	Nil	Nil	Nil	01	Nil	Nil	Nil	Nil	Nil		Nil
20. Areas of consultancy and income generated			Nil										
21. Faculty as members in			a) National committees						Nil				
			b) International Committees						Nil				
			c) Editorial Boards						01 (Mr. Amalendu Mandal as an Editor of‘BankuraLokSanskriti`				

22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies		a) Students of degree final year used to submit project/term paper in Environmental Studies as a part of the curriculum under Burdwan University. b) Nil			
23. Awards/ Recognitions received by faculty and students					
Faculty Dr. Parthasarothi Hati.		1. Ph.D. 2. Ph.D.Guide recognized by the University of Burdwan.			
Students		Name of Competition	Nature of Competition	Name of Student and Position	
		Nil	-----	-----	
24. List of eminent academicians and scientists/ visitors to the department		Nil			
Serial No.	Name of Resource Person	Designation	Institutional Affiliation	Lecture Topic	Year
1.	Dr. Sujit Kr. Maity.	Associate Professor	Department of Bengali, Saldiha College	Social life in Short Story of TarashankarB andyopadhya y.	2008 ?
2.	Dr. Anirban Manna	Associate Professor	Department of Bengali, Saltora Netaji Centinary College, Saltora, Bankura.	Aa Mori Bangla Vasa	2008 ?
3.	Dr. Saswati Sinhababu	Assistant Prof.	Department of Bengali, Saldiha College, Saldiha, Bankura	Social Life in Tagore`s Short Story	2015
25. Seminars/ Conferences/ Workshops organized and the source of funding		a) National			02
		b) International			Nil

26. Student profile programme/ course wise						
Year	Applications received	Selected/ Admitted	Enrolled			
			M	F	Pass Percentage	First Class
2014-15	1919	75	50	25	92%	06
2013-14	1688	53	25	28	100%	03
2012-13	1808	74	50	24	100%	03
2011-12	1761	67	35	32	76%	02
2010-11	1540	59	38	21	83%	01
27. Diversity of Students		Students from the same state			Students from other States	Students from abroad
		100 %			Nil	Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?		NET-03 Dinesh Roy (Dec`2012), Gobinda Mandal(Dec`2012), ChanchalBhnuia(Dec`2012).				
		S.S.C-(Assistant Teacher)- MaloyMardanya,Anup Kr. Dutta, Priyanka Dutta, Dinesh Roy,Gobinda Mandal, ChanchalBhnuia,MuktamalaTudu, SkBulti, JhantuLohar, KiranmoyPatra, Rana Chakraborty,SatyajitSinghaMahapatra, KiranmoyPatra, Chhalana Roy, Swapan Banerjee,Biplab Chakraborty,				
		Teacher in Primary school: SangjuktaDey, SatyabrataDatta. Krishnanu Das,JharnaSahis, GNM- Nursing- MadhumitaBenerjee, Munmun Roy. West Bengal Police – Purnima Murmu. Sub- Inspector of Kolkata Police – Dhananjoy Dey CRPF – Sumit Mandal, Amit Pyne. NVF – Rajib Mandal				
29. Student progression						
	2014-15	2013-14	2012-13	2011-12	2010-11	
UG to PG	26	21	15	20	--	
Employed						
• Campus selection	Nil	Nil	Nil	Nil	Nil	
• Other than campus recruitment	Nil	Nil	Nil	Nil	Nil	
Entrepreneurship/ Self-employment	Nil	Nil	Nil	Nil	Nil	

30. Details of Infrastructural facilities a) Central Library (Books) b. Departmental Libraries c) Internet facilities for Staff & Students d) Class rooms with ICT facility e) Laboratories	5221 books, INFLIBNET Facilities As and when required Available in central library,UGC resource Centre and Teachers’ common room. Available Nil				
31. Number of students receiving financial assistance from college, university, government or other agencies	2014-15	2013-14	2012-13	2011-12	2010-11
	-----	-----	-----	-----	-----
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts	a. Extra Classes are taken as and when required b. 4 seminar lectures were held, the details of which are mentioned in Point no. 24 under the heading “List of eminent academicians and scientists/ visitors to the department”				
33. Teaching methods adopted to improve student learning	<ul style="list-style-type: none">• Audio-visual Methodolgy like showing films and documentaries• Interactive Method like Group Discussion and Debates• Extempores• Role Playing• MCQ based Quiz				
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	Students of the department participate NSS program organized by the NSS Unit of the College. They also participate in blood donation camp organized by the Unit.				
35. SWOC analysis of the department and Future plans					
Strengths	<ol style="list-style-type: none">1. Our students are financially poor but they are very obedient and attentive. They are proactive to participate in the various cultural programmes which enhance their all-round development.2. The harmonious symbiotic relation between the departmental teachers and the students is the biggest strength. Mutual cooperation among faculty and teachers’ accessibility to the students contribute to the smooth functioning of the department in both academic and administrative avenues.3. We have been successful in organizing two UGC-sponsored National Level Seminars and have arranged invited lectures by veteran Professors from neighbouring colleges.				

	<ol style="list-style-type: none"> 4. Departmental teachers are involved in active research work. 5. Departmental teachers have taken a philanthropic endeavour to contribute financially from their personal end to make a Departmental library which issue books to students round the year. 6. The Department has good airy spacious class rooms for the all years. 7. All the teachers use the power point presentation to make learning interesting. Surprise class tests are also conducted. 8. When educational institutes are plagued by the issue of ragging, our department boasts of no such reported incidents as there is a bond of fraternity amongst all the year which we have gradually able to make by arranging departmental fresher welcome and farewell programme. Our third year students also arrange departmental seminar for their immediate juniors and they themselves become resource persons to enhance their fluency and spontaneity in classroom teaching, which help them in near future. 9. Last but not the least, our departmental boasts of a noticeable number of tribal female students who after graduating from this institution pursue Masters Degree and thereby contribute to the emancipation of marginalized community.
Weakness	<ol style="list-style-type: none"> 1. Students who come from tribal communities face problems in communicating (both oral and written) in Bengali. Their mother-tongue-pull and dialectal variations are major hindrances. 2. There is only one Full Time Teacher. Lack of Full Time Teachers hamper teacher-students ratio. 3. A lion-share of the students comes from marginalized zones and hence they are mostly first generation learner having little literary sense to grasp the rhetoric of Bengali literature and language.
Opportunities	<ol style="list-style-type: none"> 1. The Department has scope to start a Theatre Group by the students of Bengali Department. 2. The Department has the opportunity of Educational Tour. 3. There is scope for Faculty Exchange Programme from neighbouring colleges and Bankura University.
Challenges	<ol style="list-style-type: none"> 1. The primary challenge of the Department is to enhance qualitative development of the students.

	<p>2. The third year students rarely come to the college and depend on private tuition. It is our challenge to bring them to classes by bringing other faculty from reputed colleges and universities.</p> <p>3. Departmental Language Lab is wanting</p>
Future Plan	<p>1. In future we would like to introduce the P.G. Course in Bengali and interdisciplinary courses like Folk Studies.</p> <p>2. Organizing International Seminar.</p> <p>3. Through Career counselling, we would like to make the students aware of alternative job opportunities other than teaching job which they can get after completion of the course like Business Process Outsourcing (BPO) career, Media (news channels), Translator jobs etc.</p>

Annexure-I to the Department of Bengali

Dr. Parthasarothi Hati, Assistant Professor

Papers Published:

Title	Name of Journal/Books	Year
Bangla Probade Puranaer Onusriti	Probad Prasanga ISBN:978-81-910300-2-0	2010
Kabi Rabin Adok: Ek Onno Putolik	College Street Patrika	2011
Posukothar Ondormahale	Lokkothar Satkahon	2012
Chau: Mukh o Mukhos	Lokoz Silpo ISBN:978-93-81140-57-4	2012
Rupai Samntar Kabita: Sabdochurai Badha Premiker Ghar	Sorone o monone Rabindranath	2011
Chandapothey Rabindranath	Onno Rabindranath, Nana Rabindranath ISBN:81-85471-106-1	2011
Bisyaner Prekhite Bankura, Purulia r Jhumur	ØBisyan o Lokosanskriti ISBN:978-93-81682-03-6	2013
Rabindrasikkhadorse Mulloboder Rosayon	Mullobodh ISBN:978-93-81679-63-0	2014
Raja o Rani: Preme Pratibade	Rabindranatoke Pratibad ISBN:978-81-921186-8-0	2013
Rabindrasahitya Nisarga	Chintayak Rabindranath o tar Sristi ISBN:978-81-923685-0-4	2012
Sakti Chattopadhyay r	Samakaler Bangla Sahitya Loukik Upadan	2013

Poddo	Anusandhan ISBN:978-93-83521-09-8	
Rabindranther Sikha Sanskar: Pathoker Upolobdhi	Charitartha Jiboner Bani ISBN:978-93-80755-11-3	2011

Seminars/Conference Attended:

SL No.	Nature of Seminar	Name of the Conference/Organizing Institution	Title of Seminar	Date
1.	International Seminar	Centre For Studies and Research On Tagore. Rabindra Bharati University.	EKABINSHA SHATAK O RABINDRANATH.	28 th – 29 th March, 2008
2.	International Seminar	Centre For Advanced Study Department Of Bengali. The University Of Burdwan.	Kathasahitya Sadesh Sandhan	22 th – 23 th March, 2012.
3.	State Level Seminar	Education For The Promotion Of Human Rights In India.	P.R.M.S. Mahavidyalaya. In Collaboration With Paschim Rarh Itihas O sanskriti Charcha Kendra.Bankura.	3 rd – 22 th February, 2012
4.	National Level Seminar	Department Of Pol.Sc.,Midnapore College. In Collaboration With Paschim Medinipur District Committee, WBCUTA.	System Of Governance In Higher Education.	8 th December. 2012.
5.	National Seminar	Teacher Council Khatra Adibasi Mahavidyalaya. In Collaboration With Ramkrishna Math, Bankura.	Swami Vevekananda : The Multidimensional Personality	1 st – 2 nd February, 2012
6.	National Seminar	Teacher Council Khatra Adibasi Mahavidyalaya. In Collaboration With Ramkrishna Math, Bankura	Value Based Education : Necessity and Implementation.	21 th – 22 th January, 2011
7.	National Seminar	Depeartment Of Sanskrit Saldiha College. In Collaboration With Khatra Adibasi Mahavidyalaya.	The Srimadbhagbad Gita and Modern Society.	15 th – 16 th March, 2011
8.	National Seminar	Department Of Bengali Khatra Adibasi Mahavidyalaya. In Collaboration With Nikhil Bharat Banga Sahitya	Rabindra Sahitya Narir Manobhomi	18 th – 19 th November, 2011

		Sammelan.		
9.	National Seminar	Bankura Sammilani College	150 Year Of The Great Revolt Of 1857 and Its Relevance In The Present Indian Scenario.	18 th November, 2006
10.	National Seminar	Department Of Bengali Panchmura Mahavidyalaya	Bangla Kathasahitye Abohelito Charitra	11 th November, 2006
11	State Level Seminar	Department Of Bengali Saltora Netaji Centenary College.	Manik Bandopadhyay Jibon o Sahitya	9 th –10 th January, 2009
12	International Seminar	International Bangabidya Sammelan	"The Third International Congress of Bengal Studies'	19 th – 22 nd November, 2013
13	National Seminar	Panchmura Mahavidyalaya, Collaboration With Bankura District Library	"The 150 th Birthday of Rabindranath Tagore & Acharya Prafulla Roy	13-14 September, 2010
14	National Seminar	Panchmura Mahavidyalaya, Collaboration With Gourbanga Viswavidyalaya & Bankura District Library	Bangla Natoke Protibader Starantar	13-15 September, 2010
15	National Seminar	Rabindra Bharati University, Dept. of Bengali,	Nana Bhabnay Rabindranath	15 th February, 2011
16	International Seminar	The Dept. Of Bengali, Assam University, Silchar, Assam.	Globalization & Bengali Folk-Culture : Challenges Opportunities	29 th - 30 th March, 2012
17	National Seminar	National Service Scheme, The University of Burdwan	150 th Birth Ceremony of Swami Vivekananda.	26 th February, 2012
18	National Seminar	The Dept. Of Bengali, Vidyasagar College for Women.	Contemporary Bengali Literature: in Search of Bengali Elements.	22 nd -23 rd March, 2013
19	National Seminar	The Dept. Of Bengali, Amarkananda Gobinda Prasad Mahavidyalaya.	Swardha Shatabarshe Rabindranath.	2 nd -3 rd February, 2011
20	International Seminar	The Dept. Of Bengali, Assam University, Silchar, Assam. Sponsored by : National Commission For Women, New Delhi.	Gender, Education & Female Child Labour : A Sociological Perspective	23-25 April, 2013.
21	National	Dept. of Bengali, Khatra Adibasi Mahavidyalaya, Khatra, Bankura	Swadhinata Uttar Bangla Kabitay Pratibadi Chetana	23 rd & 24 th Sept`2015

22	State Level Seminar	Dept. of Bengali, Bankura Christian College, Bankura, W.B.	Anchalikata : Bangla Bhasha o Sahitya	6 th Feb`2015
23	State Level Workshop	Dept. of Bengali, Bankura Christian College, Bankura, W.B.	Puthi Path Bishayak Karmashala	27 th March`2015
24	National	Swarajnagar Teachers` Training College, Khatra, Bankura, W.B.	Basic Education, The Guiding Spirit of Indian Education	2 nd October, 2013
25	National	Folklore Congress Association of India	Environment & Folklore : Emerging Dimensions	28 th September` 2013

Evaluative Report of Department of English

1. Name of the Department	Department of English				
2. Year of Establishment	1979 (Gen), 2005 (Hons.) (Intake Capacity 67)				
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)	UG—English (General) and English Honours				
4. Name of Interdisciplinary courses and the departments/ units involved	Nil				
5. Annual/semester/choice based credit system (programme wise)	Annual				
6. Participation of the department in the courses offered by other departments	Nil				
7. Courses in collaboration with other universities, industries, foreign institutions etc.	Nil				
8. Details of courses/ programmes discontinued (if any) with reasons:	Nil				
9. Number of Teaching posts		Sanctioned	Filled		
	Professors	Nil	Nil		
	Associate Professors	Nil	Nil		
	Assistant Professors	01	01		
	Govt. Approved Part-timer	02	01		
	Guest Teacher	NA	04 (College Recruited)		
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Tuhin Majumdar	M.A, B.Ed	Assistant Professor	Indian English Literature, New Literature, Graphic Novels, Theory and	< 1 Year	Nil

			Criticism			
Biswanath Mahapatra	M.A.,B.Ed M.Phil	Govt. Approved Part-time Teacher	ELT, Post-50's British Literature, Modern Poetry	9 years	Nil	
Bimalendu Mukherjee	M.A., B.Lis	Guest Teacher	Indian English Literature	5 years	Nil	
Krishna Layek	M.A.	Guest Teacher	American English Literature	5 years	Nil	
Sudipta Sahu	M.A., B.Ed	Guest Teacher	Theory	1 year	Nil	
Sonali Halder	M.A., B.Ed	Guest Teacher	American English Literature	1 year	Nil	
11. List of senior visiting faculty		Nil				
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty		2014-15	2013-14	2012-13	2011-12	2010-11
		66 %	100 %	100 %	100 %	100 %
13. Student-Teacher Ratio (programme wise)		2014-15	2013-14	2012-13	2011-12	2010-11
		10:1	10:1	10:1	10:1	10:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled		Sanction		Filled		
		Nil		Nil		
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG		M.Phil (2) P.G: 06				
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received		Sl. No.	Name of faculty	Title of Project	Amount Sanctioned	Funding Agency
		Nil	Nil	Nil	Nil	Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received		Nil	Nil	Nil	Nil	Nil
18. Research Centre/ facility recognized by the University		Nil				
19. Publications a) Publications per faculty b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs						

e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Tuhin Majumdar	13	06	04	Nil	Nil	03	Nil	Nil					Nil
Biswanath Mahapatra	05	Nil	03	Nil	Nil	Nil	02	Nil	Nil	Nil	Nil	1 (0.89)	Nil
20. Areas of consultancy and income generated					Nil								
21. Faculty as members in					a) National committees			Nil					
					b) International Committees			Nil					
					c) Editorial Boards			02. Mr. T. Majumdar, Editorial Board Member of <i>The Literary Voyage</i> , International Peer Reviewed Referred Journal and Mr. B. Mahapatra as an Editorial member of <i>Sabujer Dak</i>					
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies					a) Students of degree final year used to submit project/term paper in Environmental Studies as a part of the curriculum under Burdwan University. b) Nil								
23. Awards/ Recognitions received by faculty and students													
Faculty					Nil								
Students					Name of Competition			Nature of Competition			Name of Student and Position		
					National Voters			Quiz			Polly Dutta and		

	Day Competition (Block Level)		Monica Mahanty (Group—1 st)		
	National Voters Day Competition (Block Level)	Quiz	Abhik Barat and Santanu Patra (Group—2 nd)		
	National Voters Day Competition (Block Level)	Essay	Atanu Goswami (2 nd)		
	National Voters Day Competition (Block Level)	Debate	Anulekha Sahu (1 st)		
	College Award by Smt. Manju Chakravarty, Ex-Associate Professor, Dept. of Pol. Science, Khatra Adibasi Mahavidyalaya for Securing Highest Marks in the 3 year Final Examination				
	Name of Student	Stream	Year		
	Sonai Das	English Hons.	2015		
	Santu Paul	English Hons.	2015		
24. List of eminent academicians and scientists/ visitors to the department		04			
Serial No.	Name of Resource Person	Designation	Institutional Affiliation	Lecture Topic	Year
1.	Dr. Asit Biswas	Associate Professor	Department of English, Bankura Christian College	Metaphysical Poetry	2008
2.	Dr. Arun Ghosh	Associate Professor	Department of English, Bankura Zila Saradamani Mahavidyapith	Metaphysical Poetry	2008
3.	Dr. G.B. Sural	Associate Professor	Department of English, Bankura Christian College	Late Victorian Romantics	2010
4.	Dr. G.B. Sural	Professor and Head	Department of English, Bankura	Epic Poetry: A Reading of John Milton’s	2015

			University		Paradise Lost Book I		
25. Seminars/ Conferences/ Workshops organized and the source of funding			a) National			Nil	
			b) International			Nil	
26. Student profile programme/ course wise							
Year	Applications received	Selected/ Admitted	Enrolled		Pass Percentage	No. of 1 st Class	
			M	F			
2014-15	1919	62	41	21	69	03	
2013-14	1688	46	27	19	90	01	
2012-13	1808	57	40	17	78	Nil	
2011-12	1761	50	31	19	57	Nil	
2010-11	1540	43	33	10	88.88	Nil	
27. Diversity of Students			Students from the same state		Students from other States	Students from abroad	
			100 %		Nil	Nil	
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?			01 Defense— Biplab Mahata (2011-2014)				
29. Student progression							
	2014-15	2013-14	2012-13	2011-12	2010-11		
UG to PG	4	5	5	2	--		
Employed • Campus selection • Other than campus recruitment	Nil Nil	Nil Nil	Nil Nil	Nil Nil	Nil Nil		
Entrepreneurship/ Self-employment	Nil	Nil	Nil	Nil	Nil		
30. Details of Infrastructural facilities a) Library (Books) b) Internet facilities for Staff & Students c) Class rooms with ICT facility d) Laboratories			2000 books, INFLIBNET Facilities As and when required Available Occasional demonstrations conducted in Smart Rooms Nil				
31. Number of students receiving financial assistance from college, university, government or other agencies			2014-15	2013-14	2012-13	2011-12	2010-11

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts	<p>a. Extra Classes are taken as and when required</p> <p>b. 4 seminar lectures were held, the details of which are mentioned in Point no. 24 under the heading “List of eminent academicians and scientists/ visitors to the department”</p>
33. Teaching methods adopted to improve student learning	<ul style="list-style-type: none"> • Audio-visual Methodology like showing films and documentaries • Interactive Method like Group Discussion and Debates • Extempore • Role Playing • MCQ based Quiz
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	<p>Students of the department participate NSS program organized by the NSS Unit of the College. They also participate in blood donation camp organized by the Unit.</p> <p>Mr. Biswanath Mahapatra is entrusted with the duty of <i>Nodal Officer</i> of Khatra Adibasi Mahavidyalaya under National Election Commission (2010 and ongoing)</p>
35. SWOC analysis of the department and Future plans	
Strengths	<p>10. The harmonious symbiotic relation between the departmental teachers and the students is the biggest strength. Mutual cooperation among faculty and teachers’ accessibility to the students contribute to the smooth functioning of the department in both academic and administrative avenues.</p> <p>11. Our students are very obedient and attentive. They are proactive to participate in the various cultural programmes which enhance their all-round development.</p> <p>12. One permanent Assistant Professor, Mr. Tuhin Majumdar and Mr. Biswanath Mahapatra, Govt. Approved Part Time Teacher are involved in Research work (PhD). They are in tuned with the latest knowledge of literary development by participating in Seminars and Conferences, which in turn help the students.</p> <p>13. The Department is very lucky to have an affluent Central library where more than 2000 good English books are available for the students.</p> <p>14. The Department is well equipped with Laptops,</p>

	<p>projector and DVDs of Educational Literary movies through which the teachers impart an audio-visual impact of literary texts to the students which would attract their attention.</p> <p>15. The Department has good airy spacious class rooms for the all years.</p> <p>16. All the teachers use the power point presentation to make learning interesting. Surprise class tests are also conducted.</p>
Weakness	<p>4. There is only one Full Time Teacher. Lack of Full Time Teachers hamper teacher-students ratio.</p> <p>5. Our students who take English Honours come from Bengali medium schools. Their prior base knowledge about English literature is not sound like the students of the English medium students or the students of Metropolitan Towns. Therefore, they face problem while studying the vast syllabus of English Honours.</p> <p>6. Students are not fluent in communicative English. They also have problem to understand the English pronunciation. Hence teachers are compelled to teach in the form translation method.</p> <p>7. The Department is yet to conduct a National Seminar though we had sent the proposal to UGC in the last year.</p> <p>8. Departmental library is wanting</p>
Opportunities	<p>4. The Department has the scope to start a Spoken English Course with B.C.L., Kolkata and need a Language Lab to enhance Soft Skills of the students.</p> <p>5. The Department has the opportunity of Educational Tour to visit Santiniketan, the abode of Rabindranath Tagore as literary gems of Tagore are prescribed in our syllabus.</p> <p>6. The Department has scope to start a Theatre Group by the students of English Department.</p> <p>7. There is scope for Faculty Exchange Programme from neighbouring colleges and Bankura University.</p>

Challenges	<p>4. The primary challenge of the Department is to enhance qualitative development of the students and strictly follow the medium of English while teaching.</p> <p>5. The third year students rarely come to the college and depend on private tuition. It is our challenge to bring them to classes by bringing other faculty from reputed colleges and universities.</p> <p>6. Lack of fund makes it a problem to start a Departmental Library. We are planning to start a Departmental Library.</p>
Future Plan	<p>4. Organizing UGC National/International Seminar</p> <p>5. Through Career counselling, we would like to make the students aware of alternative job opportunities other than teaching job which they can get after completion of the course like Business Process Outsourcing (BPO) career, Media (news channels), Translator jobs etc.</p>

Annexure-I to the Department of English

Tuhin Majumdar, Assistant Professor

Publications:

1. Solo/ Theatrical Properties in Harold Pinter's *The Birthday Party*/ Creation (ISSN: 2231-3923)/ Vol.2, No.2/ 2011
2. Solo/ W.B.Yeats' *Countess Cathleen* as a Poetic Drama/ Universal Review (ISSN: 2277-2723)/ Vol-3, No.2/ 2012
3. Solo/ Moral Tsunami: Ramification and Restoration—A Study of T.S Eliot's *The Waste Land*/ Anusilana (Faculty of Arts, BHU) (ISSN: 0973-8762)/ Vol. XLIV/ 2012
4. Solo/ Translation and the Quest for Identity-Articulating the Polyphonic Experiences of the Female Subaltern: A Selective Study of Tendulkar, Karnard and Mahasweta Devi/ Shodh Drishti (ISSN: 0976-6650)/ Vol.3, No. 5/ 2012
5. Solo/ Ecocriticism: The Confluence of Environmental Awareness and Literature—An Analysis from the Perspectives of Bhasa Literature, Indian Writings in English and World Cinema/ Shodh Drishti (ISSN: 0976-6650)/ Vol.3, No. 7/ 2012
6. Solo/ Visualising the Israel-Palestine Conflict via the Cartoons of Naji-al-Ali/ Netaji Nagar College Journal of English Literature & Language (ISSN: 2320-4109) Vol II/ 2014
7. 2nd author/ Questioning Phallogocentrism in Marjane Satrapi's *Embroideries*/ The Literary Voyage (ISSN: 2348-5272)/ Vol. I, Issue II/ 2014

8. Solo/ Revisiting Holocaust Experience in Art Spiegelman's *Maus*/ International Journal of Humanities & Aesthetics (ISSN: 2348- 294X)/ Vol I, Issue I/ 2014
9. Solo/ Postcolonial Challenges in the Poems of A.D. Hope (chapter) / Outside the British Canon (ISBN: 978-93-82630-52-4)/ AADI Publications, Jaipur/ 2014
10. First author/ Alternative Account of Israel-Palestine Conflict through Comic Journalism: Joe Sacco's *Footnotes in Gaza*/ The Literary Voyage (ISSN:2348-5272)/ Vol I, Issue III/ 2014
11. First author/ Language No Bar: *Poem Continuous* Globalizes Bengali Cultures & Sensibilities/ Muse India (ISSN: 0975-1815)/ Issue 58/ 2014
12. Solo/ Articulating Agonies: A Reading of Mulk Raj Anand's *Untouchable*/ Representation of the Marginalized in Indian Writings in English (ISBN: 978-93-84671-13-6)/ Graphic Printers, Siliguri/ 2014
13. First author/ Tribal Ethnicity: A Reading of Mahasweta Devi's *Chotti Munda and His Arrow & Bashai Tudu*/ Indian Dalit Literature: Critical Ruminations (ISBN: 978-81-7273-965-2)/ Authors Press/ 2015
14. First author/ A Postcolonial Reading of Selected Poems of Judith Wright/ Major Voices in New Literature in English (ISBN: 978-81-269-1965-9)/ Atlantic/2015

Seminars/Workshops/Events attended:

<i>Serial No.</i>	<i>Nature of Seminar</i>	<i>Organizing Institution</i>	<i>Title of Paper Presented</i>	<i>Date</i>
1.	International Conference	Department of Performing Arts, Banaras Hindu University	Beauty in the literature of Rabindranath Tagore	01/12/2011— 03/12/2011
2.	National Conference	DAV (PG) College, Dehradun	Translation and the Quest for Identity— Articulating the Polyphonic Experiences of the Subaltern, the Ignored and the Oppressed	18/03/2012— 19/03/2012
3.	National Conference	Lovely Professional University	The Inching of Periphery to the Centre: Canonizing the Subaltern in Vijay Tendulkar's plays Kamala, Kanyadaan & Silence!	30/11/2012
4.	National Conference	NAS College, Meerut	Voicing the Margins in Girish Karnard's plays Yayati and	01/12/2012— 02/12/2012

			Tale-Danda	
5.	International Conference	Central University of Jharkhand	Marginality in Cinema: Subaltern Consciousness in Italo Spinelli's film 'Gangor'	20/02/2013— 22/02/2013
6.	National Conference	Barjora College, The University of Burdwan	Postcolonial Challenges in the Poems of Alec Derwent Hope	25/07/2013— 26/07/2013
7.	National Conference	Department of English, The University of Burdwan	Race: A Rhetoric of Difference, Dehumanization & Death	04/09/2013— 05/09/2013
8.	National Conference	Department of English, Netajinagar College & Department of Bengali, Jadavpur University	Visualising the Israel-Palestine Conflict and Violence via the Cartoons of Naji-al Ali	10/12/2013— 11/12/2013
9.	National Conference	Indian School of Mines, Dhanbad	Echoing Ethnographic and Ecofeminist Concerns in the Poetry of Tamsila Ao	30/1/2014— 31/1/2014
10.	International Conference	Department of English, Banaras Hindu University	Revisiting Holocaust Memories via Art Spiegelman's Graphic Novel <i>Maus: A Survivor's Tale</i>	05/03/2014— 06/03/2014
11.	National Conference	Department of English, Falakata College	Articulating Agonies: A Reading of M.K. Anand's <i>Untouchable</i>	07/11/2014— 08/11/2014
12.	National Conference	Department of English, Lal Baba College	Poets of a Metro: A Selective Study of the Poetry of Nissim Ezekiel and Sudeep Sen	09/12/2014— 10/12/2014

13.	National Conference	Department of English, The University of Burdwan	Music Heals: A Reading of Mahesh Dattani's <i>Morning Raga</i>	16/12/2014—17/12/2014
14.	International Conference	Department of English, Ravenshaw University	Indian Woman Novelist: Anita Desai's Documentation of Calcutta in <i>Voices in the City</i>	16/01/2015—17/01/2015
15.	International Conference	Indian Association for the Study of Australia	Contesting Colonialism: A Reading of Selected Poems of Judith Wright	27/01/2015—28/01/2015
16.	NAAC Workshop	IQAC, Ramkrishna Mission Vidyamandira	Participated	14/07/2015
17.	NAAC Workshop	WBSC, Higher Education in collaboration with BU	Participated	28/08/2015
18.	National Seminar	Raja Rammohun Roy Mahavidyalaya	Being Widow in Nagesh Kukunoor's Film Dor	08/10/2015—09/10/2015
19.	National Seminar	P.D. Women's College	Border Violence: Israel-Palestine Conflict	27/11/2015—28/11/2015
20.	National Seminar	Bankura Christian College	Emancipation of the Suppressed Woman Self in Karnad's Naga-Mandala	18/12/2015

Evaluative Report of Department of History

1. Name of the Department		Department of History			
2. Year of Establishment		1979 (Gen), 1999 (Hons.) (Intake Capacity 80)			
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)		UG— B.A History (General) and B.A History Honours			
4. Name of Interdisciplinary courses and the departments/ units involved		Nil			
5. Annual/semester/choice based credit system (programme wise)		Annual			
6. Participation of the department in the courses offered by other departments		Nil			
7. Courses in collaboration with other universities, industries, foreign institutions etc.		Nil			
8. Details of courses/ programmes discontinued (if any) with reasons:		Nil			
9. Number of Teaching posts			Sanctioned		Filled
		Professors	Nil		Nil
		Associate Professors	Nil		Nil
		Assistant Professors	02		02
		GuestTeacher/ Govt.approved Part time teachers	NA		02 (College Recruited)
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Aloke Bhowmik	M.A	Assistant Professor	Ancient Indian history of culture and society &economy and polity	12 Years	Nil
Sreerupa	M.A.	Assistant	Ancient Indian	12 Years	Nil

Bhattachrjee		professor	History and culture			
Shyamsundar Dutta	M.A.	Govt. Approved Part-time Teacher	Modern Europe	15 years	Nil	
Sujit Ghosh	M.A.	Govt. Approved Part-time Teacher		6 years	Nil	
11. List of senior visiting faculty		Nil				
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty		2014-15	2013-14	2012-13	2011-12	2010-11
		33 %	33 %	33 %	33 %	33 %
13. Student-Teacher Ratio (programme wise)		2014-15	2013-14	2012-13	2011-12	2010-11
B.A History Honours		40:01	31:01	37:01	35:01	36:01
B.A Hisory (General)		180:01	192:01	221:01	290:01	374:01
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled			Sanction		Filled	
			Nil		Nil	
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG		M.Phil: Nil P.G: 04				
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received		Sl. No.	Name of faculty	Title of Project	Amount Sanctioned	Funding Agency
		Nil	Nil	Nil	Nil	Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received		Nil	Nil	Nil	Nil	Nil
18. Research Centre/ facility recognized by the University		Nil				

19. Publications													
a) Publications per faculty													
b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students													
c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.)													
d) Monographs													
e) Chapters in Books													
f) Books Edited													
g) Books with ISBN/ ISSN numbers with details of publishers													
h) Citation Index													
i) SNIP													
j) SJR													
k) Impact Factor													
l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Aloke Bhowmik	05	Nil	Nil	Nil	Nil	01	Nil	Nil	Nil	Nil	Nil	NIL	Nil
Sreerupa Bhattacharjee	05	Nil	Nil	Nil	Nil	01	Nil	Nil	Nil	Nil	Nil	Nil	Nil
20. Areas of consultancy and income generated					Nil								
21. Faculty as members in					a) National committees				Nil				
					b) International Committees				Nil				
					c) Editorial Boards								
22. Student Projects					a)								
a) Percentage of students who have done in-house projects including inter departmental/ programme					i. Students of degree final year used to submit project/term paper in Environmental Studies as a part of the curriculum under Burdwan University.								
b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies					b) Nil								
23. Awards/ Recognitions received by faculty and students													
Faculty					Nil								
Students					Name of Competition			Nature of Competition		Name of Student and Position			

			Nil	Nil	Nil	
24. List of eminent academicians and scientists/ visitors to the department						
Serial No.	Name of Resource Person	Designation	Institutional Affiliation	Lecture Topic	Year	
1.	Dr.Souvik majumdar	Assistant Professor	Department of History, Bankura Christian College	Canon of Indian Art	2005	
2.	Dr. Rangankanti Jana	Assistant curator.Museum The University of Burdwan	Museum The University of Burdwan	Necessity and importance of local and regional level History	2006	
3.	Sri Prabuddha Palit	Independent Research Scholar	Founder	Worshop cum Seminar on Manuscript preservation	2015	
25. Seminars/ Conferences/ Workshops organized and the source of funding		a) National			Nil	
		b) International			Nil	
26. Student profile programme/ course wise						
Year	Applications received	Selected/ Admitted	Enrolled		Pass Percentage	No. of 1 st Class
			M	F		
2014-15	1919	71	34	37	48%	01
2013-14	1688	30	22	08	65%	01
2012-13	1808	64	45	19	67%	Nil
2011-12	1761	61	44	17	64%	Nil
2010-11	1540	57	46	11	48%	Nil
27. Diversity of Students			Students from the same state		Students from other States	Students from abroad
			100 %		Nil	Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?			Guest Lecturer-01 Scool Service-02 Civil Service-04 Defence Service-04 Police-06 Private Concern-03			
29. Student progression						

	2014-15	2013-14	2012-13	2011-12	2010-11
UG to PG	01	05	01	04	08
Employed • Campus selection • Other than campus recruitment	Nil -----	Nil -----	Nil 03	Nil 05	Nil ---
Entrepreneurship/ Self-employment	-----	-----	-----	01	Nil
30. Details of Infrastructural facilities a) Central Library (Books) b) Departmental Library c) Internet facilities for Staff & Students d) Departmental Journal e) Class rooms with ICT facility f) Museum	2970 books, INFLIBNET Facilities As and when required 25 Books Available in central library, UGC resource centre and Teachers' common room . One (PRABAHA) Available one				
31. Number of students receiving financial assistance from college, university, government or other agencies	2014-15 -----	2013-14 -----	2012-13 -----	2011-12 -----	2010-11 -----
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts	a. Extra Classes are taken as and when required b. 01 seminar cum workshop were held, the details of which are mentioned in Point no. 24 under the heading "List of eminent academicians and scientists/ visitors to the department"				
33. Teaching methods adopted to improve student learning	<ul style="list-style-type: none"> • Audio-visual Methodology like showing films. Documentaries, Photographs and Maps. • Interactive Method like Group Discussion and Debates. • Extempore. • Role Playing • MCQ based Quiz • Field Survey • Micro Project. 				
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	Students of the department participate in the NSS programmes organized by the NSS Units of the College. They also participate in the blood donation camp organized by the Units.				
35. SWOC analysis of the department and Future plans					
Strengths	1. The harmonious symbiotic relation between the departmental teachers and the students is the				

	<p>biggest strength. Mutual cooperation among faculty and teachers' accessibility to the students contribute to the smooth functioning of the department in both academic and administrative arenas.</p> <ol style="list-style-type: none"> 2. Our students are very obedient and attentive. They are proactive to participate in the various cultural programmes which enhance their holistic development. 3. Two permanent Assistant Professors, Prof. Aloke Bhowmik and Smt. Sreerupa Bhattacharjee, are involved in Research work (PhD). They are in tuned with the latest trend in historical research by participating in Seminars and Conferences, which in turn help the students. 4. The Department is very lucky to have an affluent Central library where 2970 useful and valuable text and reference books are available for the students. 5. The Department is well equipped with Laptops, projector and CD and DVDs of Educational documentaries through which the teachers impart audio-visual impact of historical events on the students. 6. The Department has good airy spacious class rooms for the all years. 7. All the teachers use the power point presentation to make learning interesting. Surprise class tests are also conducted. 8. The department has a journal named PRABAHA. Students and teachers of the departments contribute their scholarly article in the journal.
Weakness	<ol style="list-style-type: none"> 1. There is only two Full Time Teachers. Poor teacher-students ratio is caused due to lack of Full Time Teachers. 2. Our students, who take History Honours, are mostly first generation learners and belong to the weaker section of the society. Therefore, they face various difficulties while studying the vast syllabus of History Honours. 3. The Department is yet to conduct a National Seminar though we had sent the proposal to UGC in the last year. 4. Departmental library is working though number of books is very poor due to the paucity of fund.
Opportunities	<ol style="list-style-type: none"> 1. The Department has the scope to start educational tour on regular basis 2. The Department has scope to enhance the area of

	<p>micro level research project.</p> <p>3. There is scope for Faculty Exchange Programme from neighbouring colleges and Bankura University.</p>
Challenges	<p>1. The primary challenge of the Department is to enhance qualitative development of the students and strictly follow the secular and objective pattern of historical studies while teaching.</p> <p>2. The third year students rarely come to the college and depend on private tuition. It is our challenge to bring them to classes.</p> <p>3. Lack of fund makes it a problem to enrich the departmental museum and Departmental Library.</p>
Future Plan	<p>1. In future we would like to introduce the P.G. Course in History.</p> <p>2. Organising UGC National/International Seminar</p> <p>3. Through Career counselling, we would like to make the students aware of alternative job opportunities other than teaching job which they can get after completion of the course like guide lecturer in museum and historical places, work as freelance journalist etc</p> <p>4. In future we will start study-tour in various historical places on regular basis.</p>

Evaluative Report of Department of Philosophy

1. Name of the Department			Department of Philosophy		
2. Year of Establishment			General Course: 1979(Gen),Honours(2012)		
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)			UG: B.A (General) & Honours in Philosophy		
4. Name of Interdisciplinary courses and the departments/ units involved					
5. Annual/semester/choice based credit system (programme wise)			Annual.		
6. Participation of the department in the courses offered by other departments					
7. Courses in collaboration with other universities, industries, foreign institutions etc.			N.A		
8. Details of courses/ programmes discontinued (if any) with reasons:			N.A		
9. Number of Teaching posts				Sanctioned	Filled
			Professor	Nil	Nil
			Associate Professor	Nil	Nil
			Assistant Professor	02	01
			Guest- Teacher		04(College recruited)
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Kalpita Nandi	M.A, B.Ed, MPhil	Assistant Professor	Applied Ethics I & II, Logic, Analytic Philosophy, Navya Nyaya	05 years	Nil
Mrinal Kanti Mahata	M.A.(Double), B.Ed	Guest Teacher(Coll ege Recruited)	Logic	Joined since 2009 with occasional break	Nil
Tuhina Dey	M.A	Guest	Logic, Nyaya.	Joined	Nil

		Teacher(Coll ege Recruited)		2014 with occasional break.		
Sheuli Banerjee	M.A., B.Ed	Guest Teacher(Coll ege Recruited)	Vedanta	Joined 2015.	Nil	
Nanda Gopal Biswas	M.A	Guest Teacher(Coll ege Recruited)	Scientific method and Philosophical Logic	Joined 2015.	Nil	
11. List of senior visiting faculty		Dr. Paresh Chowdhury, Ex-Associate Professor, Khatra Adibasi Mahavidyalaya				
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty		2014-15	2013-14	2012-13	2011-12	2010-11
		69%	50%	10%	10%	10%
13. Student-Teacher Ratio (programme wise)		2014-15	2013-14	2012-13	2011-12	2010-11
Honours in Philosophy		13:01	08:01	06:01	N.A	N.A
B.A (General) in Philosophy		506:01	494:01	473:01	474:01	498:01
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled				Sanction		Filled
				Nil		NA
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG		P.G: 05, M.Phil:01				
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received		Sl. No.	Name of faculty	Title of Project	Amount Sanctioned	Funding Agency
		a)	Nil	NA	NA	NA
		b)	Nil	NA	NA	NA
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received			Nil	NA	NA	NA
18. Research Centre/ facility recognized by the University		Nil				

19. Publications a) Publications per faculty: b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Kalpita Nandi	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Mrinal Kanti Mahata	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Tuhina Dey	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Sheuli Banerjee	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Nanda Gopal Biswas	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
20. Areas of consultancy and income generated					Nil								
21. Faculty as members in					a) National committees				Nil				
					b) International Committees				Nil				
					c) Editorial Boards				Nil.				
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies					a) Students of degree final year used to submit one project/term paper in Environmental Studies as a part of the curriculum under Burdwan University. b) Nil								
23. Awards/ Recognitions received by					Nil								

faculty and students:						
24. List of eminent academicians and scientists/ visitors to the department			Nil			
25. Seminars/ Conferences/ Workshops organized and the source of funding			a) National		Nil	
			b) International		Nil	
26. Student profile programme/ course wise						
Year	Applications received	Selected/ Admitted (Hons)	Enrolled(Hons)		Pass Percentage	No. of 1 st Class
			M	F		
2014-15	2742	26	18	08	-----	Nil
2013-14	2412	16	16	00	N,A	Nil
2012-13	2584	19	15	04	N.A	Nil
2011-12	----	---	---	---	---	----
2010-11	----	---	----	----	----	---
27. Diversity of Students			Students from the same state		Students from other States	Students from abroad
			100 %		Nil	Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?			Data is not available.			
29. Student progression						
	2014-15	2013-14	2012-13	2011-12	2010-11	
UG to PG	-	-	-	-	-----	
Employed • Campus selection • Other than campus recruitment	: There is no scope of Campus selection.					
Entrepreneurship/ Self-employment						
30. Details of Infrastructural facilities						
a) Library (Books)			2849 INFLIBNET Facilities, College central library Available as and when necessary			
b) Internet facilities for Staff & Students			Available in central library,UGC resource centre and Teachers’ common room			
c) Class rooms with ICT facility			Available			
d) Laboratories			Nil			

31. Number of students receiving financial assistance from college , university, government or other agencies	The students of the Department get financial assistance from the College in the form of Free ship (Half or Full). ST and SC students receive financial assistance from the State Govt. Some big BusinessHouses, like TATA, JINDAL also offer merit scholarship to the deserving students every year.
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts	Students are asked to contact their teacher during their off times. They are also given notes on some important topics after necessary discussion.
33. Teaching methods adopted to improve student learning	Using black board primarily and power point demonstration as and when necessary. Computer aided instructions One to one interaction facilitated because of fewer number of students
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	Students of the department participate NSS program organized by the NSS Units of the College. They also participate in blood donation camp organized by the Units.
35. SWOC analysis of the department and Future plans	
Strengths	<ul style="list-style-type: none"> • At Present the department has one full time teacher and four Guest teachers. The numbers of students studying the subject are obviously attentive and study the subject well. • The number of books both English and Bengali version of this subject are available in the central library of the college. • The class teaching is substantiated by power point presentation and modern ICT technique. • Students get academic support from the faculty member outside the classroom as and when necessary.
Weakness	<ul style="list-style-type: none"> • At present the department runs with only one full time permanent teacher, the need of the full time teacher appears to be emergent since the introduction of honours course in the subject. • Most of the students are from Bengali medium and weak in English language so they do not like to read good books written in English. Every time they depend on lucid note books available in the market and as such they do not secure good marks in the subject. • Students those who are taking honours do not have sound background in their subject during their school career and as such they failed to appear in the final examination so that the rate of drop out stands very

	alarming.
Opportunities	<ul style="list-style-type: none"> As per the syllabus of this subject prescribed by the university, the students of this subject can learn the Philosophical tradition of east and west, can build up their systematic and disciplined moral and social character through reading logic, ethics, environmental ethics, feminism, euthanasia, social philosophy, contemporary philosophy, philosophy of religion. If the students properly follow the classes and read good books both in English and Bengali version which are available in our college library, they can get good marks in final examination. The students of this subject have full opportunity to consult with their teachers to learn more about this subject apart from the class lecture. Every time teachers of the department are ready to give good guidance to students.
Challenges	In the present context, the lion share of Job opportunity in our state is focused on Primary, Secondary and Higher Secondary School Teaching Jobs conducted by Service Commissions. As the subject Philosophy is not studied in the Madhyamik (class X) level course so there is less room for job opportunities. Therefore the students don't seem to be attracted in opting Philosophy as Honours course in the college level. Argumentatively thus, the prior concern of our Philosophy Department is to encourage the students to opt Philosophy as Honours subject. This is definitely a challenge. In order to face the challenge, I would like to orient and aware the students of alternative job opportunities other than school teaching job that they can get after completion of the course like counseling.
Future Plan:	In order to increase the interest in opting philosophy as honours subject the faculty already organized a departmental seminar and debate contest. And we are willing to organize national and international seminars so that they can aware about the global acceptance of the philosophy as a main stream subject. In this regard we also want to organize essay writing competition, quiz contest and group discussion for their active participation

Evaluative Report of Department of Sanskrit

1. Name of the Department		Department of Sanskrit.			
2. Year of Establishment		General Course: 1979(Gen),Honours(2004-05)			
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)		UG: B.A (General) & Honours in Sanskrit			
4. Name of Interdisciplinary courses and the departments/ units involved		Prachin Sahitya with Bengali department.			
5. Annual/semester/choice based credit system (programme wise)		Annual.			
6. Participation of the department in the courses offered by other departments		Grammer, Department of Bengali.			
7. Courses in collaboration with other universities, industries, foreign institutions etc.		N.A			
8. Details of courses/ programmes discontinued (if any) with reasons:		N.A			
9. Number of Teaching posts			Sanctioned	Filled	
		Professor	Nil	Nil	
		Associate Professor	Nil	Nil	
		Assistant Professor	03	Nil	
		Part-Time Teacher	Government Approved	03	
		Guest- Teacher		03(College recruited)	
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Tapan Kumar Patra	M.A	Part-TimeTeacher Govt. Approved	Veda	11 years	Nil
Sanchaita Banerjee	M.A	Part-Time Teacher.(Govt.Approved)	Kabya	8 years	Nil
Bibha SinhaBabu	M.A	Part- Time Teacher(Gov	Combined	7years	Nil

		t. Approved)			
Ganesh Dhabal Babu	M.A	Guest Teacher(Coll ege Recruited)	Combined	3years	Nil
Biswajit Mahata	M.A	Guest Teacher(Coll ege Recruited)	Literature	1 year	Nil
Tarun Kumar Banerjee	M.A. NET Qualified	Guest Teacher(Coll ege Recruited)	Literature	1 year	Nil
11. List of senior visiting faculty		Dr. Tarapada Panda, ex-Reader, Dept. of Sanskrit of the Institution and an eminent teacher of the District used to come to the College as and when the students sought for his help.			
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty		2014-15	2013-14	2012-13	2011-12
		100%	100%	100%	100%
13. Student-Teacher Ratio (programme wise)		2014-15	2013-14	2012-13	2011-12
Honours in Sanskrit		27:01	26:01	31:01	32:01
B.A (General) in Sanskrit		510:01	506:01	422:01	410:01
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled		Sanction		Filled	
		Nil		NA	
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG		P.G: 06, M.Phil:01			
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received		Sl. No.	Name of faculty	Title of Project	Amount Sanctioned
		a)	Nil	NA	NA
		b)	Nil	NA	NA
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received			Nil	NA	NA
18. Research Centre/ facility recognized by the University		Nil			

19. Publications a) Publications per faculty: b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Tapan Kumar Patra	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Sanchaita Banerjee	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Bibha SinhaBabu	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Ganesh Dhabal Babu	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Biswajit Mahata	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Tarun Kumar Banerjee	Nil	Nil	01	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
20. Areas of consultancy and income generated				Nil									
21. Faculty as members in				a) National committees					Nil				
				b) International Committees					Nil				
				c) Editorial Boards					Nil.				
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research				a) Students of degree final year used to submit one project/term paper in Environmental Studies as a part of the curriculum under Burdwan University. b) Nil									

laboratories/ Industry/ other agencies						
23. Awards/ Recognitions received by faculty and students:			Nil			
24. List of eminent academicians and scientists/ visitors to the department			Nil			
25. Seminars/ Conferences/ Workshops organized and the source of funding			a) National		Nil	
			b) International		Nil	
26. Student profile programme/ course wise						
Year	Applications received	Selected/ Admitted (Hons)	Enrolled(Hons)		Pass Percentage	No. of 1 st Class
			M	F		
2014-15	1919	75	38	38	74%	Nil
2013-14	1688	56	21	35	78%	01
2012-13	1808	67	37	30	77%	Nil
2011-12	1761	59	39	20	78%	Nil
2010-11	1540	51	30	21	83%	Nil
27. Diversity of Students			Students from the same state		Students from other States	Students from abroad
			100 %		Nil	Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?			Data is not available.			
29. Student progression						
	2014-15	2013-14	2012-13	2011-12	2010-11	
UG to PG	08	09	03	03	-	
Employed • Campus selection • Other than campus recruitment	: There is no scope of Campus selection. : A few students having Santali as optional /honours subject in the Degree level got employment in the Home Department(W.B),Panchayet Services(W.B)& Non-Govt. Agencies during Last 5 years.(Names & Addressees are on records)					
Entrepreneurship/ Self-employment	--					
30. Details of Infrastructural facilities						
a) Library (Books)			4269 INFLIBNET Facilities, College central library Available as and when necessary			
b) Internet facilities for Staff &			Available in central library,UGC resource centre and			

Students	Teachers' common room
c) Class rooms with ICT facility d) Laboratories	Available Nil
31. Number of students receiving financial assistance from college , university, government or other agencies	The students of the Department get financial assistance from the College in the form of Free ship(Half or Full). ST and SC students receive financial assistance from the State Govt. Some big Business Houses, like TATA, JINDAL also offer merit scholarship to the deserving students every year.
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts	Students are asked to contact with their teacher during their Off times. They are also given notes on some important topics after necessary discussion.
33. Teaching methods adopted to improve student learning	Using black board primarily and power point demonstration as and when necessary. Computer aided instructions One to one interaction facilitated because of fewer number of students
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	Students of the department participate NSS program organized by the NSS Unit of the College. They also participate in blood donation camp organized by the Unit.
35. SWOC analysis of the department and Future plans	
Strengths	Though the department has no whole time teachers, teachers are all part-timer and Guest-lecturer in nature, but they are very much sincere in taking care to the academic development of their students in general and honours learner in particular. Success rate of the students in very year (both general &hons)is praiseworthy.
Weakness	Most of the students are not well conversant <i>Devanagari scripts</i> . Inherent weakness in grammer makes the students lack exposure to Sanskrit speaking. The department has no whole time permanent teachers and as such some academic works, relating to record keeping, holding unit-test in time becomes difficult..
Opportunities	1. In view of opening the subject in the school level ,the number of students increasing substantially at the UG level with a hope to appear in the interview for school teachers. 2. are many scope of opening short courses on communicative Sanskrit .if the affiliating university takes care in this aspect, the number of interested students in Sanskrit will increase and definitely it will enrich the study of Sanskrit as a classical language. 3. Our college imparts teaching in four languages

	(viz.Bengali, English, Sanskrit, Santali) in its UG programme of study .A Comparative language course of study may be opened at the UG level, which we believe may open a new dimension of interaction in language culture in future.
Challenges	When globalization beckons, there is every possibility of raising interest in our students towards alluring subjects. Absence of industries restricts the employment opportunities of our students in this locality. Unless the use of classical language in different walks of life could be enlarged, the growing number of students in this subject will come to an end soon.
Future Plan:	In order to popularized Sanskrit language the department wants to begin communicative Sanskrit course here.

Evaluative Report of Department of Santali

1. Name of the Department		Department of Santali			
2. Year of Establishment		General Course: 2005(Gen),Honours(2006-07)			
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)		UG: B.A (General) & Honours in Santali.			
4. Name of Interdisciplinary courses and the departments/ units involved		Nil			
5. Annual/semester/choice based credit system (programme wise)		Annual.			
6. Participation of the department in the courses offered by other departments		Nil			
7. Courses in collaboration with other universities, industries, foreign institutions etc.		N.A			
8. Details of courses/ programmes discontinued (if any) with reasons:		N.A			
9. Number of Teaching posts			Sanctioned	Filled	
		Professor	Nil	Nil	
		Associate Professor	Nil	Nil	
		Assistant Professor	01	01	
	Part-Time Teacher	Government Approved	03		
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Muchiram Soren	M.A	Asst. Professor	Santali	4 years	Nil
Srikant Majhi	M.A	Govt. Approved PTT	Santali	6 years	Nil
Dilip Baskey	M.A	Govt. Approved PTT	Santali	6 years	Nil
Daman Hansda	M.A.	Govt. Approved PTT	Santali	4 years	Nil
11. List of senior visiting faculty		Nil			

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty	2014-15	2013-14	2012-13	2011-12	2010-11								
	80	80	75	88	85								
13. Student-Teacher Ratio (programme wise)	2014-15	2013-14	2012-13	2011-12	2010-11								
B.A Honours in Santali	23:01	26:01	31:01	29:01	25:01								
B.A (General) in Santali	131:01	158:01	139:01	107:01	93:01								
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled			Sanction	Filled									
			Nil	NA									
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG	P.G: 04												
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received	Sl. No.	Name of faculty	Title of Project	Amount Sanctioned	Funding Agency								
	a)	Nil	NA	NA	NA								
	b)	Nil	NA	NA	NA								
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received		Nil	NA	NA	NA								
18. Research Centre/ facility recognized by the University	Nil												
19. Publications a) Publications per faculty : b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l

Muchiram Soren	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Srikant Majhi	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Dilip Baskey	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Daman Hansda	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
20. Areas of consultancy and income generated					Nil								
21. Faculty as members in					a) National committees				Nil				
					b) International Committees				Nil				
					c) Editorial Boards				Nil				
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies					a) Students of degree final year used to submit one project/term paper in Environmental Studies as a part of the curriculum under Burdwan University. b) Nil								
23. Awards/ Recognitions received by faculty and students:													
24. List of eminent academicians and scientists/ visitors to the department					Nil								
25. Seminars/ Conferences/ Workshops organized and the source of funding					a) National					Nil			
					b) International					Nil			
26. Student profile programme/ course wise													
Year	Applications received	Selected/ Admitted	Enrolled		Pass Percentage	No. of 1 st Class							
			M	F									
2014-15	1919	39	30	09	27%	Nil							
2013-14	1688	21	17	04	72%	Nil							
2012-13	1808	53	42	11	86%	Nil							
2011-12	1761	50	38	12	71%	Nil							
2010-11	1540	41	27	14	39%	Nil							
27. Diversity of Students					Students from the same state		Students from other States		Students from abroad				
					100 %		Nil		Nil				

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?		NET- JRF 01, 2015 NET-03,2014 NET,JRF-01-2014 NET-01,2013			
29. Student progression					
	2014-15	2013-14	2012-13	2011-12	2010-11
UG to PG	09	11	13	12	11
Employed • Campus selection • Other than campus recruitment	: There is no scope of Campus selection. : A few students having Santali as optional /honours subject in the Degree level got employment in the Home Department(W.B),Panchayet Services(W.B)& Non-Govt. Agencies during Last 5 years.(Names & Addressees are on records)				
Entrepreneurship/ Self-employment	Self-employed: Contractor(Building materials), Lawyer etc.				
30. Details of Infrastructural facilities					
a) Library (Books)		1827 INFLIBNET Facilities, College central library Available as and when necessary			
b) Internet facilities for Staff & Students		Available in central library,UGC resource centre and Teachers' common room			
c) Class rooms with ICT facility		Available			
d) Laboratories		Nil			
31. Number of students receiving financial assistance from college , university, government or other agencies		The students of the Department get financial assistance from the College in the form of Free ship (Half or Full). ST and SC students receive financial assistance from the State Govt. Some big Business Houses, like TATA, JINDAL also offer merit scholarship to the deserving students every year.			
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts		Students are asked to contact their teacher during their off times. They are also given notes on some important topics after necessary discussion.			
33. Teaching methods adopted to improve student learning		1. Using black board primarily and power point demonstration as and when necessary. 2. One to one interaction facilitated because of fewer number of students			
34. Participation in Institutional Social Responsibility (ISR) and Extension activities		Students of the department participate NSS program organized by the NSS Units of the College. They also participate in blood donation camp organized by the Units.			
35. SWOC analysis of the department and Future plans					
Strengths		1. The college is situated in the tribal dominated southern part of the district Bankura where the demand for learning			

	<p>Santali language is increasing day by day.</p> <p>2. Though the Santali department of the college has one full-time Asstt. Prof., there are also three NET qualified Govt. approved Part-time teachers who are equally adept to teach the language</p> <p>3. Teacher-Student ratio is favorable so teachers have good contact with the students. Relationship between the teachers and the students is very cordial.</p> <p>4. The teachers of the department also teach cultural activities. This subject has interdisciplinary in essence. As a result students get lively Examples in practice.</p> <p>5. Students get useful books from the Library. Books are regularly purchased under The guidance of faculty members. Successfully.</p>
Weakness	<p>1. In the light of increasing number of students every year the department needs at least another two full-time teachers for the smoothly running of the department.</p> <p>2. In general, the tribal students studying the subject in honours level are coming from the poor family as a result a number of students can not complete the course and as such the rate of drop-out is relatively high.</p> <p>3. Most of the ST students get very poor marks in HS Level. As a result very few ST students get chance in honours counseling.</p>
Opportunities	<p>1. At present the Central Govt. and the State Govt. have given much emphasis for the expansion of the language throughout the country. As a result the students of Santali may get an opportunity to have an Employment either in teaching or teaching- related areas.</p>
Challenges	<p>By the pressure of many other regional languages, Santali language had been cornered and obstructed for many decades. The department faces some problem that there is only one permanent teacher and other three are basically temporary in nature as such the department faces problem in allocating classes during the week. So the faculty needs two full time permanent teachers immediately. SANTALI Language should be honored along with other languages of the country.</p>
Future Plan:	<p>During the small span of time, the Santali department of the college has proved its ability in securing good result among the students. Every year the demand for getting honours is increasing, even non-Santali students are also demanding the subject. As a result Governing body of the college made an appeal to the higher education council, WB for opening post graduate course in Santali here. The concerned university and the higher education council, WB</p>

	kept the appeal for their thinking. The Govt. may also think for opening the short course in Santali which may facilitate communicative Santali language here which in turn help local system of governance.
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Evaluative Report of Department of Geography

1. Name of the Department			Department ofGeography.					
2. Year of Establishment			General Course: 2012-13(General).					
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., PhD, Integrated Masters; Integrated PhD, etc.)			UG: B.A (General)					
4. Name of Interdisciplinary courses and the departments/ units involved			Nil					
5. Annual/semester/choice based credit system (programme wise)			Annual.					
6. Participation of the department in the courses offered by other departments			Economics is studied in the courses offered by the department of Geography					
9. Number of Teaching posts				Sanctioned		Filled		
			Professor	Nil		Nil		
			Associate Professor	Nil		Nil		
			Assistant Professor	Nil		Nil		
			Guest- Teacher	Nil		02 (College recruited)		
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)								
Name		Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years		
Giridhari Chand		M.A.	Guest teacher	Environmental geography	07 months	Nil		
Saikat chattopaddhya		M.A.	Guest teacher	Agricultural geography	02 months	Nil		
11. List of senior visiting faculty			Nil					
12. Percentage of lectures delivered and practical classes handled (programme – wise) by temporary faculty			2014-15	2013-14	2012-13	2011-12	2010-11	
			100%	!00%	100%	NA	NA	
13. Student-Teacher Ratio (programme wise)			2014-15	2013-14	2012-13	2011-12	2010-11	
			49:01	39:01	20:01	NA	NA	
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled					Sanction		Filled	
					Nil		NA	
15. Qualifications of teaching faculty								

with DSc/ D.Litt/ Ph.D/ MPhil/ PG					P.G: 02									
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received					Sl. No.	Name of faculty		Title of Project		Amount Sanctioned		Funding Agency		
					a)	Nil		NA		NA		NA		
					b)	Nil		NA		NA		NA		
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received						Nil		NA		NA		NA		
18. Research Centre/ facility recognized by the University					Nil									
19. Publications. a) Publications per faculty: b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index														
	a	b1	b2	c	d	e	f	g	h	i	j	k	l	
Giridhari Chand	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
Saikat chattopaddhya	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
20. Areas of consultancy and income generated					Nil									
21. Faculty as members in					a) National committees				Nil					
					b) International Committees				Nil					
					c) Editorial Boards				Nil.					
23. Awards/ Recognitions received by faculty and students:					Nil									
24. List of eminent academicians and					Nil									

scientists/ visitors to the department						
25. Seminars/ Conferences/ Workshops organized and the source of funding			a) National		Nil	
			b) International		Nil	
26. Student profile programme/ course wise						
Year	Applications received	Selected/ Admitted	Enrolled.		Pass Percentage	No. of 1 st Class
			M	F		
2014-15	-----	17	35	14	-----	N.A
2013-14	-----	20	26	13	-----	N.A
2012-13	-----	20	17	03	-----	N.A
27. Diversity of Students			Students from the same state		Students from other States	Students from abroad
			100 %		Nil	Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?			N.A			
29. Student progression						
	2014-15	2013-14	2012-13	2011-12	2010-11	
UG to PG	NA	NA	NA	NA	NA	
Employed • Campus selection • Other than campus recruitment	: There is no scope of Campus selection. : A few students having Santali as optional /honours subject in the Degree level got employment in the Home Department(W.B),Panchayet Services(W.B)& Non-Govt. Agencies during Last 5 years.(Names & Addressees are on records)					
Entrepreneurship/ Self-employment	-----					
30. Details of Infrastructural facilities			226			
a) Library (Books)			INFLIBNET Facilities, College central library Available as and when necessary			
b) Internet facilities for Staff & Students			Available in central library,UGC resource centre and Teachers' common room and departmental laboratory			
c) Class rooms with ICT facility			Available			
d) Laboratories			One			

31. Number of students receiving financial assistance from college , university, government or other agencies	The students of the Department get financial assistance from the College in the form of Free ship (Half or Full). ST and SC students receive financial assistance from the State Govt. Some big Business Houses, like TATA, JINDAL also offer merit scholarship to the deserving students every year.
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts	Students are asked to contact their teacher during their off times. They are also given notes on some important topics after necessary discussion.
33. Teaching methods adopted to improve student learning	<ol style="list-style-type: none"> 1. Using black board primarily and power point demonstration as and when necessary. 2. Computer aided instructions 3. One to one interaction facilitated because of fewer number of students
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	Students of the department participate NSS program organized by the NSS Unit of the College. They also participate in blood donation camp organized by the Unit.
35. SWOC analysis of the department and Future plans	
Strengths	<ol style="list-style-type: none"> 1.The department tries to sprout proper knowledge sponce and application regarding theory and practical, 2.land measurement is taught through practical classes 3. Students are taught about maps and diagrams. 4. Environment consciousness is build up in the students by the faculties. 5. The number of interested students of geography is increasing day by day.
Weakness	<ol style="list-style-type: none"> 1. Instead of the above strengths, the department suffers from the lack of proper infrastructure. 2. The dearth of modern geographical instruments is felt acutely by the faculty. 3. Another short coming of the department is that there is no full time faculty and trained laboratory assistant too.
Opportunities	<ol style="list-style-type: none"> 1. The practical part of the subject can be used effectively in the local environment. 2. Knowledge about local environment, flora and fauna of the local region and other necessary information collected through field survey can be proved help full to solve many geographical problems. 3. There is also opportunity to make the study of geography applied
Challenges	<ol style="list-style-type: none"> 1. To improve the standard of each and every student is aimed at. 2. It is also attempted to ignite the passion for practical

	<p>enquiry of geography through practical knowledge.</p> <p>3. Priority is being given to infrastructural development.</p> <p>4. It has earnestly been an effort on the part of the college authority to balance the proper ratio of students and teachers.</p> <p>5. The authority is also carefully trying to disburse necessary books among the students from the library.</p>
Future Plan:	<p>1. In our future plain, we wish to publish a journal on regular bases and to provide scope of general research to the geography students.</p> <p>2. We also wise to increase the sheet number to facilitate more students to study geography.</p> <p>3. We are also planning to initiate honors course in geography within a short period.</p> <p>4. We also have in our future plan to organize seminars (both state and national level), inviting qualified resource persons from various other colleges and universities.</p>

Evaluative Report of Department of Music

1. Name of the Department			Department of Music				
2. Year of Establishment			General Course 2012-13(General)				
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)			UG: B.A Music (General)				
4. Name of Interdisciplinary courses and the departments/ units involved			Nil				
5. Annual/semester/choice based credit system (programme wise)			Annual.				
6. Participation of the department in the courses offered by other departments			Nil.				
7. Courses in collaboration with other universities, industries, foreign institutions etc.			Nil				
8. Details of courses/ programmes discontinued (if any) with reasons:			Nil				
9. Number of Teaching posts				Sanctioned		Filled	
			Professor	Nil		Nil	
			Associate Professor	Nil		Nil	
			Assistant Professor	Nil		Nil	
			Guest Teacher	--		01(College recruited)	
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)							
Name		Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years	
Sabitabrata Pal		M.A (Vocal) M.A (Rabindrasangeet)	Guest Teacher	Rabindrasangeet & Vocal	3 (Three)	Nil	
11. List of senior visiting faculty			Nil				
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty			2014-15	2013-14	2012-13	2011-12	2010-11
			100%	100%	100%	NA	NA

13. Student-Teacher Ratio (programme wise)	2014-15	2013-14	2012-13	2011-12	2010-11								
	27:01	22:01	12:01	Nil	Nil								
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled		Sanction		Filled									
		Nil		NA									
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG	P.G: 01												
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received	Sl. No.	Name of faculty	Title of Project	Amount Sanctioned	Funding Agency								
	a)	Nil	NA	NA	NA								
	b)	Nil	NA	NA	NA								
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received		Nil	NA	NA	NA								
18. Research Centre/ facility recognized by the University	Nil												
19. Publications a) Publications per faculty : b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Sabitabrata Pal	Nil	Nil	Nil	Nil	Nil	Nil	Nil	03	Nil	Nil	Nil	Nil	Nil
20. Areas of consultancy and income generated :					.NA								
21. Faculty as members in					a) National committees				Nil				
					b) International Committees				Nil				

			c) Editorial Boards		Nil	
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutiun i.e. in Research laboratories/ Industry/ other agencies			a) Students of degree final year used to submit one project/term paper in Environmental Studies as a part of the curriculum under The University of Burdwan. b) Nil			
23. Awards/ Recognitions received by faculty and students:			Nil			
24. List of eminent academicians and scientists/ visitors to the department			Nil.			
25. Seminars/ Conferences/ Workshops organized and the source of funding			a) National		Nil	
			b) International		Nil	
26. Student profile programme/ course wise						
Name of the course/programme (refer question no. 4	Applicati ons received	Select ed	Enrolled Male	Enrolled Female	Pass Percenta ge	1 st Class
2014-15	09	09	03	06	--	
2013-14	10	10	02	08		
2012-13	12	12	05	07		
27. Diversity of Students:			Students from the same state		Students from other States	Students from abroad
			100 %		Nil	Nil
28. How many students have cleared			Data is not available.			

national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?					
29. Student progression					
	2014-15	2013-14	2012-13	2011-12	2010-11
UG to PG	Data is not available.				
Employed • Campus selection • Other than campus recruitment	There is no scope of campus selection. : There is no scope of Campus selection. : Data is not available.				
Entrepreneurship/ Self-employment	Data is not available.				
30. Details of Infrastructural facilities					
a) Library (Books)		248 INFLIBNET Facilities, College central library Available as and when necessary			
b) Internet facilities for Staff & Students		Available in central library,UGC resource centre and Teachers' common room and departmental laboratory			
c) Class rooms with ICT facility		Available			
d) Laboratories		Nil			
31. Number of students receiving financial assistance from college , university, government or other agencies		The students of the Department get financial assistance from the College in the form of Free ship (Half or Full). ST and SC students receive financial assistance from the State Govt. Some big Business Houses, like TATA, GINDAL also offer merit scholarship to the deserving students every year.			
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts		Students are asked to contact their teacher during their off times. They are also given notes on some important topics after necessary discussion.			
33. Teaching methods adopted to improve student learning		Using black board primarily and power point demonstration as and when necessary. One to one interaction facilitated because of fewer number of students			
34. Participation in Institutional Social Responsibility (ISR) and Extension activities		Students of the department participate NSS program organized by the NSS Unit of the College. They also participate in blood donation camp organized by the Unit.			
35. SWOC analysis of the department and Future plans					
Strengths		In the ancient period, music was considered to be one of the best learning, of all other subjects. Though the			

	spread of music is not very noteworthy in this area, some students have shown interest in the subject. If they devotedly learn music they have the opportunity to become renowned artist in future and may be a successful professional music teacher too. The effective role of music is visible in various fields. The therapeutic effect of music is used widely nowadays to cure patients. Even music is applied as a very effective means to the prisoners of correctional home to persuade them to bring back in mainstream life.
Weakness:	There is no full time faculty in this department till now. Another problem is that there is no musical accompanist to assist during the practical classes. The students mainly come from backward rural areas and most of them are first generation learner who does not even possess the basic knowledge of music.
Opportunities	Music is one of the inseparable parts of Indian Cultural activities. Contribution of music is to make the social environment smooth and harmonious; it develops spiritual and mental poise of the mankind. Music builds up gentle behavior and mild temperament. It grows national and cultural spirit. Music creates social unity and unique line of thinking. In the institution the students seek to learn various subjects and as such music may come up as elective subject. Moreover music as a subject grows receptive power of the students for the other subjects to learn.
Challenges	As the college is situated in a backward rural area, most of the students of the locality lack proper consciousness about the utility and importance of music as a subject to study in UG level. Moreover, most of the students come from economically weak background, hence, music as a future career does not sound so lucrative and dependable one to them unfortunately. However, we strongly hope to surpass these obstacles providing more opportunities, proper guidance to the students and by building right consciousness among them about music..
Future Plan:	Introduction of the subject is a new and recent one. To make the subject more popular different types of musical soiree be organized every year. Eminent artists in different musical discipline be invited for the said purpose. Likewise some of our talented students be sent to District/State competition.

Evaluative Report of Department of Physical Education

1. Name of the Department		Department ofPhysical Education			
2. Year of Establishment		General Course: 2006-07			
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)		UG: B.A (General)			
4. Name of Interdisciplinary courses and the departments/ units involved		Nil.			
5. Annual/semester/choice based credit system (programme wise)		Annual.			
6. Participation of the department in the courses offered by other departments		Nil.			
7. Courses in collaboration with other universities, industries, foreign institutions etc.		Nil			
8. Details of courses/ programmes discontinued (if any) with reasons:		Nil			
9. Number of Teaching posts			Sanctioned		Filled
		Professor	Nil		Nil
		Associate Professor	Nil		Nil
		Assistant Professor	01		Nil
		Contractual Whole-Time Teacher	01		01
		Guest Teacher			01(College recruited)
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Monojit Mondal	M.P.Ed.	Contractual Whole-Time Teacher	Theo-Adapted of Physical. Pra-Football	9 Years	Nil
Kousik Mallick	M.P.Ed..	Guest Teacher Joined in the year-2015	Volley Ball	Nil	Nil

11. List of senior visiting faculty	Nil												
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty	2014-15		2013-14		2012-13		2011-12		2010-11				
	95		95		96		96		99				
13. Student-Teacher Ratio (programme wise)	2014-15		2013-14		2012-13		2011-12		2010-11				
	266:1		276:1		283:		295:1		273:1				
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled				Sanction				Filled					
				Nil				NA					
15. Qualifications of teaching faculty with DSc/ D.Litt/ PhD/M. Phil/ PG	P.G: 02												
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received	Sl. No.	Name of faculty		Title of Project		Amount Sanctioned		Funding Agency					
	a)	Nil		Nil		Nil		Nil					
	b)	Nil		Nil		Nil		Nil					
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received		Nil		Ni		Nil		Nil					
18. Research Centre/ facility recognized by the University	Nil												
19. Publications a) Publications per faculty: b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Monojit Mondal	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

Kousik Mallick	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
20. Areas of consultancy and income generated :					.Nil.								
21. Faculty as members in					a) National committees				Nil				
					b) International Committees				Nil				
					c) Editorial Boards				Nil				
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/ Industry/ other agencies					a) All the students of our department take part in the field work of Environmental Studies and submit individual project report on the same, as a part of curriculum under B.U. b) Nil								
23. Awards/ Recognitions received by faculty and students:					Sri Monojit Mondal Acting as an External Examiner in U.G Physical Education in deferent colleges under B.U since 2012 (documents enclosed).								
24. List of eminent academicians and scientists/ visitors to the department					Nil.								
25. Seminars/ Conferences/ Workshops organized and the source of funding					a) National				Nil				
					b) International				Nil				
26. Student profile programme/ course wise													
Year	Applications received	Selected/ Admitted	Enrolled		Pass Percentage	No. of 1 st Class							
			M	F									
2014-15	209	101	77	24	--	--							
2013-14	187	107	84	23	--	--							
2012-13	211	113	94	19	--	--							
2011-12	198	113	92	21	--	--							
2010-11	176	106	84	22	--	---							
27. Diversity of Students					Students from the same state		Students from other States		Students from abroad				
					100 %		Nil		Nil				
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense					The students opting Physical Education are general students, usually debarred from getting admission to Post graduate courses except M.P.Ed courses. Under the circumstances they sit for examination relating to service. Though data is								

Services, etc.?		not available but every year couple of student get job in Private security services, School services etc.			
29. Student progression					
UG to PG	2014-15	2013-14	2012-13	2011-12	2010-11
	-----	-----	01M.P.Ed	-----	-----
Employed • Campus selection • Other than campus recruitment	There is no scope of campus selection. : There is no scope of Campus selection. However a number of students having Physical Education as general subject get service in State Police, Military, B.S.F etc. (Records preserved). .				
Entrepreneurship/ Self-employment	-----				
30. Details of Infrastructural facilities a) Library (Books) b) Internet facilities for Staff & Students c) Class rooms with ICT facility d) Laboratories		716 INFLIBNET Facilities, College central library Available in central library, UGC resource centre and Teachers' common room and departmental laboratory. Available as and when necessary One			
31. Number of students receiving financial assistance from college , university, government or other agencies		The students of the Department get financial assistance from the College in the form of Free ship (Half or Full). ST and SC students receive financial assistance from the State Govt. Some big Business Houses, like TATA, GINDAL also offer merit scholarship to the deserving students every year.			
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts		Students are asked to contact with their teacher during their off times. They are also given notes on some important topics after necessary discussion.			
33. Teaching methods adopted to improve student learning		Using black board primarily and power point demonstration as and when necessary. Computer aided instructions One to one interaction facilitated because of fewer number of students			
34. Participation in Institutional Social Responsibility (ISR) and Extension activities		Students of the department participate NSS program organized by the NSS Unit of the College. They also participate in blood donation camp organized by the Unit.			
35. SWOC analysis of the department and Future plans					
Strengths		1 .Teachers maintains friendly relations with the co-operative & helpful non-teaching staff. 2. Students perform well in competitive games & sports. 3. The use of modern teaching aids & technology enriches the teaching- learning experience.			

	4. Co-operative behavior of the students helps the teaching learning process.
Weakness:	The department requires at least two full time teachers & one instructor in order to carry out the curriculum (Theoretical and Practical) smoothly.
Opportunities	1. The department has sufficient equipment to take practical classes. 2. The department has separate building & ground for theory & practical class for the students.
Challenges	1. Motivate students for theory & practical classes. 2. Creating interest among the students & teachers of other departments of take part in different types of physical activities & sports.
Future Plan:	1. The department plans to introduce more books & educational tour for the students. 2. The department plans to visit some standard sports meet for creating interest among the students. 3. The department plans to organize seminars' and conference on different issues regarding physical education and sports.

Evaluative Report of Department of Political Science

1. Name of the Department		Department of Political Science.				
2. Year of Establishment		General Course: 1979(General)				
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)		UG: B.A (General)				
4. Name of Interdisciplinary courses and the departments/ units involved		Nil.				
5. Annual/semester/choice based credit system (programme wise)		Annual.				
6. Participation of the department in the courses offered by other departments		Nil				
7. Courses in collaboration with other universities, industries, foreign institutions etc.		Nil				
8. Details of courses/ programmes discontinued (if any) with reasons:		Nil				
9. Number of Teaching posts			Sanctioned		Filled	
		Professor	Nil		Nil	
		Associate Professor	02		Nil	
		Assistant Professor	Nil		Nil	
		Guest Teacher	--		01(College recruited)	
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)						
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years	
Gurudas Mandal	M.A	Guest Teacher	West Bengal politics	Joined the college as Guest Teacher since 2012-2013 with occasional break	Nil	
11. List of senior visiting faculty		Nil				
12. Percentage of lectures delivered and		2014-15	2013-14	2012-13	2011-12	2010-11

practical classes handled (programme wise) by temporary faculty	100%	100%	!00%	Nil	Nil								
13. Student-Teacher Ratio (programme wise)	2014-15	2013-14	2012-13	2011-12	2010-11								
	132:01	109:01	182:01	257:01	429:01								
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled		Sanction		Filled									
		Nil		NA									
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG	P.G: 01												
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received	Sl. No.	Name of faculty	Title of Project	Amount Sanctioned	Funding Agency								
	a)	Nil	NA	NA	NA								
	b)	Nil	NA	NA	NA								
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received		Nil	NA	NA	NA								
18. Research Centre/ facility recognized by the University	Nil												
19. Publications a) Publications per faculty : b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Gurudas Mandal	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
20. Areas of consultancy and income generated :	Nil.												
21. Faculty as members in	a) National committees								Nil				

			b) International Committees		Nil	
			c) Editorial Boards		Nil	
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies			a) Students of degree final year used to submit one project/term paper in Environmental Studies as a part of the curriculum under Burdwan University. b) Nil			
23. Awards/ Recognitions received by faculty and students:			Nil			
24. List of eminent academicians and scientists/ visitors to the department			Nil.			
25. Seminars/ Conferences/ Workshops organized and the source of funding			a) National		Nil	
			b) International		Nil	
26. Student profile programme/ course wise						
Year	Applications received	Selected/ Admitted	Enrolled		Pass Percentage	No. of 1 st Class
			M	F		
2014-15	2742	62	38	24	--	--
2013-14	2412	48	31	17	--	--
2012-13	2584	53	45	08	--	--
2011-12	2515	25	22	03	--	--
2010-11	2220	163	128	35	--	--
27. Diversity of Students			Students from the same state		Students from other States	Students from abroad
			100 %		Nil	Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?			-----			
29. Student progression						
		2014-15	2013-14	2012-13	2011-12	2010-11
UG to PG		-----				
Employed • Campus selection • Other than campus		There is no scope of campus selection.				

recruitment	: There is no scope of Campus selection. : Data is not available.	
Entrepreneurship/ Self-employment	-----	
30. Details of Infrastructural facilities		
a) Library (Books)	1357 INFLIBNET Facilities, College central library Available as and when necessary	
b) Internet facilities for Staff & Students	Available in central library,UGC resource centre and Teachers' common room .	
c) Class rooms with ICT facility		
d) Laboratories	Available Nil	
31. Number of students receiving financial assistance from college , university, government or other agencies	The students of the Department get financial assistance from the College in the form of Free ship (Half or Full). ST and SC students receive financial assistance from the State Govt. Some big Business Houses, like TATA, JINDAL also offer merit scholarship to the deserving students every year.	
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts	Students are asked to contact with their teacher during their off times. They are also given notes on some important topics after necessary discussion.	
33. Teaching methods adopted to improve student learning	Using black board primarily and power point demonstration as and when necessary. Computer aided instructions One to one interaction facilitated because of fewer number of students	
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	Students of the department participate NSS program organized by the NSS Units of the College. They also participate in blood donation camp organized by the Units.	
35. SWOC analysis of the department and Future plans		
Strengths	<p>1. The department has one GuestTeacher who teaches sincerely.</p> <p>2. Teacher-Student ratio is favorable so teachers have good contact with the students. Relationship between the teachers and the students is very cordial.</p> <p>3. Students get useful books from the Library. Books are regularly purchased under the guidance of faculty members. The Library contains a large number of useful books on the basis of syllabus as well as on higher studies as reference.</p>	

Weakness:	<ol style="list-style-type: none"> 1. As this subject (Political Science) is not a school subject (in Madhyamik level), students having very poor idea of it, are less interested to take the subject in the Degree level. May be due to above reasons, students, at the time of admission do not like to choose the subject in the undergraduate course of study. 2. Sometime it is felt that the syllabus not attractive to the students'. They do not feel interest in learning foreign constitutions. 3. The students mostly coming from the backward belt of the district Bankura (Southern part of the district Bankura is mostly backward), with a rather poor knowledge of English language, find extremely difficult to read and appreciate the text books and reference books written in English.
Opportunities	<ol style="list-style-type: none"> 1. Students are being conscious of their rights and duties as a citizen. The nature of questions coming in the competitive examination is generally on economic and political topics. The students of the department be accustomed with the subject matter and find themselves better than others. 2. In the perspective of globalization, the students opting for Political Science can be well equipped and prepared to face the new social, economic and political Structure.
Challenges	<ol style="list-style-type: none"> 1. Today's education is mainly job oriented. This subject has very little scope of job. So students are generally interested to take those subjects which will open broader scope. 2. It found that at the time of admission, students having less merit become bound to take the subject, as a result they become much reluctant to know the subject in detail, and as such they choose a short-cut Method by studying merely note- book or get admitted in private coaching centre. 3. In most of our Schools the subject Political Science has no demand and as such they do not find themselves interested in studying the subject. 4. Most of our students crave for private tuition to which they have been accustomed since school days. This is in spite of our intense care in the classroom. Sometimes this parallel system comes into conflict with the methods offered by our teachers in the Class.

	<p>Since our faculty members Do not involve themselves into any type of private coaching, we are gradually succeeding in our crusade against this tendency, motivating the students to realize that private-coaching is counter-productive and those who do not fall a prey to this stand a better chance of succeeding In their examinations and achieving better results.</p>
Future Plan:	<ol style="list-style-type: none"> 1. To open Honours course in near future. 2. Invite eminent teachers/scholars from outside for enlightening students about different topics of the subject. 3. Faculty members of Economics and History be approached to take some classes on Fiscal & budget Policies of the State and Evolution theories in general.

Evaluative Report of Department of Economics

1. Name of the Department		Department of Economics					
2. Year of Establishment		General Course: 1979(Gen)					
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)		UG: B.A. (General)					
4. Name of Interdisciplinary courses and the departments/ units involved		Nil					
5. Annual/semester/choice based credit system (programme wise)		Annual					
6. Participation of the department in the courses offered by other departments		Commerce					
7. Courses in collaboration with other universities, industries, foreign institutions etc.		Nil					
8. Details of courses/ programmes discontinued (if any) with reasons:		Nil					
9. Number of Teaching posts			Sanctioned		Filled		
		Professor	Nil		Nil		
		Associate Professor	02		02		
		Assistant Professor	Nil		Nil		
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)							
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years		
Syamsundar Sen.	M.A.	Associate Professor	Money Banking	35 years	Nil		
Samir Kumar Pal	M.A., M.Phil.	Associate Professor	Agricultural Economics	36 years	Nil		
11. List of senior visiting faculty		Nil					
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty		2014-15	2013-14	2012-13	2011-12	2010-11	
		NA	NA	NA	NA	NA	
13. Student-Teacher Ratio (programme wise)		2014-15	2013-14	2012-13	2011-12	2010-11	
		03:1	7:1	10:1	8:1	10::1	
14. Number of academic support staff				Sanction		Filled	

(technical) and administrative staff; sanctioned and filled		Nil			NA								
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG	M.Phil: 01 P.G: 02												
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received	Sl. No.	Name of faculty	Title of Project	Amount Sanctioned	Funding Agency								
		Nil	NA	NA	NA								
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received		Nil	NA	NA	NA								
18. Research Centre/ facility recognized by the University	Nil												
19. Publications a) Publications per faculty: b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Syamsundar Sen	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Samir Kumar Pal	06	05	01	Nil	Nil	01	Nil	Nil	Nil	Nil	Nil	Nil	Nil
20. Areas of consultancy and income generated	Nil												
21. Faculty as members in	a) National committees				Nil								
	b) International Committees				Nil								
	c) Editorial Boards				Nil								
22. Student Projects a) Percentage of students who have done in-house projects including inter	a) Students of degree final year used to submit one project/term paper in Environmental Studies as a part of the curriculum under The University of Burdwan												

departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies			b) Nil			
23. Awards/ Recognitions received by faculty and students:			Sri Samir Kumar Pal, Associate Prof. of the Depts. Acted as a Master Trainer in Khatra Bloc in connection with theCensus 2001. Sri Syamsundar Sen, Associate Prof. of the Dept. served the UG faculty as moderator and paper-setter under The University Of Burdwan since 2000.			
24. List of eminent academicians and scientists/ visitors to the department			Nil			
25. Seminars/ Conferences/ Workshops organized and the source of funding			a) National		Nil	
			b) International		Nil	
26. Student profile programme/ course wise						
Year	Applications received	Selected/ Admitted	Enrolled		Pass Percentage	No. of 1 st Class
			M	F		
2014-15		06	04	02	80	Nil
2013-14		13	11	02	75	Nil
2012-13		19	14	05	90	Nil
2011-12		15	09	06	80	Nil
2010-11		19	13	06	75	Nil
27. Diversity of Students			Students from the same state		Students from other States	Students from abroad
			100 %		Nil	Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?			Data is not available.			
29. Student progression						
	2014-15	2013-14	2012-13	2011-12	2010-11	
UG to PG		Data is not available.				
Employed • Campus selection • Other than campus recruitment		There is no scope of campus selection. A few students having Economics as optional subject in the Degree level got employment in the Home Department(W.B),Panchayet Services(W.B)& Non-Govt. Agencies during Last 5 years.(Names & Addressees are on records.				

Entrepreneurship/ Self-employment	Self-employed: Contractor(Building materials), Lawyer etc.	
30. Details of Infrastructural facilities		
a) Library (Books)	1194 INFLIBNET Facilities, College central library Available as and when necessary	
b) Internet facilities for Staff & Students	Available in central library,UGC resource centre and Teachers' common room	
c) Class rooms with ICT facility	Available	
d) Laboratories	Nil	
31. Number of students receiving financial assistance from college , university, government or other agencies	The students of the Department get financial assistance from the College in the form of Free ship(Half or Full). ST and SC students receive financial assistance from the State Govt. Some big Business Houses, like TATA, JINDAL also offer merit scholarship to the deserving students every year.	
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts	Students are asked to contact with their teacher during their Off times. They are also given notes on some important topics after necessary discussion.	
33. Teaching methods adopted to improve student learning	Using black board primarily and power point demonstration as and when necessary Computer aided instructions one to one interaction facilitated because of fewer number of students	
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	Students of the department participate NSS program organized by the NSS Unit of the College. They also participate in blood donation camp organized by the Unit.	
35. SWOC analysis of the department and Future plans		
Strengths	1. The Department has a full-fledged teaching faculty with two full-time teachers. 2. The teachers of the department also teach Environmental Studies at the UGLevel. This subject has interdisciplinary in essence. As a result students get lively Examples in practice. 3. Teacher-Student ratio is favorable so teachers have good contact with thestudents. Relationship between the teachers and the students is very cordial. 4. Students get useful books from the Library. Books are regularly purchased under the guidance of faculty members.	
Weakness	1. Most of the students come from the local school where they do not find the subject neither as compulsory nor as optional. So they do not have any prior idea about the subject.	

	<p>2. May be due to above reasons, students, at the time of admission do not like to choose the subject in the undergraduate course of study.</p> <p>3. A common fear that the subject contains much mathematical which keeps students afraid about the subject.</p> <p>4. The students mostly coming from the backward belt of the district Bankura (Southern part of the district Bankura is mostly backward), with a rather poor knowledge of English language, find extremely difficult to read and appreciate the text books and reference books written in English.</p> <p>5. As a result very few students come forward to study the subject. It is feared that the subject may find no student in future.</p> <p>6. The last but not the least. The present course structure in Economics has an urban bias so the students coming from the backward rural belt take a long time to feel at home with the syllabus.</p>
Opportunities	<p>1. The subject Economics itself and the course outlined in the UG level gives the students a background of updated data on different branches of the subject which in turn enrich them with current ongoing in the present scenario of our country.</p> <p>2. The nature of questions coming in the competitive examinations is generally on economic topics. The students of the department become accustomed with the subject matter and find themselves better than others.</p> <p>3. In the perspective of globalization, the students opting for economics can be well equipped and prepared to face the new social and economic Structure.</p>
Challenges	<p>1. The subject has an interesting mixture of the qualities of physical and social sciences. Therefore to understand it students require substantial mathematical skill and also need satisfactory command over English Language. It is rather difficult to find a student who can satisfy both the requirements.</p> <p>2. May be due to reasons mentioned above, the students' strength in Economics is decreasing in almost every College, our College is no exception. A good number of students, who were opting for the subject in the past, now prefer to take other subjects as their combination in the UG level where they may avail of coaching facilities outside.</p>

	<p>3. In most of our Schools the subject Economics has no demand as such. The students becoming less attractive to the subject.</p> <p>4. Most of our students crave for private tuition to which they have been accustomed since school days. This is in spite of our intense care in the classroom. Sometimes this parallel system comes into conflict with the methods offered by our teachers in the Class. Since our faculty members do not involve themselves into any type of private coaching, we are gradually succeeding in our crusade against this tendency, motivating the students to realize that private-coaching is counter-productive and those who do not fall a prey to this stand a better chance of succeeding in their examinations and achieving better results.</p>
Future Plan	<p>We feel that mainstream economics require some mathematical and Statistical background. We have to provide:</p> <ol style="list-style-type: none"> 1. Mathematics/Statistics as an optional subject for Humanities students, so that students coming from science stream may get interest to have the subject in the degree level. 2. Introduction of Honors' in Economics would be our next aim. If Mathematics/Statistics be introduced as optional subject for the Humanities students, the students of Economics would be benefitted. 3. Subject to the permission received from the University, some socio-Economic survey may be conducted by the Department for creating inspiration among the students.

Annexure-I to the Department of Economics

Publications of Samir Kumar Pal, Associate Professor

1. "Industrial Development in India" a seminar paper submitted in Academic Staff College, JNU, New Delhi on 12.08.1991 during Refresher Course in Economics (July 22 – August 16, 1991)
2. "Failure of Market Capitalism and Emergence of New Form Socialism" Publish in IIDS seminar paper 1995. Reprinted in the Book "Market Capitalism and Socialism" R. K. Sen (ed.), New Book Stall, Kolkata.
3. "The State and the Market – A Complementary Approach" (Abstract) Published in the 78th Conference Vol. Indian Economic Association (IEA) Venue: Chandigarh, 1995
4. "The Concept of Human Development – A Profile" Published in 81st Conference Vol. IEA. Venue: Bangalore, 1998.

5. “Surplus Approach to the Classical Theory of Value and Distribution – Staffa’s Quest for an Invariable Measure of Value.” (Abstract) Published in 82nd Conference Vol. (IEA). Venu: Amritsar 1999.
6. “Problems of Child Labour in India with a Reference to Khatra, Bankura” Published in the 20th Conference Vol. Bengal ECO. Asso (BEA) Venue: R. B. University. Kolkata, 2000
7. “Global Commons and Sustainable Development – A Comprehensive Approach” A Seminar Paper Submitted in the Academic Staff College, Burdwan during Refresher Course on Environmental Studies 05th June – 25th June, 2002.
8. “Globalization in India – A Cape of Goodhope” “Prabha” Department of History Khatra Adibasi Mahavidyalaya, 2006.

FACULTY OF COMMERCE

Evaluative Report of Department of Commerce

1. Name of the Department		Department of Commerce			
2. Year of Establishment		General Course: 1979(Gen),Honours(1995-96)			
3. Name of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D, Integrated Masters; Integrated Ph.D, etc.)		UG: B.Com (General) &Honours in Accountancy			
4. Name of Interdisciplinary courses and the departments/ units involved		Mathematics, Statistics and Law are being studied as elective subjects.Environmental Studies, particularly Laws relating to Pollution Control often treated as interdisciplinary subject.			
5. Annual/semester/choice based credit system (programme wise)		Annual.			
6. Participation of the department in the courses offered by other departments		Economics is studied in the courses offered by the department of Commerce.			
7. Courses in collaboration with other universities, industries, foreign institutions etc.		Nil			
8. Details of courses/ programmes discontinued (if any) with reasons:		Nil			
9. Number of Teaching posts			Sanctioned	Filled	
		Professor	Nil	Nil	
		Associate Professor	Nil	01	
		Assistant Professor	02	Nil	
		Government Approved Part-Time Teacher	01	01	
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Swapan Kumar Biswas	M.Com,MPhil, L.LB,C.A(Int er)	Associate Professor	Accountancy	34years	Nil
Raktimbhanu Shit	M.Com,I.C .W.A I	Part time Teacher(Gov	Finance	27years	Nil

	(inter)			t.Approvd)									
11. List of senior visiting faculty					Nil								
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty					2014-15	2013-14	2012-13	2011-12	2010-11				
					80	80	75	88	85				
13. Student-Teacher Ratio (programme wise)					2014-15	2013-14	2012-13	2011-12	2010-11				
					17:1	14:1	11:01	11:01	10:1				
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled								Sanction		Filled			
								Nil		NA			
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG					M.Phil: 01 P.G: 02								
16. Number of faculty with ongoing projects from a) National b)International funding agencies and grants received					Sl. No.	Name of faculty	Title of Project	Amount Sanctioned		Funding Agency			
					a)	Nil	NA	NA		NA			
					b)	Nil	NA	NA		NA			
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received						Nil	NA	NA		NA			
18. Research Centre/ facility recognized by the University					Nil								
19. Publications a) Publications per faculty: b) Number of papers published in peer reviewed journals (b1: national/ b2: international) by faculty and students c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) d) Monographs e) Chapters in Books f) Books Edited g) Books with ISBN/ ISSN numbers with details of publishers h) Citation Index i) SNIP j) SJR k) Impact Factor l) h-index													
	a	b1	b2	c	d	e	f	g	h	i	j	k	l
Swapan Kumar Biswas	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

Raktimbhanu Shit	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
20. Areas of consultancy and income generated					Nil								
21. Faculty as members in					a) National committees				Nil				
					b) International Committees				Nil				
					c) Editorial Boards				Sri Swapan Kumar Biswas served the UG Council for Commerce,University of Burdwan as a Member of Board of Studies in framing Syllabus and other related issues, like setting of questions, moderation works etc for more than 10 years				
22. Student Projects a) Percentage of students who have done in-house projects including inter departmental/ programme b) Percentage of students placed for projects in organizations outside the institutioun i.e. in Research laboratories/ Industry/ other agencies					a) Students of degree final year used to submit oneproject/term paper in Environmental Studies as a part of the curriculum under Burdwan University. b) Nil								
23. Awards/ Recognitions received by faculty and students:					Sri Raktim Bhanu Shit acted as a Counselor at a Study Centre of Netaji Subhash Open University.								
24. List of eminent academicians and scientists/ visitors to the department					Nil								
25. Seminars/ Conferences/ Workshops organized and the source of funding					a) National				Nil				
					b) International				Nil				
26. Student profile programme/ course wise													
Year	Applications received	Selected/ Admitted	Enrolled		Pass Percentage		No. of 1 st Class						
			M	F									
2014-15	-----	02	00	02	80		Nil						
2013-14	-----	00	00	00	75		Nil						
2012-13	-----	00	00	00	90		Nil						
2011-12	-----	05	05	00	100		Nil						
2010-11	-----	07	07	00	90		Nil						

27. Diversity of Students		Students from the same state		Students from other States	Students from abroad
		100 %		Nil	Nil
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.?		Passed C.A/ICWA—04 College and University Faculty—02			
29. Student progression					
	2014-15	2013-14	2012-13	2011-12	2010-11
UG to PG	Data is not available. There is no scope of campus selection. : There is no scope of Campus selection. : A few students having Accountancy Honours in the Degree level got employment in the Home Department(W.B),Panchayet Services(W.B)& Non-Govt. Agencies during Last 5 years.(Names & Addressees are on records)				
Employed • Campus selection • Other than campus recruitment					
Entrepreneurship/ Self-employment	Self-employed: Contractor(Building materials), Lawyer etc.				
30. Details of Infrastructural facilities		2411			
a) Library (Books)		INFLIBNET Facilities, College central library Available as and when necessary			
b) Internet facilities for Staff & Students		Available in central library,UGC resource centre and Teachers' common room			
c) Class rooms with ICT facility		Available			
d) Laboratories		Nil			
31. Number of students receiving financial assistance from college , university, government or other agencies		The students of the Department get financial assistance from the College in the form of Free ship (Half or Full). ST and SC students receive financial assistance from the State Govt. Some big Business Houses, like TATA, JINDAL also offer merit scholarship to the deserving students every year.			
32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts		Students are asked to contact with their teacher during their off times. They are also given notes on some important topics after necessary discussion.			
33. Teaching methods adopted to improve student learning		Using black board primarily and power point demonstration as and when necessary. Computer aided instructions.			

	One to one interaction facilitated because of fewer number of students.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities	Students of the department participate NSS program organized by the NSS Unit of the College. They also participate in blood donation camp organized by the Unit.
35. SWOC analysis of the department and Future plans	
Strengths	<ol style="list-style-type: none"> 1. The department has one Associate Professor and one Part-Time Teacher who teach sincerely. Moreover, two Whole time-teachers in the department of Economics take valuable classes on economics in the department of Commerce. 2. The department has the facility of computer and the students get the opportunity to use the same. 3. Teacher-Student ratio is favorable so teachers have good contact with the students. Relationship between the teachers and the students is very cordial. 4. Students get useful books from the Library. Books are regularly purchased under the guidance of faculty members. The Library contains a large number of useful books on the basis of syllabus as well as on higher studies as reference.
Weakness	<ol style="list-style-type: none"> 1. Most of the students come from the local school where they do not study the subject neither as compulsory nor as optional. So they do not have any prior idea about the subject. 2. May be due to above reasons, students, at the time of admission do not like to choose the subject in the undergraduate course of study. 3. A common fear that the subject contains much mathematical chapters which keeps students afraid about the subject. 4. The students mostly coming from the backward belt of the district Bankura (Southern part of the district Bankura is mostly backward), with a rather poor knowledge in English language, find extremely difficult to read and appreciate the text books and reference books written in English. 5. As a result very few students come forward to study the subject. It is feared that the subject may find no student in future.
Opportunities	1. The subject Commerce itself and the course outlined in the UG level gives the students a background of updated data on different branches of knowledge which in turn enrich them with current ongoing in the

	<p>present scenario of our country.</p> <p>2. The nature of questions coming in the competitive examination is generally on economic oriented topics. The students of the department become accustomed with the subject matter and find themselves in advantageous position.</p> <p>3. In the perspective of globalization, the students opting for commerce can be well equipped and prepared to face the new social and economic structure.</p>
Challenges	<p>1. The subject has an interesting mixture of the qualities of physical and social sciences. Therefore to understand it, students require substantial mathematical skill and also need satisfactory command over English language. It is rather difficult to find a student who can satisfy both the requirements.</p> <p>2. May be due to reasons mentioned above, the students' strength in commerce is decreasing in almost every College while our College is no exception. A good number of students who opted for the subject at the time of admission later on prefer to take other subjects as their combination in the UG level where they may avail of coaching facilities outside.</p> <p>3. In most of our Schools the Commerce graduates have no scope of employment, and so students loose interest.</p> <p>4. Most of our students crave for private tuition to which they have been accustomed since school days. This is the reality.</p>
Future Plan:	<p>We feel that mainstream Commerce requires some mat mathematical and statistical background. We have to provide:</p> <p>1. Mathematics/Statistics as an optional subject for Commerce students, so that students coming from science stream may get interest to have the subject in the Degree level.</p> <p>2. Subject to the permission received from the University. Some socio-economic survey may be conducted by the Department for creating interest among the students.</p>

POST-ACCREDITATION INITIATIVES

Besides the aspects mentioned in 'The Preface', the avenues which we have tried to explore to achieve all-round development for the institution after the first cycle accreditation:

- ❖ Modern learning technologies have been implemented by making a 'Smart classroom'. We believe in optimum utilization of resources. Hence all the Honours departments have access to the Smart Classroom once a week.
- ❖ Each Honours Department have been provided with a LCD Projector and Laptop
- ❖ Career guidance cell has been established which act as a pathfinder for many anxious students and also provide employment notifications.
- ❖ We have been successful in conducting coaching classes for preparation of competitive examinations under 'Entry-in-service Scheme' of the UGC.
- ❖ We have been successful in using eco-friendly fuel for cooking purpose in our Boys Hostel
- ❖ An innovative idea of bifurcating the Academic area and the playground and other parts of the campus has been done, and the entire college campus has been encircled by an extensive boundary wall
- ❖ Grievance Redressal cell has been functioning
- ❖ We have made ladies washroom
- ❖ Our college has installed 'wi-fi' for Internet access. As the campus of our college is wide-spread so we have set up 3 Hotspot Zones in our campus—staff room for teachers, administrative office and library for speedy functioning of academic and administrative issues.
- ❖ We have INFIBNET facility in our library consisting of near about 6000 e-journals (national & international) and 97000 e-books
- ❖ Abiding by the University direction, we have conducted the admission process through online merit basis having no scope of malpractices and deviation from norms regarding admission.
- ❖ We have built 2 wings of building sufficient enough to accommodate the encouraging rise of student strength.
- ❖ We have focused on the beautification of the college by gardening involving the NSS in it
- ❖ We built an airy spacious and modernized staff room for the teachers. The new Science Building, additional Hall rooms for organizing seminars, washrooms for students and teachers, computer lab for Physical Education Department and Mathematics lab are our latest developments
- ❖ 3 new garages for vehicles have been built.
- ❖ To maintain hygiene in the campus, we have built 7 washrooms for faculty and non-teaching staff and 04 washrooms for Girls and 04 washrooms for Boys. We also have positioned litterbins in various busy corners of the campus to keep our campus neat and clean.
- ❖ We are proud to declare our campus a smoking-free green campus. We have prohibited the use of polythene packets.

- ❖ Power-cut is a matter of grave concern in this locality due to frequent thunder storms and lightning. We have installed two silent eco-friendly generators of 20 Kv each to manage the power crisis especially during natural hazards
- ❖ Last but not the least we have been able to maintain warm cordial relationship between teachers and students. Private tuition which is a handicap for classroom teaching is strictly barred in case of our full time teachers. To face the challenge of bringing students in classroom we have been strictly particular in maintaining the compulsion of 75 % attendance in classroom as a prerequisite of appearing in the final examinations.

The suggestions and recommendations offered by the NAAC peer team of 2007 was a massive inspiration and provided impetus towards working for fulfilling the same. During the last eight years, we have tried our best to face our challenges and develop our institution accordingly in all avenues.

CERTIFICATE OF COMPLIANCE

 **Khatra Adibasi Mahavidyalaya**
P.O.- Khatra, Dist.- Bankura (89000057220)
PIN - 722140

e-mail : kacollege@rediffmail.com

website : www.khatraadibasimahavidyalaya.in

Ref. No.

Date : ...30-12-2015...

From : Principal / Secretary



Certificate of Compliance

(Affiliated /Constituent /Autonomous Colleges and Recognised Institution)

Certified that, Khatra Adibasi Mahavidyalaya, P.O.- Khatra, Dist.- Bankura
West Bengal, PIN : 722140 fulfils all norms

1. Stipulated by the affiliating University and /or
2. Regulatory Council / Body [such as UGC] and
3. The affiliation and recognition [if applicable] is valid as on date.
4. In case the affiliation by the University / recognition by the statutory body is withdrawn the same shall be informed to NAAC by the college immediately.


In case the affiliation/recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date : 30-12-2015

Place : Khatra


Swapan Kr. Biswas
Teacher-in-charge
Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra, Bankura

CERTIFICATE OF DECLARATION BY HEAD OF THE INSTITUTION

 **Khatra Adibasi Mahavidyalaya**
P.O.- Khatra, Dist.- Bankura (8900057220)
PIN - 722140

e-mail : kacollege@rediffmail.com

website : www.khatraadibasimahavidyalaya.in

Ref. No.


Date : ..30-12-2015..

From : Principal / Secretary

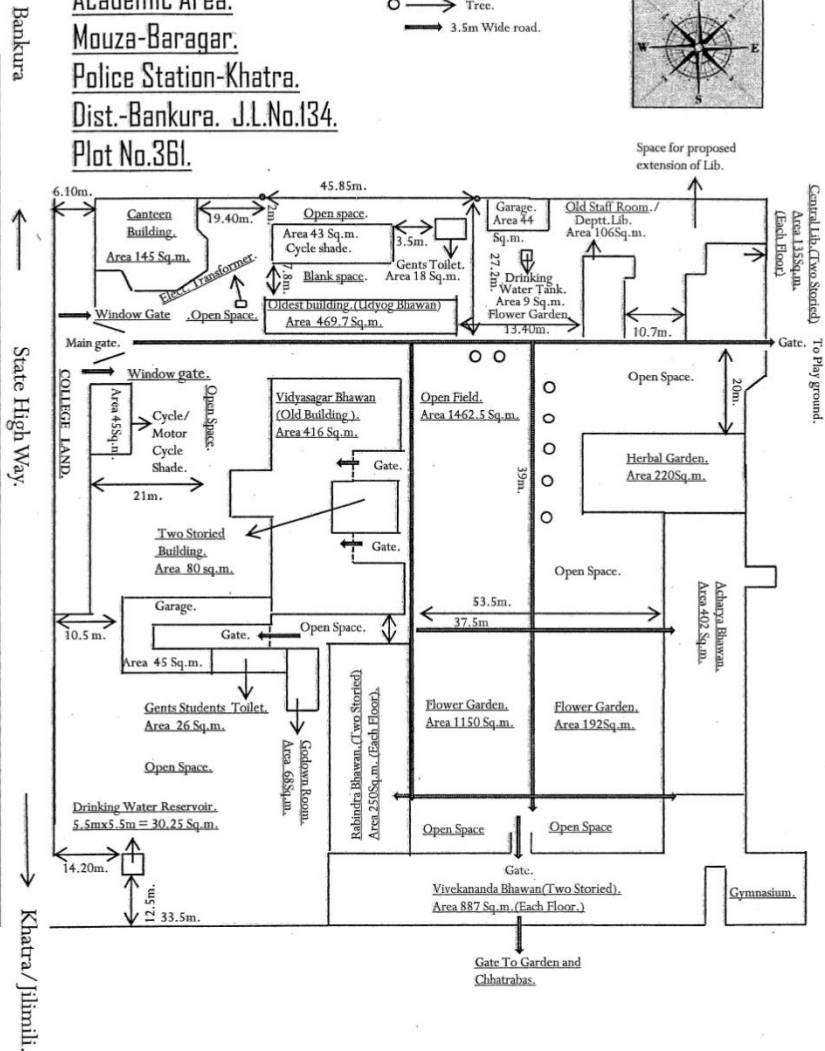


Declaration by the Head of the Institution

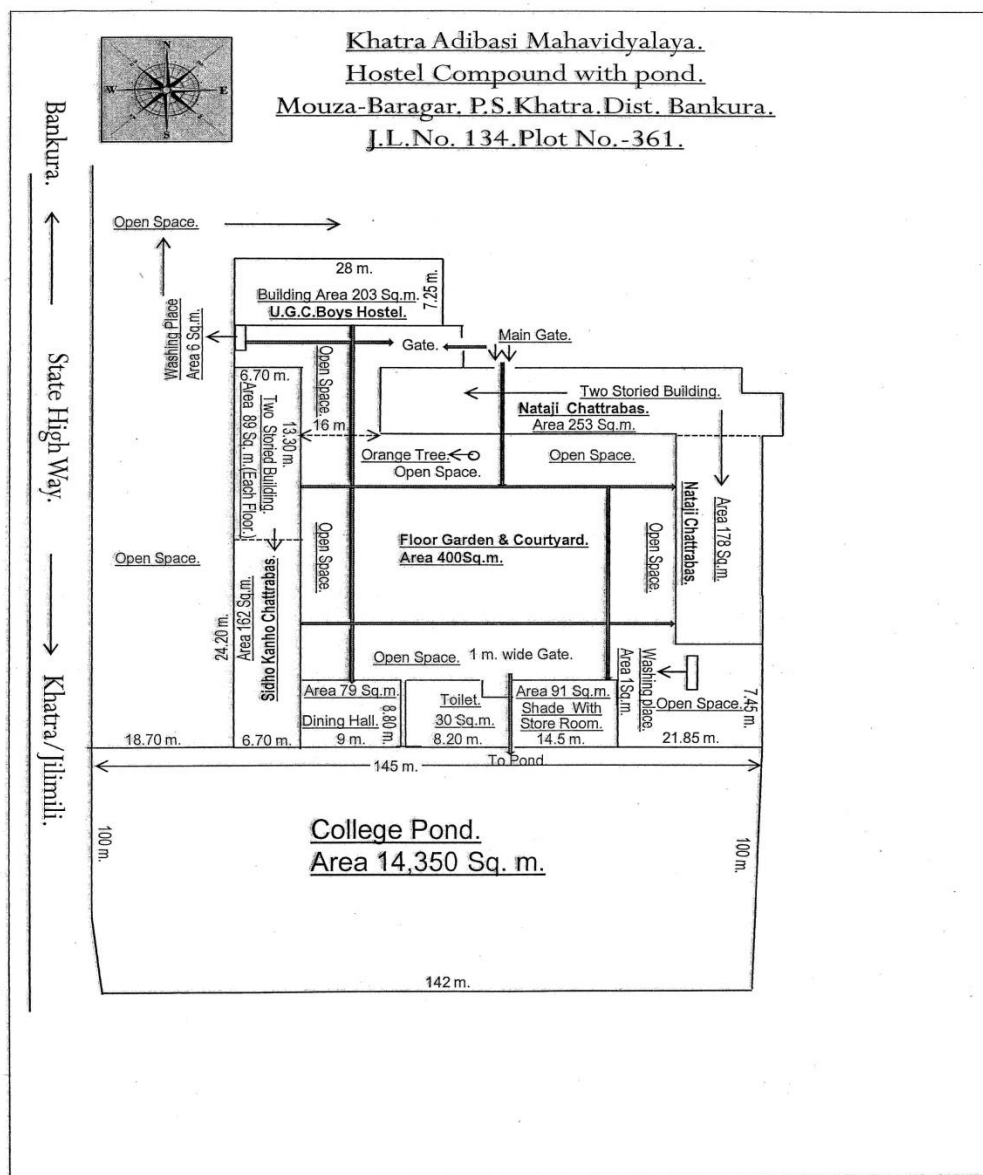
I certify that the data included in this Self Study Report (SSR) are true to the best of my Knowledge. This SSR is prepared by the Institution after internal discussions, and no part thereof has been outsourced. I am aware that the Peer Team will validate the information provided in this SSR during the time of its visit.


Teacher-in-charge
Khatra Adibasi Mahavidyalaya
P.O.- Khatra :: Dist.- Bankura
Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra, Bankura

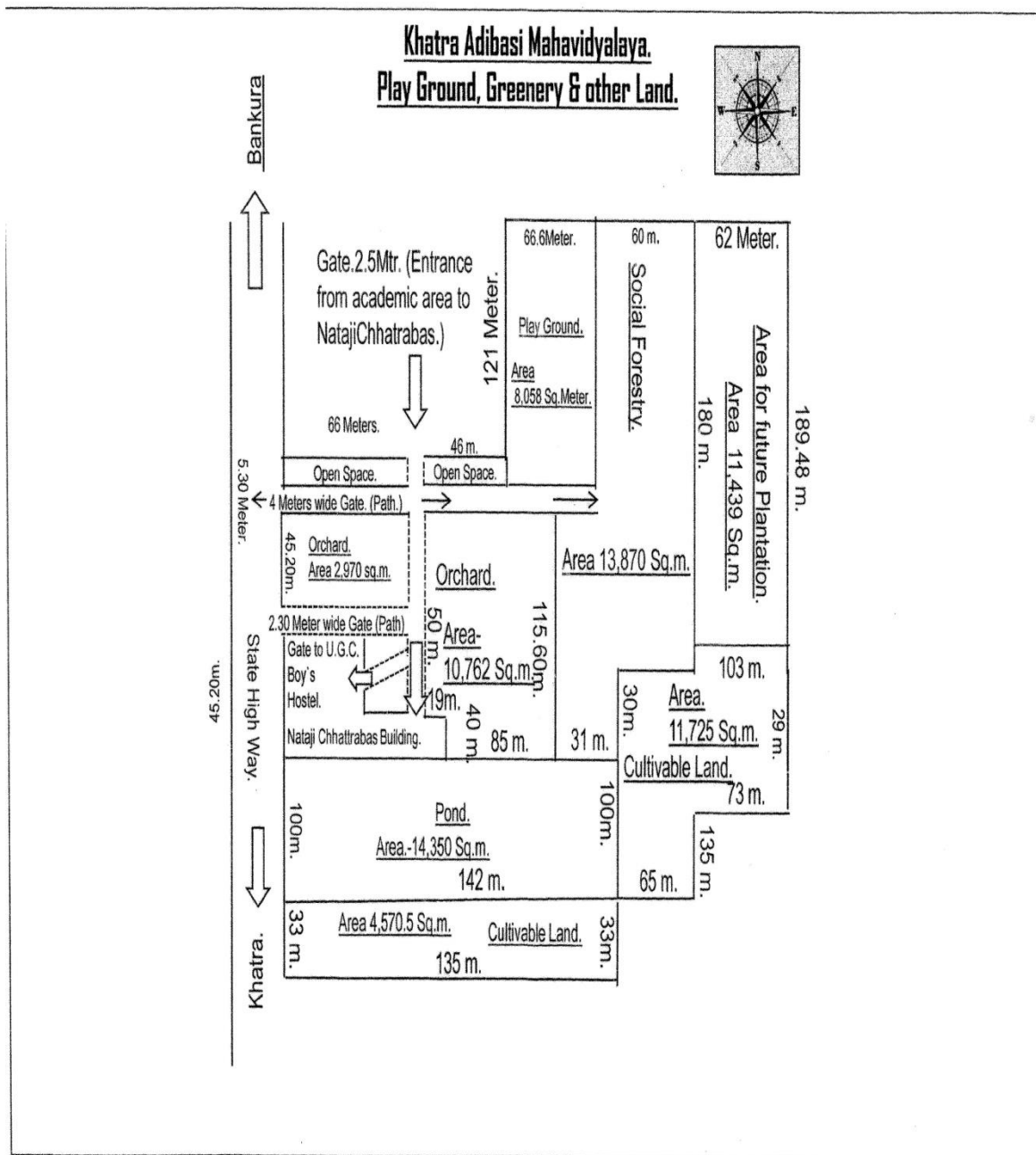
PLAN OF MAIN ACADEMIC AREA



PLAN OF THE HOSTEL COMPOUND



PLAN OF THE PLAYGROUND AND EXTENDED GREENERY AND LAND



DOCUMENT OF AFFILIATION FROM THE REGISTRAR OF THE UNIVERSITY OF BURDWAN



THE UNIVERSITY OF BURDWAN

BURDWAN : 713 104

WEST BENGAL

Registrar's Department

GRAM : BURDSITY
PHONE : BDN. 2371-5 (PBX)

No. IC/Aff/P/59/9/83

Dated Burdwan, the 10th June, 1983

13/6/83

From : The Registrar,
The University of Burdwan.

To : The Principal,
Khatra Adibasi Mahavidyalaya,
Khatra, Dt. Bankura.

Sub: Affiliation to teach degree course in Arts.

Sir,

I am directed to inform you that the Burdwan University Council at its meeting held on 13.5.83 considered the inspection report dated 15.2.83 on the progress made by the authority of the Adibasi Mahavidyalaya, Khatra in fulfilling the conditions of affiliation granted temporarily to the said college w.e.f. the session 1979-80 and decided that the Adibasi Mahavidyalaya be granted affiliation on permanent basis w.e.f. the academic session 1982-83 on terms and conditions as stipulated earlier under this office letter No. IC/Aff/P/59/245/79 dated 20.12.79 and subject to the provisions of the University Ordinances relating to conferment of Degrees, Titles etc. and the directions as may be given by this University from time to time in this regard.

In this connection, the Council was pleased to direct that immediate steps should be taken to make good the following deficiencies in fulfilling the conditions of affiliation which the college had so far failed to fulfil and also to report compliance to the University forthwith:-

- 1) that the construction of the college building including the development of the college campus according to standard specification be completed out of their own fund within the session 1983-84; the construction of the Tribal Hostel be also completed at the earliest;

contd..2/

CONTINUED...



THE UNIVERSITY OF BURDWAN

BURDWAN : 713 104

WEST BENGAL

Registrar's Department

GRAM : BURDSITY
PHONE : BDN. 2371-5 (PBX)

No.

Dated Burdwan, the 10. 6. 1983

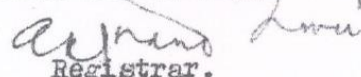
- 2 -

~~FORWARDED~~

~~BOOK~~

- ii) that a trained librarian should be appointed immediately w.e.f. the ensuing academic session 1983-84;
- iii) that as per conditions of affiliation, the 3rd posts of lecturers each in English, Bengali and Economics for concurrently teaching in Arts and Commerce streams in the college should immediately be sanctioned and on the recommendation of the West Bengal College Service Commission the appointments to the said sanctioned posts be made without any delay preferably within the session 1983-84;
- iv) that appointment to the post of another whole time lecturer having master's degree in Commerce with specialisation in Accountancy group should be made during the session 1983-84 on the recommendation of the West Bengal College Service Commission;
- v) that the books including text and reference books as per University current syllabi, worth Rs.2000/- in each of the subjects of affiliation should be purchased for effective teaching at the degree level within the current academic session 1983-84;
- vi) that immediate steps should be taken towards the construction of quarters for teaching and non-teaching staff of the college. For this the State government and the U.G.C. should also be moved for realisation of the fund for the above mentioned purpose;
- vii) that the college should take effective steps towards the construction of Principal's quarters within the session 1983-84;
- viii) that immediate steps should be taken for ^{formation} ~~construction~~ of the G.B. of the college in terms of U.Ord.3(G.B) or the Ordinances relating to governing bodies of the affiliated colleges, the intimation for which may be sent for approval of the Burdwan University Council.

Yours faithfully,


Registrar.

DOCUMENT STATING RELEASE OF GRANT-IN-AID FROM UGC



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No. WB1-041/12-13

(ERO) ID No. WB1-041

Date: 28-Mar-14

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S.No. 221877

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIth Plan, to
Khatra Adibasi Mahavidyalaya

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **1071300** towards the scheme **XIth Plan College Development** to the Principal, **Khatra Adibasi Mahavidyalaya** for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
Undergraduate				
Plan Block Grant	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Plan Block Grant-Head-31	655650	0	262260	262260
Plan Block Grant-Head-35	2622600	240000	809040	1049040
Total				1071300

The College is requested to note:

- SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debit to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
Principal,

Khatra Adibasi Mahavidyalaya
Khatra, Bankura
West Bengal 722140

(b) Account No.: 31808142766

(c) Name & Address of Branch: State Bank of India, Khatra Branch

(d) MICR Code of Branch: 722002522

(e) IFSC Code : SBIN0011381

(f) Type of Account : SB/Current/Cash Credit.

- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.

CERTIFICATE OF NAAC FIRST CYCLE ACCREDITATION


राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Khatra Adibasi Mahavidyalaya
Khatra, Dist. Bankura, affiliated to University of Burdwan
West Bengal as
Accredited
at the C* level.*

Date : March 31, 2007



Director

* This certification is valid for a period of Five years with effect from March 31, 2007
* An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C' grade, 65-70-C'' grade,
70-75- B grade, 75-80- B' grade, 80-85-B'' grade, 85-90- A grade, 90-95-A' grade, 95-100-A'' grade
(upper limits exclusive)

March 31, 2007/22

DOCUMENT OF 2F

THE UNIVERSITY OF BURDWAN		File No.....
.....Department		Issue No.....
.....Branch		Date.....
<p>University Grants Com. Ramesh Shah Zangar Marg New Delhi - 110002</p>		
<p>No. F. 8 - 25/85 (CP/MP) Dt. 20 June 1986</p>		
<p>To The Registrar University of Burdwan Burdwan - 713104 (W.B)</p>		
<p>Sub - List of Colleges prepared under Section 2(F) of the UGC Act 1956 - Inclusion of New Colleges.</p>		
<p>Sir, I am directed to refer to your letter NO. F. IV - 2/169/140 dt. 20.1.1986 on the above sub- ject and to say that the name of the following college has been included in the above list under Non-Govt. Colleges teaching up to Bachelor's degree</p>		
<p>Name of the College Khatra Adibasi Mahavidyalaya P.O. Khatra Dist. Bankura (W.B) (on Permanent affiliation)</p>		<p>Year of Estt 1979</p>
<p>yours faithfully (C. F. C. MALHOTRA) Under Secretary</p>		
<p>Counter signed to</p>		

AUDIT REPORT



- Block-E, Mezzanine Floor, Gillander House
8, Netaji Subhas Road, Kolkata-700 001
- 20, Strand Road, (2nd Floor), Kolkata-700 001
Phone : 2230 8998, 2210 5056, 2231 7500
E-mail : guhamatilal@gmail.com
guhamatilal@ymail.com

AUDITORS' REPORT

To the Members of KHATRA ADIBASI MAHAVIDYALAYA

1.00 We have audited the accompanying financial statements of **KHATRA ADIBASI MAHAVIDYALAYA** of P.O. KHATRA, DIST. BANKURA, PIN – 722140 which comprise the Balance Sheet as at March 31, 2014, and the Income & Expenditure Account and Receipts & Payments Account for the year then ended, and a summary of significant accounting policies and other explanatory information.

2.00 Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance of the Society in accordance with the generally accepted accounting practices followed in India. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

3.00 Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Society's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Contd...
A. TALUKDAR, Partner
Mem. No. 063231
For & on behalf of
GUHA & MATILAL
Chartered Accountants
FRN - 301036F

CONTINUED



- Block-E, Mezzanine Floor, Gillander House
8, Netaji Subhas Road, Kolkata-700 001
- 20, Strand Road, (2nd Floor), Kolkata-700 001
Phone : 2230 8998, 2210 5056, 2231 7500
E-mail : guhamatilal@gmail.com
guhamatilal@ymail.com

-2-

4.00 Opinion

In our opinion and to the best of our information and according to the explanations given to us, the financial statements give a true and fair view in conformity with the accounting principles generally accepted in India:

- a) in the case of the Balance Sheet, of the state of affairs of the **Khatra Adibasi Mahavidyalaya** as at 31st March. 2014; and
- b) in the case of the Income & Expenditure Account, of the excess of expenditure over income for the year ended on that date.
- c) in the case of the Receipts & Payments Account, of the Receipts & Payments for the year ended on that date.

Kolkata
Date: 15.05.2015

D. Tamsan
For Guha & Matilal
Chartered Accountants
FRN: 301036E

A. TALUKDAR, Partner
Mem. No. 063231
For & on behalf of
GUHA & MATILAL
Chartered Accountants
FRN - 301036F